

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, April 26, 2021

7:00 pm

WC East High School Auditorium

AGENDA

- I. Call to Order Mr. McCune
 Salute to the Flag (led by Norah Laasri and Suryan Chakravorty
 of Penn Wood Elementary School)
- II. Roll Call Ms. Cherashore
- III. Approval of Minutes of the March 22, 2021 Monthly
 School Board Meeting..... Mr. McCune
- IV. Approval of the April 26, 2021 School Board Meeting Agenda..... Mr. McCune
- V. Superintendent’s Report..... Dr. Scanlon
 Student Representatives’ Report *Alice Tran, East High School*
 *Colleen Kinkead, Henderson High School*
 *Davis Patel, Rustin High School*
- VI. Public Comments on Agenda Items (Sign-in Required) Ms. Cherashore
- VII. Approval of Personnel Recommendations Dr. Ulmer
- VIII. Approval of Consent Agenda..... Mr. McCune
- IX. School Board Reports

Committee Reports

A. *Education*..... Mrs. Tiernan

*	1.	Approval of the following Study/Excursion Trips - Henderson HS Wrestling – Hershey, PA Fri-Sat 3/12/21-3/13/21 - Henderson HS Swimming – Hershey, PA Fri-Sat 3/12/21-3/13/21 - WCASD High School – Germany Tour Thurs-Sat 6/23/22-7/2/22
*	2.	Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, Second Reading
*	3.	Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, Second Reading
*	4.	Approval of Revised Board Policy 150 - Title I - Comparability of Services, Second Reading

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 \*Consent Agenda Items

|   |     |                                                                                                                 |
|---|-----|-----------------------------------------------------------------------------------------------------------------|
| * | 5.  | Approval of New Science Textbook: Environmental Science and Physical Science                                    |
| * | 6.  | Approval of New Latin Textbook                                                                                  |
| * | 7.  | Approval of Final Revised 2020-2021 School Calendar                                                             |
| * | 8.  | Approval of Revised Board Policy 247 – Hazing, First Reading                                                    |
| * | 9.  | Approval of Revised Board Policy 249 – Bullying/Cyberbullying, First Reading                                    |
| * | 10. | Approval of New Administrative Guideline 247AG1 – Hazing/Retaliation Report Form, First Reading                 |
| * | 11. | Approval of New Administrative Guideline 249AG1 – Bullying/Cyberbullying/Retaliation Report Form, First Reading |

B. *Pupil Services*..... Ms. Chester

|   |    |                                                              |
|---|----|--------------------------------------------------------------|
| * | 1. | Approval of four (4) Special Education Settlement Agreements |
|---|----|--------------------------------------------------------------|

C. *Personnel*.....Dr. Herrmann

|   |    |                                                                           |
|---|----|---------------------------------------------------------------------------|
| * | 1. | Approval of Revised Board Policy 314, Physical Examination, First Reading |
| * | 2. | Approval of New Board Policy 317.1, Educator Misconduct, First Reading    |

D. *Property and Finance*.....Mr. Bevilacqua

|   |     |                                                                                                                                |
|---|-----|--------------------------------------------------------------------------------------------------------------------------------|
| * | 1.  | Approval of 2021-22 CCIU Core Budget                                                                                           |
| * | 2.  | Approval of 2021-22 CCIU Occupational Education Budget                                                                         |
| * | 3.  | Approval of PSBA Policy Maintenance Program Participation Agreement                                                            |
| * | 4.  | Approval of Revised Policy 707, School District Facility Use, Second Reading                                                   |
| * | 5.  | Approval of Contract Award for Floor Covering Replacement, Rustin High School                                                  |
| * | 6.  | Approval of Contract Award for Gymnasium Divider Curtain Replacement, Rustin High School                                       |
| * | 7.  | Approval of Contract Award for Floor Covering Replacement, Peirce Middle School                                                |
| * | 8.  | Approval of Contract Award for Floor Covering Replacement, Stetson Middle School                                               |
| * | 9.  | Approval of Contract Award for Generator Replacement, Starkweather Elementary School                                           |
| * | 10. | Approval of Contract Award for Replacement Stadium Lighting, East High School                                                  |
|   | 11. | Approval of the Parameters Resolution in the Amount of \$40,000,000 to Fund the Elementary School Renovation and Building Plan |
|   | 12. | Approval of Resolution to Adopt Proposed Budget for the 2021-22 Fiscal Year                                                    |

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*Consent Agenda Items

Other Reports

- A. Intermediate Unit..... Mrs. Tiernan
- B. PSBA Report.....Dr. Herrmann
- C. Legislative Liaison.....Dr. Shaw
- D. Equity ReportMr. Durnell
- E. Community Liaison..... Mr. Spackman

X. Other Business Mr. McCune

*	1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2021 to March 31, 2021
*	2.	Approval of the March 31, 2021 Financial Report
	3.	Approval of Resolution to Appoint Dr. Robert Sokolowski to the Office of the Superintendent for the West Chester Area School District for a five (5) year term beginning on August 14, 2021 and ending on August 13, 2026

XI. Comments from Residents (Sign-in Required)

XII. Adjournment



*Consent Agenda Items

WEST CHESTER AREA SCHOOL BOARD—Meeting of March 22, 2021

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

I. Call to Order

The West Chester Area School Board met at 7:02 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Savannah Brady and Xavier Butler-Broadnax of Fugett Middle School led the public in the Pledge of Allegiance.

II. Roll Call

Members Present: Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan. Student Representatives: Alice Tran, East High School; Colleen Kinkead, Henderson High School; Davis Patel, Rustin High School.

Members Absent:

III. Approval of Minutes of the February 22, 2021 Monthly School Board Meeting

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the minutes of the February 22, 2021 Monthly School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

Mr. McCune announced that the Board met in Executive Session on Monday, March 15, 2021 regarding a student matter, and Friday, March 19, 2021 regarding a personnel matter.

IV. Approval of the March 22, 2021 School Board Meeting Agenda

BOARD ACTION: It was moved by Mr. Spackman and seconded by Dr. Herrmann to approve the March 22, 2021 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

V. Superintendent's Report

Superintendent Scanlon and the High School Student Representatives gave monthly reports.

VI. Public Comments on Agenda Items

There were no public comments on agenda items.

VII. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Dr. Herrmann and seconded by Ms. Chester to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted "aye." Motion carried 9-0.

VIII. Approval of Consent Agenda

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Durnell to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion Trips
 - East HS DECA – Hershey, PA – Wed-Fri 2/17-2/19/21
 - Henderson HS Wrestling – Quakertown, PA – Fri-Sat 3/5-3/6/21
2. Approval of Revised Board Policy 122 Extracurricular Activities, Second Reading
3. Approval of Revised Board Policy 123 Interscholastic Athletics, Second Reading
4. Approval of Revised Board Policy 123.2 Sudden Cardiac Arrest, Second Reading
5. Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, First Reading
6. Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, First Reading
7. Approval of Revised Board Policy 150 - Title I - Comparability of Services, First Reading

Pupil Services

1. Approval of Eight (8) Special Education Settlement Agreements

Personnel

Property & Finance

1. Approval to Allow the District's Financing Team to Proceed with Preparation of a Parameters Resolution in the Amount of \$35,000,000 to Fund the Elementary School Renovation Plan
2. Approval of Contract Award for Henderson High School Chiller Replacement
3. Approval of Revised Board Policy 707, School District Facility Use, First Reading

Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2021 to February 28, 2021

WEST CHESTER AREA SCHOOL DISTRICT
MARCH 22, 2021
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD FEBRUARY 1, 2021 - FEBRUARY 28, 2021

GENERAL FUND DISBURSEMENTS		14,364,013.58
includes Technology, Federal Programs and any Special State Funds		
BILLS PAID	14,364,013.58	
INVESTMENTS		0.00
CAPITAL RESERVE FUND		10,906.52
CAPITAL PROJECTS FUND		813,194.66
SPECIAL REVENUE - Athletics		4,661.00
TRUST FUNDS		1,727.58
CAFETERIA		300,521.28
STUDENT ACTIVITY FUND DISBURSEMENTS		1,329.48
TRUST AND AGENCY FUND DISBURSEMENTS		<u>3,781.75</u>
TOTAL DISBURSEMENTS		<u>15,500,135.85</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the February 28, 2021 Financial Report

On roll call vote to approve the above Consent Agenda Items, all members present voted "aye." Motion carried 9-0.

IX. School Board Reports

Education Committee—Mrs. Tiernan
Pupil Services Committee—Ms. Chester
Committee—Dr. Herrmann
Property and Finance Committee—Mr. Bevilacqua

X. Comments from Residents

Dr. Sokolowski read public comments on non-agenda items received via google form. The comments will be attached to the official meeting minutes.

Mr. Gallen read the following quote, “You may not control all the events that happen to you, but you can decide not to be reduced by them.” ~Maya Angelou

XI. Adjournment

BOARD ACTION: On motion by Ms. Chester, seconded by Mr. Gallen, the Board, on voice vote, agreed to adjourn at 8:26 p.m.

Board Secretary

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, April 26, 2021

7:00 PM

WC East High School Auditorium

CONSENT AGENDA

I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education	
1.	Approval of the following Study/Excursion Trips <ul style="list-style-type: none">- Henderson HS Wrestling – Hershey, PA Fri-Sat 3/12/21-3/13/21- Henderson HS Swimming – Hershey, PA Fri-Sat 3/12/21-3/13/21- WCASD High School – Germany Tour Thurs-Sat 6/23/22-7/2/22
2.	Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, Second Reading
3.	Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, Second Reading
4.	Approval of Revised Board Policy 150 - Title I - Comparability of Services, Second Reading
5.	Approval of New Science Textbook: Environmental Science and Physical Science
6.	Approval of New Latin Textbook
7.	Approval of Final Revised 2020-2021 School Calendar
8.	Approval of Revised Board Policy 247 – Hazing, First Reading
9.	Approval of Revised Board Policy 249 – Bullying/Cyberbullying, First Reading
10.	Approval of New Administrative Guideline 247AG1 – Hazing/Retaliation Report Form, First Reading
11.	Approval of New Administrative Guideline 249AG1 – Bullying/Cyberbullying/ Retaliation Report Form, First Reading

Pupil Services	
1.	Approval of four (4) Special Education Settlement Agreements

Personnel	
1.	Approval of Revised Board Policy 314, Physical Examination, First Reading
2.	Approval of New Board Policy 317.1, Educator Misconduct, First Reading

Property & Finance	
1.	Approval of 2021-22 CCIU Core Budget
2.	Approval of 2021-22 CCIU Occupational Education Budget
3.	Approval of PSBA Policy Maintenance Program Participation Agreement
4.	Approval of Revised Policy 707, School District Facility Use, Second Reading
5.	Approval of Contract Award for Floor Covering Replacement, Rustin High School

6.	Approval of Contract Award for Gymnasium Divider Curtain Replacement, Rustin High School
7.	Approval of Contract Award for Floor Covering Replacement, Peirce Middle School
8.	Approval of Contract Award for Floor Covering Replacement, Stetson Middle School
9.	Approval of Contract Award for Generator Replacement, Starkweather Elementary School
10.	Approval of Contract Award for Replacement Stadium Lighting, East High School

X. Other Business

1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2021 to March 31, 2021
2.	Approval of the March 31, 2021 Financial Report

Responsible Staff: Dr. Scanlon

Background

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

I. Removal from Payroll

a.	Resignations - None
b.	Retirements
1.	Susan Allen, 1.0 Paraprofessional at Mary C. Howse ES, effective 10/16/20. 4 years of service.
2.	Mark Belczyk, 1.0 Music Teacher at .5 East Goshen ES/.5 Hillsdale ES, effective last day of the 2020-2021 school year. 35 years of service.
3.	Margaret Blaker, 1.0 School Counselor at Westtown Thornbury ES, effective last day of the 2020-2021 school year. 22 years of service.
4.	Antonella Butler, 1.0 Italian Teacher at .6 Henderson HS/.4 Rustin HS, effective last day of the 2020-2021 school year. 20 years of service.
5.	Erin DeRafelo, 1.0 Math Teacher at East HS, effective 8/27/21. 16 years of service.
6.	Eric Fisher, 1.0 Math Teacher at Henderson HS, effective 1/28/22. 35 years of service.
7.	Denise Kelly, 1.0 Reading Specialist at East Goshen ES, effective last day of the 2020-2021 school year. 24 years of service.
8.	Michael (Luke) McNichol, 1.0 Math Teacher at Henderson HS, effective last day of the 2020-2021 school year. 37 years of service.
9.	Cheryl Mulqueen, Paraprofessional at East Bradford ES, effective last day of the 2020-2021 school year. 17 years of service.
10.	Sidney Pinnie, 1.0 Language Arts Teacher at Fugett MS, effective last day of the 2020-2021 school year. 16 years of service.
11.	Dr. James Scanlon, Superintendent of West Chester Area School District, effective 8/13/21. 12 years of service.
12.	Llewellyn (Tony) Small, Principal at Fugett MS, effective 7/9/21. 21 years of service.
13.	Marypatricia Tang, 1.0 Math Teacher at Rustin HS, effective last day of the 2020-2021 school year. 19 years of service.
c.	Termination
1.	Dennis Reeves, Substitute Custodian, effective 4/26/21.
2.	Jimmie Richards, Substitute Custodian, effective 4/26/21.
3.	Kevin Urquhart, 1.0 Custodian at Westtown-Thornbury ES, effective 4/26/21.

II. Additions to Payroll

a.	Professional Staff: Contract
1.	Emily Dagney
	Placement 1.0 Special Education Teacher at Westtown-Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 4/19/21, Level 5, Step 5, \$58,200 + \$400 Stipend.
	Education Bachelor of Science from Cabrini College 2010-2014, Master of Arts from Cabrini College 2018-2020
	Experience Learning Support Long Term Substitute Teacher at Perkiomen Valley School District 8/2019-current, Learning Support Teacher at Upper Darby School District 8/2018 – 6/2019, Long Term Learning Support & Kindergarten Substitute Teacher at The School District of Haverford

Recommendations

Supplement to the Agenda – April 26, 2021 - p.2

		Township 8/2016-6/2018, Long Term Elementary Substitute Teacher at Spring-Ford Area School District 11/2015-6/2016
	Certification	Instructional II, Grades PreK-4, Special Education PreK-8
2.	Anna Jackson	
	Placement	1.0 Elementary Teacher at TBD, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 6, \$59,600
	Education	Bachelor of Science from West Chester University of Pennsylvania 2007-2012, Master of Science from Western Governors University, Utah 2018-2019
	Experience	Grade 6 Lead Teacher at Collegium Charter School 8/2012-current
	Certification	Instructional II, Elementary K-6
b.	Professional Staff: Long Term Substitute - None	
c.	Administrative Staff: Contract	
1.	Sean Ryan	
	Placement	1.0 Assistant Principal at East HS, effective 5/3/21, \$106,487.
	Education	Bachelor of Arts from University of Pittsburgh 2004-2008, Master of Arts from Immaculata University 2015-2017
	Experience	Assistant High School Principal at Oley Valley School District 2018-current, Gifted Teacher at West Chester Area School District 2012-2018
	Certification	Administrative I, Principal PK-12; Instructional II, Mid-Level Mathematics 6-9, Social Studies 7-12
d.	Support Staff: Non Bargaining	
1.	Robert Beighley	
	Placement	1.0 Campus Safety Officer at Henderson HS, effective 5/10/21, \$55,000.
2.	Matthew Bristow	
	Placement	1.0 Campus Safety Officer at Rustin HS, effective 5/10/21, \$55,000.
e.	Support Staff: Contract	
1.	Karen Avagliano	
	Placement	1.0 Secretary to the Principal at Stetson MS, 7.5 hrs./day, 5 days/week, 260 days/year, effective 4/6/21, Group 3, Step 5, \$20.31.
2.	Niesha Jacobs	
	Placement	1.0 Paraprofessional at Exton ES, 7 hrs./day, 5 days/week, 180 days/year, effective 4/26/21, Group 1B, Step 3, \$13.56.
3.	Anthony Murrey	
	Placement	.5 Part-Time Custodian at District, 4 hrs./day, 5 days/week, 260 days/year, effective TBD, Group 5, Step 2, \$18.30.
4.	Isaiah Nettles	
	Placement	1.0 3 rd Shift Custodian at District, 8 hrs./day, 5 days/week, 260 days/year, effective 4/14/21, Group 6, Step 1, \$18.37.

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.3

5.	Maria Tivoli Attah	
	Placement	1.0 Facilities Scheduler and Capital Projects Secretary at the Warehouse, 8 hrs./day, 5 days/week, 260 days/year, effective 4/21/21, Group 2, Step 5, \$17.07.
6.	Anthony W. Wesley	
	Placement	.5 Part-Time Custodian at District, 4 hrs./day, 5 days/week, 260 days/year, effective TBD, Group 5, Step 1, \$18.30
7.	Kimberly Wood	
	Placement	1.0 Paraprofessional (Kindergarten) at Mary C. Howse ES, 7 hrs./day, 5 days/week, 180 days/year, effective TBD, Group 1, Step 3, \$13.30.
8.	Christopher Wyatt	
	Placement	1.0 2 nd Shift Custodian at District, 8 hrs./day, 5 days/week, 260 days/year, effective 4/12/21, Group 5, Step 1, \$18.30.
f. Support Staff: Substitute		
1.	Lemar Haywood	Substitute Custodian, \$15.00/hr.

III. Personnel Events

a. Status Change

	Name	Type	From	To	Effective Date
1.	Kyle Burns	Custodial	1.0 Day Custodian at Exton ES	1.0 Grounds Mechanic III at Warehouse	6/1/21, Group 3, Step 5, \$27.59/hr.
2.	Christina Bussler	Support	1.0 Secretary to the Assistant Principals at Peirce MS	1.0 Secretary to the Principal at Peirce MS	4/26/21, Group 3, Step 5, \$20.31/hr.
3.	Kimberly Fanning	Support	1.0 Paraprofessional at Mary C. Howse ES	1.0 Secretary to the Assistant Principals at Henderson HS	4/6/21, Group 2, Step 6, \$17.15/hr.
4.	Jessica Ferry	Professional	.6 Spanish Teacher at .4 Fugett MS/.2 East HS	1.0 EL Teacher at Greystone ES	8/23/21, \$100,400
5.	Kirsten Leonard	Support	1.0 Secretary to Assistant Principals at Henderson HS	1.0 Secretary to the Principal at Henderson HS	TBD

b. Involuntary Transfer - None

c. Voluntary Transfer

Recommendations

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	Name	Type	From	To	Effective Date
1.	Peter Altland	Professional	1.0 Grade 4 Teacher at Westtown Thornbury ES	1.0 Grade 5 Teacher at Greystone ES	8/23/21
2.	Nancy Armstrong	Professional	1.0 Grade 3 Teacher at Elementary Cyber Program (HDE)	1.0 Grade 3 Teacher at Greystone ES	8/23/21
3.	Lauren Berry	Professional	1.0 Grade 1 Teacher at Cyber Program (HDE)	1.0 Grade 1 Teacher at Greystone ES	8/23/21
4.	Candiss Brooks	Professional	1.0 Grade 4 Teacher at Cyber Program (SWE)	1.0 Grade 4 Teacher at Greystone ES	8/23/21
5.	Erin Bushnell	Professional	1.0 Grade 5 Teacher at Cyber Program (SWE)	1.0 Grade 5 Teacher at Greystone ES	8/23/21
6.	Brian Casey	Professional	1.0 3-5 Emotional Support/Autism Support Teacher at Mary C. Howse ES	1.0 Learning Support Teacher at Greystone ES	8/23/21
7.	Jillian Dannehower	Professional	1.0 Grade 4 Teacher at Cyber Program (EGE)	1.0 Grade 4 Teacher at Greystone ES	8/23/21
8.	Julie Devaney	Professional	1.0 Grade 1 Teacher at Cyber Program (FHE)	1.0 Grade 1 Teacher at Greystone ES	8/23/21
9.	Danielle Donoghue	Professional	1.0 Reading Specialist at Elementary Cyber Program (MCH)	1.0 Reading Specialist at Greystone ES	8/23/21
10.	Shawn Dzielawa	Professional	1.0 Grade 2 Teacher at Cyber Program (FHE)	1.0 Grade 2 Teacher at Greystone ES	8/23/21
11.	Brooke Ferguson	Professional	1.0 Emotional Support/Autism Support at Mary C. Howse ES	1.0 Emotional Support/Autism Support at Greystone ES	8/23/21
12.	Guillermo Gonzalez	Custodial	1.0 Utility Custodian at East HS	1.0 Head Custodian Apprentice	4/20/21
13.	Melissa Grello	Professional	1.0 Music Teacher at Stetson MS	1.0 Music (Choral) Teacher at Greystone ES	8/23/21
14.	Constance Harker	Professional	1.0 Reading Specialist at East Bradford ES	1.0 Reading Specialist at Greystone ES	8/23/21

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.5

	Name	Type	From	To	Effective Date
15.	Jennifer Hogan	Professional	1.0 Speech/Language Pathologist at Peirce MS	1.0 Gifted Resource/Math Specialist at Greystone ES	8/23/21
16.	Kelsey Jensen	Professional	1.0 K-2 Special Education Teacher at Penn Wood ES	1.0 Grade 3 Teacher at Greystone ES	8/23/21
17.	Ashley Kleckner	Professional	.5 School Counselor at Peirce MS/.5 Career Counselor at Henderson HS	1.0 School Counselor at Greystone ES	8/23/21
18.	Tess Macarty	Professional	1.0 Grade 1 Teacher at Westtown-Thornbury ES	1.0 Grade 1 Teacher at Greystone ES	8/23/21
19.	Mary McGlinchey	Professional	1.0 Kindergarten Teacher at Exton ES	1.0 Kindergarten Teacher at Greystone ES	8/23/21
20.	Kaitlyn McGoldrick	Professional	1.0 Kindergarten Teacher at Cyber Program (EXE)	1.0 Kindergarten Teacher at Greystone ES	8/23/21
21.	Jason Medley, Jr.	Non-Bargaining	1.0 Head Custodian at Starkweather ES	1.0 Head Custodian at Greystone ES	6/1/21
22.	Robert Miller	Professional	1.0 Health/Physical Education Teacher at Exton ES	1.0 Health/Physical Education Teacher at Greystone ES	8/23/21
23.	Jason Moore	Non-Bargaining	1.0 Head Custodian at Spellman Education Center	1.0 Head Custodian at Starkweather ES	6/1/21
24.	Amy Mullen	Professional	1.0 7 th & 8 th Grade Special Education Teacher at Peirce MS	1.0 Grade 3 Teacher at Greystone ES	8/23/21
25.	Joseph Niedziejko	Professional	1.0 Art Teacher at East HS	1.0 Art Teacher at Greystone ES	8/23/21
26.	Amy Orth	Professional	1.0 K-3 Emotional Support/Autism Support Teacher at Mary C. Howse ES	1.0 K-2 Emotional Support/Autism Support Teacher at Greystone ES	8/23/21
27.	Nathan Ottaviani	Professional	1.0 Instructional Coach at Westtown-Thornbury ES	1.0 Instructional Coach at Greystone ES	8/23/21

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.6

	Name	Type	From	To	Effective Date
28.	Robert Patterson	Custodian	1.0 2 nd Shift Custodian at Stetson MS	1.0 Day Custodian at Rustin HS	3/22/21
29.	Sara Pilko	Professional	1.0 Speech/Language Pathologist at East Goshen ES	1.0 Speech/Language Pathologist at Greystone ES	8/23/21
30.	Paige Price	Professional	1.0 Grade 5 Special Education Teacher at Fern Hill ES	1.0 K-2 Special Education Teacher at Greystone ES	8/23/21
31.	Georgia (Hope) Schlissel	Professional	1.0 Grade 3 Teacher at Elementary Cyber Program (SWE)	1.0 Grade 3 Teacher at Greystone ES	8/23/21
32.	Shaniece Stonewall	Professional	1.0 Grade 1 Teacher at Elementary Cyber Program (PWE)	1.0 Grade 1 Teacher at Greystone ES	8/23/21
33.	Kinsey Sullivan	Professional	.5 Music Teacher at Westtown Thornbury ES/.5 Music Teacher at Penn Wood ES	1.0 Music (Band) Teacher at Greystone ES	8/23/21
34.	Rebekah Ulmer	Professional	1.0 Grade 3 Teacher at Cyber Elementary Program (EXE)	1.0 Grade 2 Teacher at Greystone ES	8/23/21
35.	Ashley Vanegas	Professional	1.0 Grade 4 Teacher at Penn Wood ES	1.0 Grade 4 Teacher at Greystone ES	8/23/21
36.	Christine Van Wyk	Professional	1.0 Grade 5 Teacher at Elementary Cyber Program (PWE)	1.0 Grade 5 Teacher at Greystone ES	8/23/21
37.	Melissa Wright	Professional	1.0 Grade 1 Teacher at Exton ES	1.0 Grade 2 Teacher at Greystone ES	8/23/21
38.	Shaynae Young	Professional	.5 Caseworker at East Goshen ES/.5 Caseworker at Glen Acres ES	1.0 Caseworker at Greystone ES	8/23/21

IV. Personnel Leave
 a. Sabbatical Leave

	Name	Position	Effective Date	Ending Date
1.	Jason Wolensky	1.0 Social Studies Teacher at Stetson MS	8/23/21	6/16/22
2.	Brittany Yabor	1.0 Biology Teacher at Rustin HS	8/23/21	6/16/22

b. Unpaid Leave

	Name	Position	Effective Date	Ending Date
1.	Samuel Cottrell	1.0 Custodian at Henderson HS	4/1/21	5/3/21

V. Additional Information

1.	Dr. Kristen Barnello should receive \$5,000 for her work in Secondary Cyber Program for the months of March and April.
2.	Dr. Stephen Brown’s salary is \$140,768, effective 3/1/21.
3.	Christeena Doran began her new role as Secretary to the Principal at Greystone ES on 4/12/21.
4.	Dr. Rebecca Eberly should receive \$5,000 for her work in Elementary Cyber Program for the months of March and April.
5.	Nancy Kelly’s start date for Secretary to Director of Equity and Assessment was 3/23/21. Nancy also moves to 8 hrs./day beginning 3/23/21.
6.	Christine Parkinson will be a 1.0 LTS Staff Nurse until the end of the school year. Her start date was 4/12/21.
7.	Nick Sherrer’s start date was 4/14/21.
8.	Michele Sloan’s start date will be 3/29/21.
9.	In accordance with the PA State Auditor’s recommendation, the following list of drivers, employed by our transportation contractors Krapf’s and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office:

KRAPF’S

First Name	Last Name	Driver/Aide
Peter	Tidball	Driver

ON THE GO KIDS

First Name	Last Name	Driver/Aide
Tamara	Bowman	Aide
Dennis	Carroll	Driver
Herminio	Declet	Driver
Melita	Dujmusic	Driver
Tamika	Eubanks-Bowman	Aide
Erica	Faison	Driver
Jennifer	Fried	Driver
Brittany	McFalls	Aide
James	Mickles	Driver

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.8

First Name	Last Name	Driver/Aide
Catherine	Myers	Driver
Samantha	Schmitt	Driver
Cierra	Shaw	Driver
Juan	Vintimilla	Aide
David	Williamson	Aide

VI. Supplemental Contracts

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
'20-'21 Additions:							
Claffey	Cynthia	SMS	Annual	4	40%	\$1,324.80	Equity Advocate
Cloutman	Kathryn	PWE	Annual	1	20%	\$544.40	Equity Advocate
DiFerdinando	Julia	FMS	Annual	N/A	100%	\$34.59/hr	Bus Duty
Olmeda	Brandon	PWE/WTE	Annual	1	30%	\$369.60	School Band
Seagraves	Annie	PWE	Annual	1	20%	\$544.40	Equity Advocate
Removals:							
Hafer	Natalie	FMS	Annual	N/A	100%	\$34.59/hr	Bus Duty
Adjustments:							
Elder	Megan	PWE/WTE	Annual	3	70%	\$907.20	School Band
'21-'22 Additions							
Bauer	Nathan	EHS	Fall	1	50%	\$2,618.00	Asst. Football Coach
Berardi	Henry	EHS	Fall	6	100%	\$4,872.00	Asst. Boys Soccer Coach
Biddle	Jessica	EHS	Fall	6	100%	\$4,872.00	Asst. Girls Soccer Coach
Boccio	Leslie	EHS	Fall	4	100%	\$5,520.00	Cheerleading Sponsor
Breslin	John	EHS	Fall	3	100%	\$3,888.00	Asst. Girls Tennis Coach
Brown	Alyssa	EHS	Fall	1	100%	\$3,696.00	Asst. Volleyball Coach
Burkhart	Emily	EHS	Fall	1	25%	\$1,155.00	Asst. Marching Band Director
Chin-Sang Hazel	Alyssa-Kellan	EHS	Fall	1	100%	\$4,004.00	Color Guard
Cini	Alanna	EHS	Fall	1	100%	\$3,696.00	Asst. Field Hockey Coach
Clifford	Morgan	EHS	Fall	1	100%	\$3,388.00	Asst. Cheerleading Coach

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.9

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Dodds	Charlie	EHS	Fall	4	100%	\$5,888.00	Head Boys Soccer Coach
Fad	Alex	EHS	Fall	3	100%	\$5,508.00	Asst. Football Coach
Farrell	Daniel	EHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Flynn	Erin	EHS	Fall	4	100%	\$5,520.00	Head Volleyball Coach
Horowitz	Harrison	EHS	Fall	1	50%	\$2,310.00	Asst. Marching Band Director
Knight	Ryan	EHS	Fall	3	100%	\$3,888.00	Asst. Girls Soccer Coach
Lanier	Kareem	EHS	Fall	4	100%	\$5,520.00	Head Boys Cross Country Coach
Liebenthal	Eric	EHS	Fall	4	25%	\$1,380.00	Asst. Marching Band Director
Madyun	Abdul	EHS	Fall	3	50%	\$2,754.00	Asst. Football Coach
Miller	Michael	EHS	Fall	4	100%	\$4,416.00	Asst. Boys Soccer Coach
Mueller	Shannon	EHS	Fall	5	100%	\$6,096.00	Head Girls Soccer Coach
Perlmutter	Ben	EHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Phillips	Gary	EHS	Fall	3	100%	\$5,508.00	Asst. Football Coach
Pitt	Austin	EHS	Fall	1	50%	\$2,618.00	Asst. Football Coach
Prinzo	Anthony	EHS	Fall	4	100%	\$5,520.00	Head Girls Cross Country Coach
Rice	Jessica	EHS	Fall	2	100%	\$4,725.00	Head Field Hockey Coach
Risch	Kyle	EHS	Fall	4	100%	\$8,464.00	Marching Band Director
Rudolph	Paul	EHS	Fall	1	100%	\$3,696.00	Asst. Boys Soccer Coach
Santonastaso	Anthony	EHS	Fall	4	100%	\$5,520.00	Head Girls Tennis Coach
Shoemaker	Josiah	EHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Stephen	Scott	EHS	Fall	4	100%	\$8,464.00	Head Football Coach
Swiggett	Julian	EHS	Fall	4	100%	\$3,680.00	Fall Drama
Wiggins	James	EHS	Fall	4	50%	\$3,128.00	Asst. Football Coach

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.10

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Young	Jessica	EHS	Fall	4	100%	\$4,048.00	Asst. Cheerleading Coach
Anderson	William	HHS	Fall	4	50%	\$1,840.00	Fall Drama
Blake	Christopher	HHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Bott	Jeffrey	HHS	Fall	7	100%	\$7,327.00	Asst. Football Coach
Cella	Alyssa	HHS	Fall	3	100%	\$3,564.00	Asst. Cheerleading Coach
Clay	Charles	HHS	Fall	4	100%	\$1,104.00	Fall Intramurals
Cummings	Joel	HHS	Fall	3	100%	\$3,888.00	Head Golf Coach
Donohue	Alexandra	HHS	Fall	2	100%	\$3,780.00	Asst. Girls Soccer Coach
Evans	Courtney	HHS	Fall	4	100%	\$5,520.00	Head Field Hockey Coach
Gilligan	Sharon	HHS	Fall	2	100%	\$3,780.00	Asst. Volleyball Coach
Johnson	Bryan	HHS	Fall	4	40%	\$2,208.00	Head Girls Cross Country Coach
Kelly	Kevin	HHS	Fall	7	100%	\$6,465.00	Head Boys Cross Country Coach
Kelly	Kevin	HHS	Fall	7	20%	\$1,293.00	Head Girls Cross Country Coach
LaGioia	Lorenz	HHS	Fall	4	100%	\$4,416.00	Asst. Girls Soccer Coach
Lammey	Dan	HHS	Fall	7	50%	\$2,155.00	Fall Drama
Logan	Andrew	HHS	Fall	7	100%	\$7,327.00	Asst. Football Coach
Lunardi	John	HHS	Fall	4	100%	\$8,464.00	Head Football Coach
MacPherson	Courtney	HHS	Fall	1	100%	\$3,696.00	Asst. Field Hockey Coach
Marabella	Brandon	HHS	Fall	6	100%	\$4,872.00	Asst. Boys Soccer Coach
McCormick	Thomas	HHS	Fall	1	100%	\$924.00	Fall Intramurals
McGeehan	Beverly	HHS	Fall	4	100%	\$4,416.00	Asst. Girls Tennis Coach
McNichol	Michael	HHS	Fall	7	100%	\$7,327.00	Asst. Football Coach
Neff	Greta	HHS	Fall	4	100%	\$5,520.00	Head Volleyball Coach
Popolizio	Dominic	HHS	Fall	4	100%	\$5,888.00	Head Boys Soccer Coach
Ramos	Lisa	HHS	Fall	6	100%	\$6,090.00	Cheerleading Sponsor

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.11

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Ronayne	Jennifer	HHS	Fall	4	40%	\$2,208.00	Head Girls Cross Country Coach
Scangarella	Craig	HHS	Fall	4	100%	\$5,888.00	Head Girls Soccer Coach
Shollenberger	Kyle	HHS	Fall	4	100%	\$5,520.00	Asst. Marching Band Director
Smink	James	HHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Sok	Peter	HHS	Fall	7	100%	\$6,465.00	Head Girls Tennis Coach
Thompson	Michael	HHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Vangieri	Amanda	HHS	Fall	1	100%	\$3,696.00	Asst. Field Hockey Coach
Wilson	Charles	HHS	Fall	3	100%	\$3,888.00	Asst. Boys Soccer Coach
Woywod	Kendra	HHS	Fall	1	100%	\$7,084.00	Marching Band Director
Yost	Loralynne	HHS	Fall	5	100%	\$4,572.00	Asst. Girls Soccer Coach
Adams	Trevor	RHS	Fall	4	100%	\$4,416.00	Asst. Boys Soccer Coach
Ainsworth	Ashley	RHS	Fall	1	100%	\$4,928.00	Head Girls Soccer Coach
Alvanitakis	John	RHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Bitzberger	Harry	RHS	Fall	4	100%	\$5,520.00	Head Volleyball Coach
Brown	Shaz	RHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Byerly	Scott	RHS	Fall	6	100%	\$4,060.00	Fall Drama
Castineiras	Emma	RHS	Fall	4	100%	\$4,784.00	Color Guard
Castle	Ryan	RHS	Fall	4	100%	\$5,888.00	Head Boys Soccer Coach
Claffy	Marshall	RHS	Fall	1	100%	\$3,696.00	Asst. Field Hockey Coach
D'Urbano	Robert	RHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Forjohn	Vienna	RHS	Fall	4	100%	\$5,520.00	Head Field Hockey Coach
Gendall	Lauren	RHS	Fall	1	100%	\$3,696.00	Asst. Girls Tennis Coach
Harkins	Brad	RHS	Fall	6	100%	\$1,218.00	Fall Intramurals
Hasson	Carrie	RHS	Fall	4	100%	\$5,520.00	Cheerleading Sponsor

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.12

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Hoffman	Mitchell	RHS	Fall	5	100%	\$6,477.00	Asst. Football Coach
Jones	Matthew	RHS	Fall	4	100%	\$4,416.00	Asst. Girls Soccer Coach
Kelly	Patrick	RHS	Fall	1	100%	\$3,696.00	Asst. Boys Soccer Coach
Lindenberger	Mackenzie	RHS	Fall	1	100%	\$3,388.00	Asst. Cheerleading Coach
McElroy	William	RHS	Fall	4	100%	\$5,520.00	Head Girls Tennis Coach
Meyler	Gavin	RHS	Fall	2	100%	\$3,780.00	Asst. Boys Soccer Coach
Mohring	Michael	RHS	Fall	6	100%	\$6,902.00	Asst. Football Coach
Paris	Joseph	RHS	Fall	7	100%	\$5,172.00	Head Golf Coach
Philibin	Kevin	RHS	Fall	3	100%	\$972.00	Fall Intramurals
Rank	Coryn	RHS	Fall	2	100%	\$3,780.00	Asst. Field Hockey Coach
Shoremount	Michael	RHS	Fall	7	100%	\$9,913.00	Marching Band Director
Smith	David	RHS	Fall	4	100%	\$5,520.00	Head Boys Cross Country Coach
St. Clair	Michael	RHS	Fall	7	100%	\$9,913.00	Head Football Coach
Timko	John	RHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
Vecchiolli	Christina	RHS	Fall	4	50%	\$2,208.00	Asst. Volleyball Coach
Walsh	Steve	RHS	Fall	4	100%	\$6,256.00	Asst. Football Coach
White	Andrew	RHS	Fall	5	100%	\$5,715.00	Head Girls Cross Country Coach
Winfield	Mark	RHS	Fall	7	100%	\$5,172.00	Asst. Girls Soccer Coach
Zarr	Adam	RHS	Fall	2	100%	\$3,780.00	Asst. Girls Soccer Coach
Agudelo	Christian	FMS	Fall	1	100%	\$2,772.00	Asst. Football Coach
Cionci	Nicholas	FMS	Fall	1	100%	\$2,772.00	Asst. Football Coach
DeLeo	Kimberly	FMS	Fall	3	100%	\$2,916.00	Head Girls Soccer Coach
Dunn	Michael	FMS	Fall	5	100%	\$4,191.00	Head Football Coach

Recommendations
 Supplement to the Agenda – April 26, 2021 - p.13

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Giordano	Benjamin	FMS	Fall	1	100%	\$2,772.00	Head Boys Soccer Coach
Hughes	Miriam	FMS	Fall	4	100%	\$2,944.00	Head Volleyball Coach
Nefos	Frank	FMS	Fall	7	100%	\$1,293.00	Head Coach -6th Grade Soccer
Orenshaw	Michael	FMS	Fall	6	100%	\$3,248.00	Head Cross Country Coach
Persia	Nicholas	FMS	Fall	1	100%	\$2,772.00	Asst. Football Coach
Peters	Rebecca	FMS	Fall	2	100%	\$2,205.00	Asst. Volleyball Coach
Beatty	Christopher	PMS	Fall	5	100%	\$3,429.00	Asst. Football Coach
Berkes	Andrew	PMS	Fall	3	100%	\$972.00	6th Grade Soccer Coach
Brandon	Lee	PMS	Fall	6	100%	\$4,466.00	Head Football Coach
Dumas	Michael	PMS	Fall	5	100%	\$3,429.00	Asst. Football Coach
Evans	Sean	PMS	Fall	1	100%	\$2,772.00	Head Girls Soccer Coach
Jenkins	Stephen	PMS	Fall	7	100%	\$3,879.00	Asst. Football Coach
Kimberling	Douglas	PMS	Fall	7	100%	\$3,448.00	Head Volleyball Coach
Lockhart	Nicole	PMS	Fall	1	100%	\$2,156.00	Asst. Field Hockey Coach
Lorback	Denise	PMS	Fall	7	100%	\$3,879.00	Head Field Hockey Coach
McDaid	James	PMS	Fall	1	100%	\$2,156.00	Asst. Volleyball Coach
O'Neill	Matthew	PMS	Fall	7	100%	\$3,879.00	Head Boys Soccer Coach
Phethean	Theresa	PMS	Fall	4	100%	\$2,944.00	Head Cross Country Coach
Wildermuth	Timothy	PMS	Fall	1	100%	\$2,156.00	Asst. Boys Soccer Coach
Beegle	Lindsay	SMS	Fall	2	100%	\$2,520.00	Head Cross Country Coach
Egleston	Amanda	SMS	Fall	2	100%	\$2,205.00	Asst. Girls Soccer Coach
Pester	Gary	SMS	Fall	2	100%	\$2,835.00	Asst. Football Coach

Recommendations
Supplement to the Agenda – April 26, 2021 - p.14

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Specht	Christian	SMS	Fall	4	100%	\$3,312.00	Asst. Football Coach
Stolzer	Peter	SMS	Fall	7	100%	\$4,741.00	Head Football Coach
Wiegner	Harry	SMS	Fall	1	100%	\$2,772.00	Asst. Football Coach



WEST CHESTER AREA SCHOOL DISTRICT

Education Committee

April 26, 2021

Action Items

Approval of the following Study/Excursion Trips

- Henderson HS Wrestling – Hershey, PA Fri-Sat 3/12/21-3/13/21
- Henderson HS Swimming – Hershey, PA Fri-Sat 3/12/21-3/13/21
- WCASD High School – Germany Tour Thurs-Sat 6/23/22-7/2/22

Approval is requested of the following Study/Excursion Trips

- Henderson HS Wrestling – Hershey, PA Fri-Sat 3/12/21-3/13/21
- Henderson HS Swimming – Hershey, PA Fri-Sat 3/12/21-3/13/21
- WCASD High School – Germany Tour Thurs-Sat 6/23/22-7/2/22

I so move.

Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, Second Reading

Approval is requested of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, Second Reading.

I so move.

Approval of New Board Policy 218.4-Discipline of Student Convicted/Adjudicated of Sexual Assault, Second Reading

Approval is requested of New Board Policy 218.4-Discipline of Student Convicted/Adjudicated of Sexual Assault, Second Reading.

I so move.

Approval of Revised Board Policy 150 - Title I - Comparability of Services, Second Reading

Approval is requested of Revised Board Policy 150 - Title I - Comparability of Services, Second Reading.

I so move.

Approval of New Science Textbook: Environmental Science and Physical Science

Approval is requested of new Science Textbook: Environmental Science and Physical Science.

I so move.

Approval of New Latin Textbook

Approval is requested of new Latin Textbook.

I so move.

Approval of Final Revised 2020-2021 School Calendar

Approval is requested of Final Revised 2020-2021 School Calendar.

I so move.

Approval of Revised Board Policy 247 – Hazing, First Reading

Approval is requested of Revised Board Policy 247 – Hazing, First Reading.

I so move.

Approval of Revised Board Policy 249 – Bullying/Cyberbullying, First Reading

Approval is requested of Revised Board Policy 249 – Bullying/Cyberbullying, First Reading.

I so move.

Approval of New Administrative Guideline 247AG1 – Hazing/Retaliation Report Form, First Reading

Approval is requested of New Administrative Guideline 247AG1 – Hazing/Retaliation Report Form, First Reading.

I so move.

Approval of New Administrative Guideline 249AG1 – Bullying/Cyberbullying/Retaliation Report Form, First Reading

Approval is requested of New Administrative Guideline 249AG1 – Bullying/Cyberbullying/Retaliation Report Form, First Reading.

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

April 12, 2021

Start: 6:30 PM – Finish: 7:02 PM

Attending Committee Members:

Sue Tiernan (Chair), Joyce Chester, Daryl Durnell, Kate Shaw

Other Board Members:

Gary Bevilacqua, Brian Gallen, Karen Herrmann, Chris McCune, Randell Spackman

Administration:

Jim Scanlon, Robert Sokolowski, Sara Missett, Tammi Florio, Michael Wagman, Dawn Mader, Paul Joyce

Items on Agenda:

- Approval of the March 8, 2021 Education Committee Meeting Minutes
- Approval of new Science Textbook: Environmental Science and Physical Science
- Approval of new Latin Textbook
- Approval of final revised 2020-2021 School Calendar
- Approval of revision to Policy 247-Hazing
- Approval of revision to Policy 249-Bullying/Cyberbullying
- Approval of new Administrative Guideline 247AG1-Hazing/Retaliation Report Form
- Approval of new Administrative Guideline 249AG1-Bullying/ Cyberbullying/ Retaliation Report Form

Education Committee Agenda Item actions/outcomes to be placed on April 26, 2021 Board Agenda:

Agenda Item	Vote
Approval of the Education Committee Meeting Minutes – March 8, 2021	4 - 0
Approval of new Science Textbook: Environmental Science and Physical Science	4 - 0
Approval of new Latin Textbook	4 - 0
Approval of final revised 2020-2021 School Calendar	4 - 0
Approval of revision to Policy 247-Hazing	4 - 0
Approval of revision to Policy 249-Bullying/Cyberbullying	4 - 0

Approval of new Administrative Guideline 247AG1-Hazing/Retaliation Report Form	4 - 0
Approval of new Administrative Guideline 249AG1-Bullying/ Cyberbullying/ Retaliation Report Form	4 - 0

November Board Consent Agenda Items:

- Approval of the following Study/Excursion Trip:
 - Henderson HS Wrestling – Hershey, PA Fri-Sat 3/12/21-3/13/21
 - Henderson HS Swimming – Hershey, PA Fri-Sat 3/12/21-3/13/21
 - WCASD High School – Germany Tour Thurs-Sat 6/23/22-7/2/22

Items to be discussed at a later date: None

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG8

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation
School: <u>West Chester Henderson</u>		Sport: <u>PIAA Boys Wrestling State Championships</u>		
Coach(s) In charge: <u>Rob Belghley</u>		In Season: <input type="checkbox"/>	Post Season: <input checked="" type="checkbox"/>	
Destination: <u>Hershey Pa</u>				
Trip Day(s)/Date(s): <u>3/12/2021 - 3/13/2021</u>				
Number of Students: <u>2</u> Total Passengers: <u>6</u> % of Eligible Students going: <u>100%</u>				
Adult Chaperone to Student ratio: <u>3</u> / <u>1</u>				
Names of Coach/Staff Chaperones: <u>Rob Belghley, Caleb Edwards, Cody Lind</u>				
~ Other Adult Chaperones: _____				
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)				

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____	0		
Name of Staff Member Driving Students: <u>Rob Belghley, Caleb Edwards, Cody Lind</u>			
Mileage/Tolls: (if applicable)	50.00		1-3200-000-20-30-953-580
Hotel/Food/Airfare: (if applicable)	1500.00		1-3200-000-20-30-953-580
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)	0		
Registration/Entrance Fee: (if applicable)	200.00		1-3200-000-20-30-953-810
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u>			
	\$250.00		1-3200-000-20-30-953-580
~ Rental Company/Carrier: <u>Fred Bean Ford</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
Drop at: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Pick up: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Students Leaving From: <u>Henderson on 3/12/2021</u>	at 11:00	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	
Students Returning To: <u>Henderson on 3/13/2021</u>	at 11:00	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
TOTAL Cost of Trip: \$ 2000.00	Pupil Cost: \$ 0	TOTAL Cost to the District: \$ 2000.00	
Requested Travel Advance (Min. \$300): \$ 1750.00			

Requested by: Rob Beighley Signature: Rob Beighley Date: 3-8-2021

APPROVAL			
Principal:	Approved: <u>[Signature]</u>	Date: <u>3/8/21</u>	
Athletic Director:	Approved: <u>[Signature]</u>	Date: <u>3-8-21</u>	
Assistant Superintendent:	Approved: <u>[Signature]</u>	Date: <u>3/8/21</u>	
Transportation:		Date: _____	
Scheduled Date: _____	Contractor: _____		
Krapf Cost: _____	Additional Cost: _____		
Spellman Office Only: Overnight Trip will appear on the <u>April 26th</u> Board Consent Agenda.			

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE
APPROVED: September 25, 2017
REVISED: August 19, 2019

121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

PROPOSAL	<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation
School: <u>West Chester Henderson</u>	Sport: <u>PIAA Swimming State Championships</u>		
Coach(s) In charge: <u>Jeff Bott</u>	In Season: <input type="checkbox"/>	Post Season: <input checked="" type="checkbox"/>	
Destination: <u>Hershey Pa</u>			
Trip Day(s)/Date(s): <u>3/19/21-3/20/21</u>			
Number of Students: <u>6</u> Total Passengers: <u>9</u> % of Eligible Students going: <u>100%</u>			
Adult Chaperone to Student ratio: <u>3</u> / <u>1</u>			
Names of Coach/Staff Chaperones: <u>Jeff Bott, Thomas McCormick, Katie Clark</u>			
~ Other Adult Chaperones: _____			
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)			

ESTIMATED COST	Number	Cost	Budget/Activity Code
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____	0		
Name of Staff Member Driving Students: <u>Jeff Bott, Thomas McCormick, Katie Clark</u>			
Mileage/Tolls: (If applicable)	50.00		1-3200-000-20-30-953-580
Hotel/Food/Airfare: (If applicable)	300.00		1-3200-000-20-30-953-580
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)	200.00		1-3200-000-20-30-953-580
Registration/Entrance Fee: (If applicable)	50.00		1-3200-000-20-30-953-580
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u>			
	150.00		1-3200-000-20-30-953-580
~ Rental Company/Carrier: <u>Fred Bean Ford</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
Drop at: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Pick up: _____	at _____	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Students Leaving From: <u>Henderson on 3/19/2021</u>	at <u>5</u>	<input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
Students Returning To: <u>Henderson on 3/20/2021</u>	at <u>11:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
TOTAL Cost of Trip: \$ 750.00	Pupil Cost: \$ 0	TOTAL Cost to the District: \$ 750.00	
Requested Travel Advance (Min. \$300): \$ 600.00			

Requested by: JEFFREY BOTT Signature: Jeffrey Bott Date: 3/9/2021

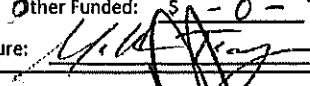
APPROVAL			
Principal:	Approved: <u>[Signature]</u>	Date: <u>3/9/21</u>	
Athletic Director:	Approved: <u>[Signature]</u>	Date: <u>3-9-2021</u>	
Assistant Superintendent:	Approved: <u>[Signature]</u>	Date: <u>3/10/21</u>	
Transportation:		Date: _____	
Scheduled Date: _____	Contractor: _____		
Krapf Cost: _____	Additional Cost: _____		
Spellman Office Only: Overnight Trip will appear on the <u>April 26, 2021</u> Board Consent Agenda.			

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request						
School: <u>RHS, HHS, EHS</u>			Grade/Subject/Club: <u>March 1, 2021</u>			
Teacher(s) In Charge: <u>Matthew Taglang</u>						
Destination: <u>Germany; Munich, Heidelberg, Garmisch-Partenkirchen, Nurnberg</u>						
Trip Day(s)/Date(s): <u>June 23-July 2, 2022</u>			Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country			Name Tour Company: <u>Explorica</u>			
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>This trip is directly related to the curriculum in that it will give students the opportunity to experience the German language and culture first hand.</u>						
Objectives of the proposed trip: <u>Students will visit sights of cultural and historical significance. They will also interact with Germans in German.</u>						
Number of Pupils: <u>18-24</u>		Total Passengers: <u>21-24</u>		Per Pupil Cost: <u>4,700.00</u>		
Adult Chaperone to Student Ratio: <u>1 to 6</u>		% of Eligible Students Going: _____				
Names of Teacher/Staff Chaperones: <u>Matthew Taglang, Jillian Fusco Stephanie Migias, Michael Arndt</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	_____	_____	<u>159.31</u>	<u>0.00</u>	_____	_____
Agency Nurses Needed:	_____	_____	<u>0.00</u>	<u>0.00</u>	_____	_____
Name of Staff Member Driving Students: _____						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable) _____						
Registration/Entrance Fee: (if applicable) _____						
Other Costs: _____						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	_____	_____	_____	<u>0.00</u>	_____	_____
~ Rental Company/Carrier: _____						
Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>112,800.00</u> Pupil Cost: \$ <u>112,800</u> Other Funded: \$ <u>0-0-</u> Total Cost to the District: \$ <u>0-0-</u>						
Requested By: <u>Matthew Taglang</u>		Signature: 			Date: <u>3/1/2021</u>	
Approval						
Principal			Approved		Date: <u>3/1/21</u>	
Supervisor			Approved		Date: _____	
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services			Approved		Date: <u>3/1/21</u>	
Transportation:			Approved		Date: _____	
Schedule Dates: _____			Contractor: _____			
Krapf Costs: _____			Additional Costs: _____			
Spellman Office Only: Overnight Trip will appear on the <u>April 26, 2021</u> Board Consent Agenda.						



Book	Policy Manual
Section	100 Programs
Title	Discrimination/Title IX Sexual Harassment Affecting Students
Code	103
Status	Second Reading
Adopted	August 1, 2015
Last Revised	September 29, 2020
Prior Revised Dates	3/25/2019

Authority

The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy or handicap/disability.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

The Board also declares it to be the policy of this district to comply with federal law and regulations under Title IX prohibiting sexual harassment, which is a form of unlawful discrimination on the basis of sex. Such discrimination shall be referred to throughout this policy as Title IX sexual harassment. Inquiries regarding the application of Title IX to the district may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

The district is committed to the maintenance of a safe, positive learning environment for all students that is free from discrimination. Discrimination is inconsistent with the rights of students and the educational and programmatic goals of the district and is prohibited on school property, and at or, in the course of, district-sponsored programs or activities, including on any conveyance providing transportation to or from school or school-sponsored activities.

Violations of this policy, including acts of retaliation as described in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Board policy and procedures.[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)

The Board directs that the foregoing statement of Board policy be included in each student and staff handbook, and that this policy and related administrative guidelines be posted to the district's website.

The Board requires a notice stating that the district does not discriminate in any manner, including Title IX sexual harassment, in any district education program or activity, to be issued to all students, parents/guardians, employment applicants, employees and all unions or professional organizations holding collective bargaining or professional agreements with the district. All discrimination notices and information shall include the title, office address, telephone number and email address of the individual(s) designated as the Compliance Officer and Title IX Coordinator.

[Reports of Title IX Sexual Harassment and Other Discrimination and Retaliation](#)

The Board encourages students and third parties who believe they or others have been subject to Title IX sexual harassment, other discrimination or retaliation to promptly report such incidents to the building principal. A person who is not an intended victim or target of discrimination but is adversely affected by the offensive conduct may file a report of discrimination.

The student's parents/guardians or any other person with knowledge of conduct that may violate this policy is encouraged to immediately report the matter to the building principal.

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal, as well as properly making any mandatory police or child protective services reports required by law.[22]

If the building principal is the subject of a complaint, the student, third party or a reporting employee shall report the incident directly to the Title IX Coordinator.

The complainant or the individual making the report may use the Discrimination/Sexual Harassment/Retaliation Report Form (103AG1) for purposes of reporting an incident or incidents in writing; however, verbal reports of an incident or incidents shall be accepted, documented and the procedures of this policy and the relevant administrative guidelines followed.

The building principal shall promptly notify the Title IX Coordinator of all reports of discrimination, Title IX sexual harassment or retaliation. The Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

The Title IX Coordinator shall conduct an assessment to determine whether the reported circumstances are most appropriately addressed through the Discrimination Complaint Procedures prescribed in Administrative Guideline 103AG2, or if the reported circumstances meet the definition of Title IX sexual harassment and are most appropriately addressed through the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Administrative Guideline 103AG3, or other Board policies.

Disciplinary Procedures When Reports Allege Title IX Sexual Harassment

When a report alleges Title IX sexual harassment, disciplinary sanctions may not be imposed until the completion of the grievance process for formal complaints outlined in 103AG3. The district shall presume that the respondent is not responsible for the alleged conduct until a determination has been made at the completion of the grievance process for formal complaints.[18][20][23][24]

When an emergency removal, as described in 103AG3, is warranted to address an immediate threat to the physical health or safety of an individual, and it is not feasible to continue educational services remotely or in an alternative setting, the normal procedures for suspension and expulsion shall be conducted to accomplish the removal, including specific provisions to address a student with a disability where applicable.[18][19][20][23]

When an emergency removal is not required, disciplinary sanctions shall be considered in the course of the Title IX grievance process for formal complaints. Following the issuance of the written determination and any applicable appeal, any disciplinary action specified in the written determination or appeal decision shall be implemented in accordance with the normal procedures for suspensions, expulsions or other disciplinary actions, including specific provisions to address a student with a disability where applicable.

Discipline/Placement of Student Convicted or Adjudicated of Sexual Assault

Upon notification of a conviction or adjudication of a student in this district for sexual assault against another student enrolled in this district, the district shall comply with the disciplinary or placement requirements established by state law and Board policy.

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a report and the investigation related to any form of discrimination or retaliation, including Title IX sexual harassment, shall be handled in accordance with applicable law, regulations, this policy, administrative guidelines, and the district's legal and investigative obligations.[\[25\]](#)[\[26\]](#)[\[27\]](#)[\[28\]](#)[\[29\]](#)

Retaliation

The Board prohibits retaliation by the district or any other person against any person for:[\[28\]](#)

1. Reporting or making a formal complaint of any form of discrimination or retaliation, including Title IX sexual harassment.
2. Testifying, assisting, participating or refusing to participate in a related investigation process or other proceeding or hearing.
3. Acting in opposition to practices the person reasonably believes to be discriminatory.

The district, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against anyone for actions described above. Individuals are encouraged to contact the Title IX Coordinator immediately if retaliation is believed to have occurred.

Definitions

Complainant shall mean an individual who is alleged to be the victim.

Respondent shall mean an individual alleged to be the perpetrator of the discriminatory or harassing conduct.

Discrimination

Discrimination shall mean to treat individuals differently, or to harass or victimize based on a protected classification including race, color, age, creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy, or handicap/disability.

Harassment is a form of discrimination based on protected classification listed in this policy, consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance and when such conduct is:

1. Sufficiently severe, persistent or pervasive; and
2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.

Definitions Related to Title IX Sexual Harassment

Formal complaint shall mean a document filed by a complainant or signed by the Title IX Coordinator alleging Title IX sexual harassment and requesting that the district investigate the allegation under the grievance process for formal complaints. The authority for the Title IX Coordinator to sign a formal complaint does not make the Title IX Coordinator a party in the grievance process for formal complaints. The phrase "document filed by a complainant" refers to a document or electronic submission that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.[\[27\]](#)[\[30\]](#)

Supportive measures shall mean nondisciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed.[\[30\]](#)

Supportive measures shall be designed to restore or preserve equal access to the educational program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the educational environment, or to deter sexual harassment. Supportive measures may include, but are not limited to:[\[30\]](#)

1. Counseling.
2. Extensions of deadlines or other course-related adjustments.
3. Modifications of class schedules.
4. Campus escort services.
5. Mutual restrictions on contact between the parties.
6. Increased security.
7. Monitoring of certain areas of the campus.
8. Assistance from domestic violence or rape crisis programs.
9. Assistance from community health resources including counseling resources.

Supportive measures may also include, when in accordance with applicable law, regulation or Board policy, assessments or evaluations to determine eligibility for special education or related services, or the need to review an Individualized Education Program (IEP) or Section 504 Service Agreement based on a student's behavior.[\[17\]\[18\]\[23\]\[24\]\[31\]](#)

Title IX sexual harassment means conduct on the basis of sex that satisfies one or more of the following:[\[30\]](#)

1. A district employee conditioning the provision of an aid, benefit, or district service on an individual's participation in unwelcome sexual conduct, commonly referred to as quid pro quo sexual harassment.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a district education program or activity.
3. Sexual assault, dating violence, domestic violence or stalking.

a. **Dating violence** means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:[\[32\]](#)

- i. Length of relationship.
- ii. Type of relationship.
- iii. Frequency of interaction between the persons involved in the relationship.

b. **Domestic violence** includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal

funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.[\[32\]](#)

- c. **Sexual assault** means a sexual offense under state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.[\[33\]](#)
- d. **Stalking**, under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:[\[32\]](#)
 - i. Fear for their safety or the safety of others.
 - ii. Suffer substantial emotional distress.

Such conduct must have taken place during a district education program or activity and against a person in the United States to qualify as sexual harassment under Title IX. An **education program or activity** includes the locations, events or circumstances over which the district exercises substantial control over both the respondent and the context in which the harassment occurs. Title IX applies to all of a district's education programs or activities, whether such programs or activities occur on-campus or off-campus.[\[26\]](#)[\[27\]](#)[\[30\]](#)

Delegation of Responsibility

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Director of Human Resources or designee as the district's Compliance Officer and Title IX Coordinator.[\[34\]](#)

The Compliance Officer/Title IX Coordinator can be contacted at:

Address: 782 Springdale Drive, Exton PA 19341
email: julmer@wcasd.net
Phone: 484-266-1006

The Compliance Officer and Title IX Coordinator shall fulfill designated responsibilities to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the district's nondiscrimination procedures in the following areas as appropriate:

1. Curriculum and Materials - Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.
2. Training - Provide training for students and staff to prevent, identify and alleviate problems of discrimination.
3. Resources - Maintain and provide information to staff on resources available to complainants in addition to the school complaint procedure or Title IX procedures, such as making reports to the police, available supportive measures such as assistance from domestic violence or rape crisis programs and community health resources including counseling resources.
4. Student Access - Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.
5. District Support - Assure that like aspects of the school programs and activities receive like support as to staffing and compensation, facilities, equipment, and related areas.[\[35\]](#)
6. Student Evaluation - Review of assessments, procedures, and guidance and counseling materials for stereotyping and discrimination.

7. Reports/Formal Complaints - Monitor and provide technical assistance to individuals involved in managing informal reports and formal complaints.

Guidelines

Title IX Sexual Harassment Training Requirements

The Compliance Officer and Title IX Coordinator, investigator(s), decision-maker(s), or any individual designated to facilitate an informal resolution process related to Title IX sexual harassment shall receive training, as required or appropriate to their specific role.

All training materials shall promote impartial investigations and adjudications of formal complaints of Title IX sexual harassment without relying on sex stereotypes.

All training materials shall be posted on the district's website.

Disciplinary Consequences

A student who is determined to be responsible for violation of this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include but is not limited to: [18][19][20]

1. Loss of school privileges.
2. Permanent transfer to another school building, classroom or school bus.
3. Exclusion from school-sponsored activities.
4. Detention.
5. Suspension.
6. Expulsion.
7. Referral to law enforcement officials.

An employee who violates this policy shall be subject to appropriate disciplinary action consistent with the applicable Board policy, collective bargaining agreement and individual contract, up to and including dismissal and/or referral to law enforcement officials.[21]

Reports of Discrimination

Any reports of discrimination that are reviewed by the Title IX Coordinator and do not meet the definition of Title IX sexual harassment but are based on race, color, age, creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy or handicap/disability shall follow the Discrimination Complaint Procedures in Administrative Guideline 103AG2.

Reports of Title IX Sexual Harassment

Any reports deemed by the Title IX Coordinator to meet the definition of sexual harassment under Title IX shall follow the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Administrative Guideline 103AG3.

Other Reports

Any reports reviewed by the Title IX Coordinator which do not meet the definition of Title IX sexual harassment or discrimination of a protected class will be processed under the relevant Board policy.

Right to Alternative Complaint Procedure

Nothing in this policy shall deny the right of any individual to pursue other avenues of recourse to address concerns relating to prohibited harassment including initiating civil action, filing a complaint with outside agencies or seeking redress under state or federal law.

Legal

1. [22 PA Code 12.1](#)
2. [22 PA Code 12.4](#)
3. [22 PA Code 15.1 et seq](#)
4. [22 PA Code 4.4](#)
5. [24 P.S. 1301](#)
6. [24 P.S. 1310](#)
7. [24 P.S. 1601-C et seq](#)
8. [24 P.S. 5004](#)
9. [43 P.S. 951 et seq](#)
10. [20 U.S.C. 1681 et seq](#)
11. [34 CFR Part 106](#)
12. [29 U.S.C. 794](#)
13. [42 U.S.C. 12101 et seq](#)
14. [42 U.S.C. 1981 et seq](#)
15. [42 U.S.C. 2000d et seq](#)
16. [U.S. Const. Amend. XIV, Equal Protection Clause](#)
17. [Pol. 103.1](#)
18. [Pol. 113.1](#)
19. [Pol. 218](#)
20. [Pol. 233](#)
21. [Pol. 317](#)
22. [Pol. 806](#)
23. [Pol. 113.2](#)
24. [Pol. 113.3](#)
25. [20 U.S.C. 1232g](#)
26. [34 CFR 106.44](#)
27. [34 CFR 106.45](#)
28. [34 CFR 106.71](#)
29. [34 CFR Part 99](#)
30. [34 CFR 106.30](#)
31. [Pol. 113](#)
32. [34 U.S.C. 12291](#)
33. [20 U.S.C. 1092](#)
34. [34 CFR 106.8](#)
35. [Pol. 150](#)
- 18 Pa. C.S.A. 2709
- 20 U.S.C. 1400 et seq
- 28 CFR Part 35

[28 CFR Part 35](#)

[28 CFR Part 41](#)

[34 CFR Part 100](#)

[34 CFR Part 104](#)

[34 CFR Part 110](#)

[U.S. Const. Amend. I](#)

[Bostock v. Clayton County, 590 U.S., 140 S. Ct. 1731 \(2020\)](#)

[Davis v. Monroe County Board of Education, 526 U.S. 629 \(1999\)](#)

[Franklin v. Gwinnett County Public Schools, 503 U.S. 60 \(1992\)](#)

[Gebser v. Lago Vista Independent School District, 524 U.S. 274 \(1998\)](#)

[Office for Civil Rights - Resources for Addressing Racial Harassment](#)

[Pol. 122](#)

[Pol. 123](#)

[Pol. 138](#)

[Pol. 216](#)

[Pol. 220](#)

[Pol. 247](#)

[Pol. 249](#)

[Pol. 251](#)

[Pol. 252](#)

[Pol. 320](#)

[Pol. 352](#)

[Pol. 701](#)

Book	Policy Manual
Section	200 Pupils
Title	Discipline of Student Convicted/Adjudicated of Sexual Assault
Code	218.4
Status	Second Reading

Purpose

The Board recognizes the importance of a safe school environment for students who are victims of sexual assault. This policy addresses disciplinary requirements for a student convicted or adjudicated delinquent of sexual assault upon another district student.[\[1\]](#)

Definitions

Conviction – means the finding of guilty by a judge or a jury or the entry of a plea of guilty or nolo contendere for sexual assault whether or not judgment of sentence has been imposed.[\[1\]](#)

School setting – means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[\[1\]](#)

School-sponsored activity – means any assemblies, field trips, class trips, graduation ceremonies, athletics, extracurricular activities, clubs, groups, teams or any activities sponsored, held or approved by the district.[\[1\]](#)

Sexual assault – means any of the following offenses:[\[1\]](#)

1. Rape.[\[2\]](#)
2. Statutory sexual assault.[\[3\]](#)
3. Involuntary deviate sexual intercourse.[\[4\]](#)
4. Sexual assault.[\[5\]](#)
5. Aggravated indecent assault.[\[6\]](#)
6. Indecent assault.[\[7\]](#)

Authority

The Board shall comply with the disciplinary requirements established by state law regarding students who have been convicted or adjudicated delinquent of sexual assault upon another student enrolled in this district, regardless of whether the sexual assault took place inside or outside of the school setting.[\[1\]](#)[\[8\]](#)[\[9\]](#)

Delegation of Responsibility

A student who is convicted of sexual assault upon another student enrolled in this district shall be required to notify the Superintendent or designee of the conviction no later than seventy-two (72) hours after the conviction.[\[1\]](#)

Upon report of a conviction or adjudication of sexual assault upon a district student, the Superintendent or designee shall take one (1) of the following actions against the convicted or adjudicated student:[\[1\]](#)

1. Recommend that the Board expel the student, in accordance with law and Board policy.[\[9\]](#)
2. Transfer the student to an alternative education program.
3. Reassign the student to another school or educational program within the district.

If the convicted or adjudicated student has already been expelled, transferred or reassigned, or if the victim does not attend the same school, no additional action regarding expulsion, transfer or reassignment is required by the district. Although action is not required, the district maintains the authority to make an alternative assignment or provide alternative educational services during or after an expulsion at the discretion of the Superintendent or designee.[\[1\]](#)

Upon report of a conviction or adjudication of sexual assault upon a district student that occurred in the school setting, the Superintendent or designee shall notify the Title IX Coordinator to determine whether the incident has been addressed in accordance with applicable Board policy.[\[10\]](#)[\[11\]](#)

Guidelines

In the case of a student with a disability, including a student for whom an evaluation is pending, prior to implementing any disciplinary removal or considering a change of placement for the student, the district shall coordinate with the student's Individualized Education Program (IEP) team and take all steps required to comply with state and federal laws and regulations, and Board policies.[\[1\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

The district shall ensure that the convicted or adjudicated student is prohibited from taking part in the following activities at the same time as the victim:[\[1\]](#)

1. Being educated in the same school building.
2. Being transported on the same school vehicle.
3. Participating in the same school-sponsored activity.

Return of Student to School

The district may return the student who is expelled, transferred or reassigned, to the student's originally assigned school if one (1) of the following circumstances occur:[\[1\]](#)

1. The victim is no longer enrolled in the district.
2. The conviction or adjudication has been reversed and is not pending appeal.

Transfer Students

When the school district receives a student who transfers from a public or private school during or after an expulsion period for an act or offense involving a sexual assault conviction or adjudication, the district may assign that student to an alternative assignment or may provide alternative education services.[\[1\]](#)[\[18\]](#)

Legal

1. [24 P.S. 1318.1](#)
2. [18 Pa. C.S.A. 3121](#)
3. [18 Pa. C.S.A. 3122.1](#)
4. [18 Pa. C.S.A. 3123](#)
5. [18 Pa. C.S.A. 3124.1](#)
6. [18 Pa. C.S.A. 3125](#)
7. [18 Pa. C.S.A. 3126](#)
8. [Pol. 218](#)
9. [Pol. 233](#)
10. [Pol. 103](#)
11. [Pol. 252](#)
12. [20 U.S.C. 1400 et seq](#)
13. [34 CFR Part 300](#)
14. [Pol. 103.1](#)
15. [Pol. 113.1](#)
16. [Pol. 113.2](#)
17. [Pol. 113.3](#)
18. [Pol. 200](#)

Book	Policy Manual
Section	100 Programs
Title	Title I - Comparability of Services
Code	150
Status	Second Reading
Adopted	January 22, 2018
Last Revised	July 22, 2019

Purpose

The equivalent distribution of district resources is one method **means** that the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

Authority

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds.[\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school.[\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

Definition

For purposes of this policy, **grade span** is defined as a similar two-grade span difference or less. For example, a grade span of K-2 or K-4, not a grade span of K-2 to K-5.

Delegation of Responsibility

If the district has more than one (1) building per grade span, the Superintendent or his/her designee shall complete a Detailed School Data Sheet.

Regardless of buildings per grade span, the Superintendent or his/her designee shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

Guidelines

Method of Determination

~~For purposes of determining Title I comparability, the district shall use a current year student to staff ratio calculation or a previous year per pupil expenditure determination, whichever is more favorable to the district.~~

Allowable Exclusions

For the purposes of determining comparability, the district may exclude:[\[1\]](#)

1. State and local funds expended for language instruction education programs.[\[2\]](#)
2. Excess costs associated with providing services to students with disabilities.[\[3\]](#)[\[4\]](#)[\[5\]](#)
3. Unpredictable changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

Complaints

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.[\[6\]](#)

- Legal
1. [20 U.S.C. 6321](#)
 2. Pol. 138
 3. Pol. 103.1
 4. Pol. 113
 5. Pol. 114
 6. Pol. 906.1

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members:	
Jacqueline Pavlo – Assistant Principal, Fugett Middle School	
Dr. Paul Joyce – Supervisor Science, Family Consumer Science, Technology Education, Health & Physical	
Ryan Knight – Teacher, East High School	
Robert King – Department Chair, East High School	
Marie Schneider – Teacher, Henderson High School	
David Smith – Teacher, Rustin High School	
Megan Moore – Parent, Rustin High School	
Priyanka Gupta, Parent, East High School	
Core Instructional Materials Considered:	
Textbooks from three different publishing companies were considered.	
Instructional Material(s) Being Recommended:	
Title: Environmental Science Your World Your Turn	
Author: Withgott	
Publisher: Savvas	Latest Revision: 2021
List Price: \$102	Copyright Date: 2021
Recommended for subject(s):	Grade(s):
Environmental Science	10-11
Recommended for students with high, average, low reading ability: low and average	
Results of Committee Voting: Textbook recommended was unanimous.	
<input type="checkbox"/> Affirmative Comments:	

____Negative
Comments:

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	X				
Research-based Content	X				
Standards-aligned	X				
Learning Objectives		X			
Lesson Implementation/Preparation (for educators)		X			
Tech integration		X			
Target Audience	X				
Reflection of Diversity	X				
Respect for Diversity	X				
Multiple Viewpoints		X			
Reading Level	X				
Organization	X				
Style of material	X				
Instructions		X			
Activities		X			
Levels of Rigor	X				
Cost of implementation	X				

CONTENT AND METHOD

1. **Theoretical Foundation:** The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. **Research-based Content:** The resources provide content that is research-based, accurate, and current.
3. **Standards-aligned:** The resources provide clear connections to the appropriate state and national standards
4. **Learning Objectives:** Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members:	
Janet Boosz (Latin teacher), Mary Sweeney (Latin teacher), Karen Carpenter (Latin teacher), Elisha Ozer (High School Assistant Principal), Sue Tiernan (School Board Member), Tammi Florio (Director of Teaching and Learning), David Bell (Middle School Parent), and Debbie Smith (High School Parent)	
Core Instructional Materials Considered:	
Bolchazy-Carducci Publishers	
Hands Up Education	
Instructional Material(s) Being Recommended:	
Title: Suburani Book 1 (2021-2022) and Suburani Book 2 (2022-2023)	
Author:	
Publisher: Hands Up Education	Latest Revision: 2020
List Price: \$75 hardcover/\$55 paperback	Copyright Date: 2020
Annual Digital Subscription: \$40 for 8 accounts + \$4 per additional account	

Recommended for subject(s): Latin	Grade(s): 6th - 12th
Recommended for students with high, average, low reading ability: All	
108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM Pg. 2 of 4	
Results of Committee Voting:	
<u>8</u> Affirmative Comments: Suburani is an accessible and engaging text which incorporates diverse, authentic materials including online resources. The pacing is manageable and appropriate. The graphic novel format is attractive to students, and the visual imagery is effective in promoting the retention of ideas. The focus of Suburani is immersive reading with grammar exercises. It is a character-based text which builds classroom community and offers an entry point to Roman culture and history. Suburani pairs this narrative with informational passages. Moreover, Rome is portrayed as a multi-cultural city comprised of people from diverse backgrounds and skin tones; students of colors will encounter characters who look like themselves, and this representation matters.	
<u>1</u> Negative Comment: Suburani's visuals may be appealing, but the approach can appear jumbled to some readers. When we write the curriculum, we will use the Suburani text as a resource and supplement it with additional vocabulary and grammar exercises to ensure a rigorous experience for all students.	

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	X				
Research-based Content	X				
Standards-aligned		X			
Learning Objectives	X				

Lesson Implementation/Preparation (for educators)		X			
Tech integration		X			
Target Audience	X				
Reflection of Diversity	X				
Respect for Diversity	X				
108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND					
ADOPTION FORM 3					
Pg. of 4					
Multiple Viewpoints	X				
Reading Level	X				
Organization		X			
Style of material		X			
Instructions	X				
Activities	X				
Levels of Rigor		X			
Cost of implementation		X			

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.

2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.
5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.

7. Target Audience: Identifies the intended audience and is tailored to this audience. **108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

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8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.

17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: ____ Disapproved: ____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

2020-2021 District Calendar - Final (for board approval 4.26.2021)

8/17/20-8/21/20 New Teacher Induction

8/24/20-8/27/20 Teacher In-service

8/31/20 First day of school for students

9/4/20 Schools closed

9/7/20 Schools closed and District Office closed

9/28/20 Schools closed

10/12/20 Teacher In-service - no school for students

11/3/20 Teacher In-service- no school for students

11/6/20 End of First Marking Period

11/23/20 Half day for elementary students; Full day for middle & high school students

11/24/20 Half day for elementary students; Full day for middle & high school students

11/25/20 No school for students

11/26/20 & 11/27/20 Schools and District Office closed

12/2/20 End of First Trimester

12/23/20 Half Day for Students

12/24/20 -1/1/21 Schools Closed; 12/24, 12/25 & 1/1 District Office closed

1/18/21 Schools and District Office closed

1/25/21 End of Second Marking Period

2/15/21 Schools and District Office closed

3/9/21 End of Second Trimester

3/10/21-3/11/21 Half day for elementary & middle school students; Full day for high school students

3/12/21 No school for elementary students; full day for middle & high school students

3/30/19 End of Third Marking Period

4/1/21-4/5/21 Schools closed; 4/2 District office closed

5/18/21 Teacher In-service - no school for students

5/31/21 Schools and District Office Closed

6/8/21 Henderson High School Graduation

6/9/21 East High School Graduation

6/10/21 Rustin High School Graduation

6/9/21 Half day for students grades K-12, PM Teacher In-service

6/10/21 Half day for students grades K-12, PM Teacher In-service

6/11/21 Last student day; half day for all students; high school students make-ups only

6/14/21 Teacher last day - In-service

2020-2021 District Calendar - Final (to be board approved 4.26.2021)

August 2020

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: Student 1/ Teacher 5

September 2020

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Days: Student 19/ Teacher 19

October 2020

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days: Student 21/ Teacher 22

November 2020

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Days: Student 17/ Teacher 19

December 2020

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 17/ Teacher 17

January 2021

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 19/ Teacher 19

February 2021

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Days: Student 18/ Teacher 18

March 2021

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: Student 23/ Teacher 23

April 2021

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days: Student 19/ Teacher 19

May 2021

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: Student 19/ Teacher 20

June 2021

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Days: Student 9/ Teacher 10

- Teacher Inservice
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School
- End of Marking Period
- End of Trimesters
- Parent Conferences-See details below

182 Days for Students
191 Days for Teachers

June 8, 2021 - Henderson Graduation
June 9, 2021 - East Graduation
June 10, 2021 - Rustin Graduation

Book	Policy Manual
Section	200 Pupils
Title	Hazing
Code	247
Status	First Reading
Adopted	August 1, 2015
Last Revised	March 25, 2019

Purpose

The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.

Definitions

~~For purposes of this policy **hazing** is defined as any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a person or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in any organization. The term shall include, but not be limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug or other substance, or any other forced physical activity which could adversely affect the physical health and safety of an individual, and shall include any activity which would subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual, or any willful destruction or removal of public or private property. For purposes of this definition, any activity as described in the definition upon which the initiation or admission into or affiliation with or continued membership in an organization directly or indirectly conditions shall be presumed to be forced activity, the willingness of an individual to participate in such activity notwithstanding.~~

Hazing occurs when a person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a student with an organization, or for the purpose of continuing or enhancing membership or status in an organization, causes, coerces or forces a student to do any of the following: [\[1\]](#)

1. Violate federal or state criminal law.
2. Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm.
3. Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements.

4. Endure brutality of a mental nature, including activity adversely affecting the mental health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment.
5. Endure brutality of a sexual nature.
6. Endure any other activity that creates a reasonable likelihood of bodily injury to the student.

Aggravated hazing occurs when a person commits an act of hazing that results in serious bodily injury or death to the student and:[2]

1. The person acts with reckless indifference to the health and safety of the student; or
2. The person causes, coerces or forces the consumption of an alcoholic liquid or drug by the student.

Organizational hazing occurs when an organization intentionally, knowingly or recklessly promotes or facilitates hazing or aggravated hazing.[3][4]

Any activity, as described above, shall be deemed a violation of this policy regardless of whether:[5]

1. The consent of the student was sought or obtained, or
2. The conduct was sanctioned or approved by the school or organization.

Student activity or organization means any activity, society, corps, team, club or service, social or similar group, operating under the sanction of or recognized as an organization by the district, whose members are primarily students or alumni of the organization.[6][7]

For purposes of this policy, **bodily injury** shall mean impairment of physical condition or substantial pain.[8]

For purposes of this policy, **serious bodily injury** shall mean bodily injury which creates a substantial risk of death or which causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.[8]

Authority

The Board prohibits hazing in connection with any student activity or organization regardless of whether the conduct occurs on or off school property or outside of school hours.[4][5][7][9][10]

No student, parent/guardian, coach, sponsor, volunteer, or district employee shall engage in, condone or ignore any form of hazing.

The Board encourages students who believe they, or others, have been subjected to hazing to promptly report such incidents to the building principal or designee.

Delegation of Responsibility

~~Students, parents/guardians, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal or designee.~~

Title IX Sexual Discrimination/Discriminatory Harassment and Other Discrimination

Every report of alleged hazing that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination and discriminatory harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer **and Title IX Coordinator**. If, in the course of a hazing investigation, potential issues of discrimination or discriminatory harassment are identified, the Compliance Officer **and Title IX Coordinator** shall be promptly notified, and the investigation shall be

conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged hazing.[11][12]

Delegation of Responsibility

Students, parents/guardians, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal or designee.

Guidelines

In addition to posting this policy on the district's publicly accessible website, the district shall inform students, parents/guardians, sponsors, volunteers and district employees of the district's policy prohibiting hazing, including district rules, penalties for violations of the policy, and the program established by the district for enforcement of the policy by means of publication in handbooks and verbal instructions by the coach or sponsor at the start of the season or program.[4]

This policy, along with other applicable district policies, procedures and Codes of Conduct, shall be provided to all school athletic coaches and all sponsors and volunteers affiliated with a student activity or organization, prior to coaching an athletic activity or serving as a responsible adult supervising, advising, assisting or otherwise participating in a student activity or organization together with a notice that they are expected to read and abide by the policies, procedures and Codes of Conduct.[7]

Complaint Procedure

A student who believes that ~~s/he has~~ **they have** been subject to hazing, is encouraged to promptly report the incident to the building principal or designee.

Students are encouraged to use the district's report form **(247AG1)**, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. **The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.**

The Board directs that verbal and written complaints of hazing shall be provided to the building principal or designee, who shall promptly notify the Superintendent or designee of the allegations and determine who shall conduct the investigation. Allegations of hazing shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of hazing brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be hazing under this policy but merits review and possible action under other Board policies.

Interim Measures/Police

Upon receipt of a complaint of hazing, the building principal or designee, in consultation with the Superintendent or designee, shall determine what, if any interim measures should be put in place to protect students from further hazing, bullying, discrimination or retaliatory conduct related to the alleged incident and report. Such interim measures may include, but not be limited to, the suspension of an adult who is involved, the separation of alleged victims and perpetrators, and the determination of what the complaining student needs or wants through questioning.

Those receiving the initial report and conducting or overseeing the investigation will assess whether the complaint, if proven, would constitute hazing, aggravated hazing or organizational hazing and shall report it to the police consistent with district practice and, as appropriate, consult with legal counsel about whether to report the matter to the police at every stage of the proceeding. The decision to report a matter to the police should not involve an analysis by district personnel of whether safe harbor provisions might apply to the person being reported, but information on the facts can be shared with the police in this regard.[13]

Referral to Law Enforcement and Safe Schools Reporting Requirements –

For purposes of reporting hazing incidents to law enforcement in accordance with Safe Schools Act reporting, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. [14][15][16]

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents, as defined in the Safe Schools Act, committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. [14][15][17][18][19][20]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in a defined incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian. [14][20][21]

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the Office for Safe Schools on the required form. [15][20]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with **applicable law, regulations**, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of hazing or participation in an investigation of allegations of hazing is prohibited and shall be subject to disciplinary action, **up to and including expulsion.**

Consequences for Violations

Safe Harbor –

An individual needing medical attention or seeking medical attention for another shall not be subject to criminal prosecution if ~~s/he~~ **the individual** complies with the requirements under law, subject to the limitations set forth in law. [13]

Students –

If the investigation results in a substantiated finding of hazing, the investigator shall recommend appropriate disciplinary action up to and including expulsion, as circumstances warrant, in accordance with the Code of Student Conduct. The student may also be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity or organization. The fact of whether a student qualified for and received safe harbor under a criminal investigation shall be considered in assigning discipline. [4][7][13][22][23]

Nonstudent Violators/Organizational Hazing -

If the investigation results in a substantiated finding that a coach, sponsor, or volunteer affiliated with the student activity or organization engaged in, condoned or ignored any violation of this policy, ~~s/he~~ **the coach, sponsor, or volunteer** shall be disciplined in accordance with Board policy and applicable

laws and regulations. Discipline could include, but is not limited to, dismissal from the position as coach, sponsor, or volunteer, and/or dismissal from district employment.[24]

If an organization is found to have engaged in organizational hazing, it shall be subject to the imposition of fines and other appropriate penalties. Penalties may include rescission of permission for that organization to operate on school property or to otherwise operate under the sanction or recognition of the district.

Criminal Prosecution –

Any person or organization that causes or participates in hazing may also be subject to criminal prosecution.[4]

- Legal
1. 18 Pa. C.S.A. 2802
 2. 18 Pa. C.S.A. 2803
 3. 18 Pa. C.S.A. 2804
 4. 18 Pa. C.S.A. 2808
 5. 18 Pa. C.S.A. 2806
 6. 18 Pa. C.S.A. 2801
 7. 24 P.S. 511
 8. 18 Pa. C.S.A. 2301
 9. Pol. 122
 10. Pol. 123
 11. Pol. 103
 12. Pol. 103.1
 13. 18 Pa. C.S.A. 2810
 14. 22 PA Code 10.2
 15. 24 P.S. 1303-A
 16. 35 P.S. 780-102
 17. 22 PA Code 10.21
 18. 22 PA Code 10.22
 19. 24 P.S. 1302.1-A
 20. Pol. 805.1
 21. 22 PA Code 10.25
 22. Pol. 218
 23. Pol. 233
 24. Pol. 317
 - 18 Pa. C.S.A. 2801 et seq
 - 22 PA Code 10.23
 - Pol. 113.1
 - Pol. 916

Book	Policy Manual
Section	200 Pupils
Title	Bullying/Cyberbullying
Code	249
Status	First Reading
Adopted	August 1, 2015
Last Revised	March 25, 2019

Purpose

The district recognizes that bullying and intimidation have a negative effect on the learning environment. Students who are intimidated and fearful cannot give their education the single-minded attention needed for success. Bullying can also lead to more serious violence. Every student has a right to an education and to be safe in and around school.

Definitions

Bullying means an intentional electronic, written, verbal, or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent, or pervasive and has the effect of doing any of the following: (1) substantially interfering with a student's education; (2) creating a threatening environment; or (3) substantially disrupting the orderly operation of the school.[\[1\]](#)

~~Examples of acts or series of acts that may constitute **bullying** if it meets the preceding definition include, but are not limited to: physical intimidation or assault; extortion; oral or written threats; teasing; putdowns; name-calling; threatening looks, gestures or actions; cruel rumors; false accusations; and social isolation.~~

~~Bullying behavior accomplished through electronic mediums, including but not limited to, computers, Internet, instant messaging, email, and social networking sites shall be subject to this policy.~~

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop, or at any activity sponsored, supervised, or sanctioned by the school.[\[1\]](#)

Authority

The Board prohibits all forms of bullying by district students.[\[1\]](#)

The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district's report form (249AG1) , available from the building principal, or to put the complaint in writing; however, oral complaints shall be

accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that **verbal and written** complaints of bullying shall be investigated promptly, and **appropriate** corrective **or preventative** action shall be taken when allegations are verified.**substantiated.** The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

Discrimination/Discriminatory **Title IX Sexual Harassment and Other Discrimination**

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination ~~and discriminatory harassment~~ shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer **and Title IX Coordinator**. If, in the course of a bullying investigation, potential issues of discrimination ~~or discriminatory harassment~~ are identified, the **Title IX Coordinator** ~~Compliance Officer~~ shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.[6][7]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with **applicable law, regulations**, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action up to and including expulsion.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or his/her designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the information required by law on the Safe School Report, or the current required documentation.[1]

Guidelines

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.

This policy shall be accessible in every classroom. The policy shall be posted in a prominent location with in each school building and on the district website. It shall be reviewed with students at least once every school year.

School Personnel Intervention

~~The district requires school personnel who observe or become aware of an act or series of acts that s/he believes to constitute bullying to take immediate, appropriate steps to intervene, unless such intervention would be a threat to the school personnel's safety. If the school personnel are unable to intervene, believe that his/her intervention has not resolved the matter, or the objectionable action~~

persists, s/he shall report the bullying to the building principal or his/her designee for further investigation.

Reporting by Students or Parents/Guardians

The district expects students and parents/guardians who observe or become aware of an act or series of acts that they believe to constitute bullying to report it to the building principal or his/her designee for further investigation.

Investigation Procedures

Upon learning of a bullying incident, the principal or his/her designee shall contact the parents/guardians of both the alleged aggressor and the alleged subject of the aggression, interview both students, and thoroughly investigate. This investigation may include, but is not limited to: interviews with students, parents/guardians, and school personnel; review of school records; and identification of parental, family, and environmental issues.

All employees shall cooperate with any investigation conducted under this policy or by any local, state, or federal agency or the Board.

Education

The district may develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.

Consequences for Violations/Intervention

Students found to have bullied others shall be subject to the consequences set forth in applicable Board policy, consistent with the Code of Student Conduct/Disciplinary Action Schedule. Students may also be subject to counseling.^{[1][2][3]}

Depending on the severity of the incident, the principal or his/her designee may also take appropriate steps to ensure student safety. These may include, but are not limited to: implementing a safety plan; separating and supervising the students involved; providing staff support for students as necessary; reporting incidents to law enforcement, if appropriate, in the principal's or designee's sole discretion; and developing a supervision plan with parents/guardians.

The district may elect to develop and implement bullying prevention, intervention, or educational programs.^{[1][4][5]}

Retaliation and False Charges

Retaliation against students, school personnel, or other persons who report bullying pursuant to this policy or who participate in any related proceeding is prohibited. The Board deems retaliatory acts harmful and shall take appropriate action against students who retaliate against any student, school personnel, or other person who reports alleged bullying or participates in related proceedings. Such action may include discipline up to and including expulsion.

Students who knowingly make false charges of bullying or retaliation shall be subject to disciplinary action up to and including expulsion.

Notice Requirements

This policy shall be made available on the district's publicly accessible website. It shall be posted in each district classroom and in a prominent location within each school building where such notices are usually posted. It shall be reviewed with students at least once every school year.^[1]

Legal

[1. 24 P.S. 1303.1-A](#)

2. Pol. 218

3. Pol. 233

4. Pol. 236

[5. 24 P.S. 1302-A](#)

6. Pol. 103

7. Pol. 103.1

[22 PA Code 12.3](#)

[20 U.S.C. 7118](#)

Pol. 000

Pol. 113.1

Book	Policy Manual
Section	200 Pupils
Title	Hazing/Retaliation Report Form
Code	247AG1
Status	First Reading

To open and complete this form, you must right-click on the link, select 'Save Link As', and then save the file to your desktop.

 [247AG1 Hazing.Retaliation Report Form.pdf \(159 KB\)](#)

HAZING/RETALIATION REPORT FORM

The Board declares it to be the policy of this district to provide a safe, positive learning and working environment that is free from hazing and retaliation. If you have experienced, or if you have knowledge of, any such actions, we encourage you to complete this form. The building principal will be happy to support you by answering any questions about the report form, reviewing the report form for completion and assisting as necessary with completion of the report.

Retaliation Prohibited

The district, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against you for filing this report. Please contact the building principal immediately if you believe retaliation has occurred.

Confidentiality

Confidentiality of all parties, witnesses, the allegations and the filing of a report shall be handled in accordance with applicable law, regulations, Board policy, procedures, and the district's legal and investigative obligations. The school will take all reasonable steps to investigate and respond to the report, consistent with a request for confidentiality as long as doing so does not preclude the school from responding effectively to the report. If you have any questions regarding how the information contained in this report may be used, please discuss them with the building principal prior to filing the report. Once this report is filed, the district has an obligation to investigate the information provided.

I. Information About the Person Making This Report:

Name: _____

Address: _____

Phone Number: _____

School Building: _____

I am a: Student Parent/Guardian Employee Volunteer Visitor

Other _____ (please explain relationship to the district)

If you are not the victim of the reported conduct, please identify the alleged victim:

Name: _____

The alleged victim is: Your Child Another Student A District Employee

Other _____ (please explain relationship to the district)

II. Information About the Person(s) You Believe is/are Responsible for the Hazing or Retaliation You are Reporting

What is/are the name(s) of the individual(s) you believe is/are responsible for the conduct you are reporting?

Name(s):

The reported individual(s) is/are: Student(s) Employee(s)

Other _____ (please explain relationship to the district)

III. Description of the Conduct You are Reporting

In your own words, please do your best to describe the conduct you are reporting as clearly as possible. Please attach additional pages if necessary:

When did the reported conduct occur? (Please provide the specific date(s) and time(s) if possible):

Where did the reported conduct take place?

Please provide the name(s) of any person(s) who was/were present, even if for only part of the time.

Please provide the name(s) of any other person(s) that may have knowledge or related information surrounding the reported conduct.

Have you reported this conduct to any other individual prior to giving this report?

Yes No

If yes, who did you tell about it?

If you are the victim of the reported conduct, how has this affected you?

I affirm that the information reported above is true to the best of my knowledge, information and belief.

Signature of Person Making Report

Date

Received by

Date

If you believe that the allegations involve discrimination or Title IX sexual harassment, please promptly notify the building principal so it may be handled in accordance with appropriate policy. If during the investigation of the allegation it appears the allegation may involve discrimination or Title IX sexual harassment, the matter will be handled as a joint, concurrent investigation with the compliance officer and/or Title IX coordinator.

Book	Policy Manual
Section	200 Pupils
Title	Bullying/Cyberbully/Retaliation Report Form
Code	249AG1
Status	First Reading

To open and complete this form, you must right-click on the link, select 'Save Link As', and then save the file to your desktop.

 [249AG1 Bullying.Cyberbullying.Retaliatiion Report Form.pdf \(175 KB\)](#)

BULLYING/CYBERBULLYING/RETALIATION REPORT FORM

The Board declares it to be the policy of this district to provide a safe, positive learning and working environment that is free from bullying and retaliation. If you have experienced, or if you have knowledge of, any such actions, we encourage you to complete this form. The building principal will be happy to support you by answering any questions about the report form, reviewing the report form for completion and assisting as necessary with completion of the report.

Retaliation Prohibited

The district, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against you for filing this report. Please contact the building principal immediately if you believe retaliation has occurred.

Confidentiality

Confidentiality of all parties, witnesses, the allegations and the filing of a report shall be handled in accordance with applicable law, regulations, Board policy, procedures, and the district's legal and investigative obligations. The school will take all reasonable steps to investigate and respond to the report, consistent with a request for confidentiality as long as doing so does not preclude the school from responding effectively to the report. If you have any questions regarding how the information contained in this report may be used, please discuss them with the building principal prior to filing the report. Once this report is filed, the district has an obligation to investigate the information provided.

I. Information About the Person Making This Report:

Name: _____

Address: _____

Phone Number: _____

School Building: _____

I am a: Student Parent/Guardian Employee Volunteer Visitor

Other _____ (please explain relationship to the district)

If you are not the victim of the reported conduct, please identify the alleged victim:

Name: _____

The alleged victim is: Your Child Another Student A District Employee

Other _____ (please explain relationship to the district)

II. Information About the Person(s) You Believe is/are Responsible for the Bullying or Retaliation You are Reporting

What is/are the name(s) of the individual(s) you believe is/are responsible for the conduct you are reporting?

Name(s):

The reported individual(s) is/are: Student(s) Employee(s)

Other _____ (please explain relationship to the district)

III. Description of the Conduct You are Reporting

In your own words, please do your best to describe the conduct you are reporting as clearly as possible. Please attach additional pages if necessary:

When did the reported conduct occur? (Please provide the specific date(s) and time(s) if possible):

Where did the reported conduct take place?

Please provide the name(s) of any person(s) who was/were present, even if for only part of the time.

Please provide the name(s) of any other person(s) that may have knowledge or related information surrounding the reported conduct.

Have you reported this conduct to any other individual prior to giving this report?

Yes No

If yes, who did you tell about it?

If you are the victim of the reported conduct, how has this affected you?

I affirm that the information reported above is true to the best of my knowledge, information and belief.

_____ Signature of Person Making Report	_____ Date
_____ Received by	_____ Date

If you believe that the allegations involve discrimination or Title IX sexual harassment, please promptly notify the building principal so it may be handled in accordance with appropriate policy. If during the investigation of the allegation it appears the allegation may involve discrimination or Title IX sexual harassment, the matter will be handled as a joint, concurrent investigation with the compliance officer and/or Title IX coordinator.

WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee
April 26, 2021

ACTION ITEMS

Approval of Four (4) Special Education Settlement Agreements

Approval is requested of four (4) special education agreements.

I so move.

Pupil Services Meeting Minutes
April 12, 2021
Pupil Services Committee Meeting

Ms. Chester opened the meeting at 7:02 pm.

Attending Committee Members: Joyce Chester, Sue Tiernan, Daryl Durnell, Kate Shaw

Other Board Members: Randell Spackman, Karen Hermann

Administration: Tammi Florio, Robert Sokolowski, Sara Missett, Michael Wagman, Dawn Mader, Jim Scanlon

Items listed on the agenda:

- March 8, 2021 Committee Meeting Minutes
- Disproportionality Presentation

Actions and Outcomes:

- Approval of the March 8, 2021 Committee Meeting Minutes Vote: 4-0

Items to be placed on upcoming Board Agenda:

Items to be placed on the Consent Agenda:

Items to be discussed at a later date: None

The meeting ended at 7:37 pm.

Next Meeting: Monday, May 10, 2021 – 7:00 pm

WEST CHESTER AREA SCHOOL DISTRICT
School Board Meeting
April 26, 2021

PERSONNEL COMMITTEE

ACTION ITEMS

Approval of Revised Board Policy 314, Physical Examination, First Reading

Approval is requested of Revised Board Policy 314, Physical Examination, First Reading.

I so move.

Approval of New Board Policy 317.1, Educator Misconduct, First Reading

Approval is requested of New Board Policy 317.1, Educator Misconduct, First Reading.

I so move.

West Chester Area School District
Personnel Committee – April 19, 2021
Meeting Minutes

Committee Members: Dr. Karen Herrmann-Chair, Mr. Gary Bevilacqua,
Mr. Brian Gallen, Mr. Randell Spackman

Other Board Members: Ms. Joyce Chester, Mr. Daryl Durnell,
Mr. Chris McCune, Dr. Kate Shaw, Ms. Sue Tiernan

Administration: Mr. Kevin Campbell, Dr. Tammi Florio, Ms. Dawn Mader,
Dr. Sara Missett, Dr. Leigh Ann Ranieri, Dr. Jim Scanlon, Mr. John Scully,
Dr. Sokolowski, Dr. Jeffrey Ulmer, Mr. Michael Wagman

Items on Agenda:

- Approval of September 21 Personnel Committee Meeting Minutes
- Approval of New Policy 317.1 Educator Misconduct
- Approval of Revised Policy 314 Physical Examination

Personnel Committee Agenda Item actions/outcomes to be placed on April 26 Agenda for board approval:

Agenda Item	Vote
• Approval of September 21 Personnel Committee Meeting Minutes	4-0
• Approval of New Policy 317.1 Educator Misconduct	4-0
• Approval of New Policy 314 Physical Examination	4-0

Meeting adjourned at:6:19 pm.

Book	Policy Manual
Section	300 Employees
Title	Physical Examination
Code	314
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	February 23, 2015

Purpose

In order to certify the fitness of administrative, professional, and support employees to discharge efficiently the duties they will be performing and to protect the health of students and staff, **the Board shall require** ~~from the transmission of communicable diseases,~~ physical examinations of all district employees ~~shall be required~~ prior to beginning employment **and may require health monitoring to prevent the transmission of communicable diseases in the school setting.**

Definition

A **physical examination, for purposes of this policy,** shall mean a general examination by a licensed physician, certified registered nurse practitioner, or a licensed physician assistant.

Health monitoring, for purposes of this policy, shall mean screening or monitoring an employee for specific symptoms that may indicate the presence of a communicable disease, in accordance with guidance from state and local health officials.

Authority

After receiving an offer of employment but prior to beginning employment, all candidates shall undergo ~~medical~~ **physical** examinations, as required by law and as the Board may require.[\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board requires that all employees undergo a tuberculosis examination upon initial employment, in accordance with regulations of the Pennsylvania Department of Health.[\[1\]](#)[\[4\]](#)

The Board may require an employee to undergo a physical examination at the Board's request.[\[1\]](#)

An employee who presents a signed statement that a ~~medical~~ **physical** examination is contrary to ~~his/her~~ **the employee's** religious beliefs shall be examined only when the Secretary of Health determines that **facts exist indicating that certain conditions would present** ~~the employee presents a substantial menace to the health of others~~ **in contact with the employee if the employee is not examined for those conditions.**[\[5\]](#)[\[6\]](#)

Guidelines

Health Monitoring and Communicable Diseases

The district may require employees to participate in health monitoring by designated staff to check for signs and symptoms of communicable diseases in accordance with guidance issued by state and local health officials and the Board-approved health and safety plan. An employee may request an alternative or supplemental method of monitoring as an accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair workplace safety or cause undue hardship will not be granted.[7]

Employees exhibiting symptoms that indicate health concerns may be referred to the school nurse or designated staff for further assessment, and may be excluded from school facilities in accordance with regulations of the PA Department of Health or guidance from state or local health officials for specified diseases and infections conditions. Employees may return to school facilities when the criteria for readmission following a communicable disease have been met, in accordance with law, regulations or guidance from state or local health officials.
[8][9][10][11]

Delegation of Responsibility

The results of all required ~~medical~~ **physical** examinations shall be made known to the Superintendent on a confidential basis and discussed with the employee.

Medical records **and other health information** of an employee shall be **maintained confidentially and** kept in a file separate from the employee's personnel file.[3][12]

Legal

1. 24 P.S. 1418
 2. 28 PA Code 23.43
 3. 42 U.S.C. 12112
 4. 28 PA Code 23.44
 5. 24 P.S. 1419
 6. 28 PA Code 23.45
 7. 42 U.S.C. 2000ff et seq
- 24 P.S. 1416
- 42 U.S.C. 12101 et seq

Book	Policy Manual
Section	300 Employees
Title	Educator Misconduct
Code	317.1
Status	First Reading

Purpose

The Board adopts this policy to promote the integrity of the education profession and to create a climate within district schools that fosters ethical conduct and practice.

Authority

The Board requires certificated district employees to comply with the Code of Professional Practice and Conduct and the requirements of the Educator Discipline Act.[\[1\]](#)[\[2\]](#)

Definitions

Educator - shall mean a person who holds a certificate.[\[3\]](#)

Certificate - shall mean any Commonwealth of Pennsylvania certificate, commission, letter of eligibility or permit issued under the School Code.[\[3\]](#)

Sexual Abuse or Exploitation - shall mean any of the following:[\[4\]](#)

1. The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes, but is not limited to, the following:
 - a. Looking at the sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.
 - b. Participating in sexually explicit conversation either in person, by telephone, by computer or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.
 - c. Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.
 - d. Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.
2. Any of the following offenses committed against a child: rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; institutional sexual assault; aggravated indecent assault; indecent assault; indecent exposure; incest; prostitution; sexual abuse; unlawful contact with a minor; or sexual exploitation.

Sexual Misconduct - any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a child or student that is designed to establish a romantic or sexual relationship with the child or student, such acts include but are not limited to:[3]

1. Sexual or romantic invitation.
2. Dating or soliciting dates.
3. Engaging in sexualized or romantic dialog.
4. Making sexually suggestive comments.
5. Self-disclosure or physical disclosure of a sexual or erotic nature.
6. Any sexual, indecent, romantic or erotic contact with a child or student.

Delegation of Responsibility

Duty to Report

The Superintendent or designee shall report to the Pennsylvania Department of Education on the required form, within fifteen (15) days of receipt of notice from an educator or discovery of the incident, any educator:[5]

1. Who has been provided with notice of intent to dismiss or remove for cause, notice of nonrenewal for cause, notice of removal from eligibility lists for cause, or notice of intent not to reemploy for cause.
2. Who has been arrested or indicted for, or convicted of any crime that is graded a misdemeanor or felony.
3. Against whom there are any allegations of sexual misconduct or sexual abuse or exploitation involving a child or student.
4. Where there is reasonable cause to suspect that s/he has caused physical injury to a child or student as the result of negligence or malice.
5. Who has resigned or retired or otherwise separated from employment after a school entity has received information of alleged misconduct under the Educator Discipline Act.
6. Who is the subject of a report filed by the school entity under 23 Pa. C.S. Ch. 63 (relating to child protective services).[6]
7. Who the school entity knows to have been named as a perpetrator of an indicated or founded report under 23 Pa. C.S. Ch. 63.

An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and his/her immediate supervisor, within fifteen (15) days of discovery of such misconduct.[5]

All reports submitted to the Pennsylvania Department of Education shall include an inventory of all information, including: documentary and physical evidence in possession or control of the school relating to the misconduct resulting in the report.[5]

An educator who is arrested or convicted of a crime shall report the arrest or conviction to the Superintendent or designee, within seventy-two (72) hours of the occurrence, in the manner prescribed in Board policy.[5][7][8]

Failure to comply with the reporting requirements may result in professional disciplinary action.[9]

Guidelines

Investigation

School officials shall cooperate with the Pennsylvania Department of Education during its review, investigation, or prosecution, and shall promptly provide the Pennsylvania Department of Education with any relevant information and documentary and physical evidence upon request.[10]

Upon receipt of notification in writing from the Pennsylvania Department of Education, the Superintendent or designee shall investigate the allegations of misconduct as directed by the Department and may pursue its own disciplinary procedure as established by law or by collective bargaining agreement.[10]

Within ninety (90) days of receipt of written notification from the Pennsylvania Department of Education directing the school district to conduct an investigation (extensions may be requested), the Superintendent or designee shall report to the Department the outcome of its investigation and whether it will pursue local employment action. The Superintendent or designee may make a recommendation to the Department concerning discipline. If the district makes a recommendation concerning discipline, it shall notify the educator of such recommendation.[10]

Title IX Sexual Harassment and Other Discrimination

Whenever the allegations underlying a report of educator misconduct include conduct that appears to constitute harassment or other discrimination, including Title IX sexual harassment, subject to policies and procedures specific to such conduct, the Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in the applicable Board policies. Whenever an investigation by the district of educator misconduct reveals indications of conduct by any person that appears to constitute harassment or other discrimination, including Title IX sexual harassment, the Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in policies specific to such discrimination. To the extent feasible, investigations pursuant to discrimination policies shall be conducted jointly with investigations by the district of educator misconduct.[11][12]

Confidentiality Agreements

The district shall not enter into confidentiality or other agreements that interfere with the mandatory reporting requirement.[10]

Confidentiality

Except as otherwise provided in the Educator Discipline Act, all information related to any complaint, any complainant, or any proceeding related to discipline under the Educator Discipline Act shall remain confidential unless or until public discipline is imposed.[13]

Immunity

Any person who, in good faith, files a complaint or report, or who provides information or cooperates with the Pennsylvania Department of Education or Professional Standards and Practices Commission in an investigation or proceeding shall be immune from civil liability. The district also is immune from civil liability for the disclosure of information about the professional conduct of a former or current employee to a prospective employer of that employee.[14]

Legal

1. 22 PA Code 235.1 et seq
2. 24 P.S. 2070.1a
3. 24 P.S. 2070.1b
4. 23 Pa. C.S.A. 6303
5. 24 P.S. 2070.9a
6. Pol. 806
7. 24 P.S. 111
8. Pol. 317
9. 24 P.S. 2070.9c
10. 24 P.S. 2070.11
11. Pol. 103
12. Pol. 104
13. 24 P.S. 2070.17b
14. 24 P.S. 2070.17a
- 23 Pa. C.S.A. 6301 et seq
- 24 P.S. 2070.1a et seq

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
April 26, 2021 – ACTION ITEMS

Approval of 2021-22 CCIU Core Budget

Approval is requested for the 2021-22 Chester County Intermediate Unit Core Services Budget in the amount of \$31,006,260.

I so move.

Approval of 2021-22 Occupational Education Budget

Approval is requested for the 2021-22 Chester County Intermediate Unit Occupational Education Budget in the amount of \$29,460,271.

I so move.

Approval of PSBA Policy Maintenance Program Participation Agreement

Approval is requested for the PSBA Policy Maintenance Program Participation Agreement.

I so move.

Approval of Revised Policy 707, School District Facility Use, Second Reading

Approval is requested for Revised Policy 707, School District Facility Use, Second Reading.

I so move.

Approval of Contract Award for Floor Covering Replacement at Rustin High School

Approval is requested for the COSTARS Contract #008-354 with Mac Flooring Inc. in the amount of \$39,600 to furnish and install replacement flooring in the library at Bayard Rustin High School.

I so move.

Approval of Contract Award for Gymnasium Divider Curtain Replacement, Rustin High School

Approval is requested for the COSTARS Contract #014-147 with Degler-Whiting Inc. in the amount of \$23,230 to furnish and install a new gymnasium divider curtain at Bayard Rustin High School.

I so move.

-continued on Page 2-

Approval of Contract Award for Floor Covering Replacement, Peirce Middle School

Approval is requested for the COSTARS Contract #008-629 with P.C. Curry Floor Covering, Inc. in the amount of \$34,690 to furnish and install replacement flooring in the music rooms and computer labs at E.N. Peirce Middle School.

I so move.

Approval of Contract Award for Floor Covering Replacement, Stetson Middle School

Approval is requested for the COSTARS Contract #008-629 with P.C. Curry Floor Covering, Inc. in the amount of \$38,745 to furnish and install replacement flooring in the music rooms and computer labs at G.A. Stetson Middle School.

I so move.

Approval of Contract Award for Generator Replacement, Starkweather Elementary School

Approval is requested for the COSTARS Contract #200875 with Eastern Generator in the amount of \$91,960.81 to furnish and install a new 100 KW Cummins generator at Sarah W. Starkweather Elementary School.

I so move.

Approval of Contract Award for Replacement Stadium Lighting, East High School

Approval is requested for the COSTARS Contract #014-195 with Keystone Sports Construction Inc. in the amount of \$309,256 to furnish and install replacement stadium lighting at East High School.

I so move.

Approval of the Parameters Resolution in the Amount of \$40,000,000 to Fund the Elementary School Renovation and Building Plan

Approval is requested for the Parameters Resolution in the amount of \$40,000,000 to fund the elementary school renovation and building plan.

I so move.

Approval of Resolution to Adopt Proposed Final Budget for the 2021-22 Fiscal Year

Approval is requested for the Resolution to adopt the proposed final budget for fiscal year 2021-22.

I so move.

Committee Meeting Minutes
 WEST CHESTER AREA SCHOOL DISTRICT
 April 19, 2021 – Property & Finance Committee

Attending Committee Members: Mr. Gary Bevilacqua-Chair, Mr. Brian Gallen, Dr. Karen Herrmann, Mr. Randell Spackman

Other Board Members: Ms. Joyce Chester, Mr. Chris McCune, Dr. Kate Shaw, Mrs. Sue Tiernan

Administration: Mr. John Scully, Dr. James Scanlon, Mr. Kevin Campbell, Mr. Justin Matys, Dr. Bob Sokolowski, Mr. Michael Wagman, Mr. Mark Groves, Mr. Wayne Birster

Also Present: Members of the public

Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)	
The committee approved the March 15, 2021 Property & Finance Committee Minutes.	Mr. Bevilacqua
Mr. Scully advised the committee that the bond market is favorable and the timing appears good for the District's new bond issue of approximately \$35,000,000 to continue to fund the Elementary renovation master plan. Mr. Scully recommended that the Committee approve a parameters resolution authorizing the financing team to proceed with a bond issuance for approximately \$40,000,000 to fund the elementary school renovation and building plan. The Committee recommended approval of a Parameters Resolution in the amount of \$40,000,000 to fund the elementary school renovation and building plan.	Mr. Scully
Mr. Scully reviewed the Budget Forecast Model. The 2020-21 changes to expense projections are decreases to healthcare in the amount of \$1,000,000 and professional and technical services in the amount of \$600,000. The changes to 2020-21 revenue projections are increases in current real estate taxes of \$300,000, earned income tax of \$300,000 and transfer tax of \$300,000. The net projection changes for 2020-21 resulted in an increase in fund balance of \$2,500,000 which will be utilized to reduce the 2021-22 budget gap. The changes to the 2021-22 expense projections include an increase in debt service projection of \$1,036,780 related to the new bond debt issue. Salary and benefit expense projections decreases for Administrative and Non Barg staff and were offset by an increase in subject chair payments. The change to the 2021-22 projections and the utilization of the 2020-21 savings will reduce the 2021-22 budget gap by \$1,463,220. Mr. Scully reviewed the Financial Summary – All funds on page 39 of the model and pointed out the Chester County tax rate increase is currently 2.8% which is under the ACT 1 limit for Chester County. The Administration will continue to review projections for potential savings to reduce the millage impact for the 2021-22 District's final budget. Mr. Scully discussed the financial impact of the increase in right to know requests during the 2020-2021 fiscal year which has caused an increase in legal cost associated with these inquiries. The 2021-22 final budget in May will include an increase related to these legal costs.	Mr. Scully
The 2021-22 Proposed Final Budget was presented by Mr. Scully and included a comparison of revenues & expenses budget data for 2020-21 and 2021-22. The 2021-22 proposed budget increased from the 2020-21 budget by \$9.812 million (3.6%), with \$3,118 million of the increase due to new staffing related to Greystone Elementary. The largest increases were in	Mr. Scully

<p>staffing and employee benefits expenses of \$6.712 million, retirement costs of \$2.297 million, and Debt Service of \$1.196 million. The large expense increases were offset by a decrease in professional student service of \$1.078 million. 2021-22 proposed budget revenues increased by \$2.464 million (1.0%) over the 2020-21 budget revenues. This is an informational item and no Board action is required.</p>	
<p>Mr. Scully presented the Resolution to adopt the Proposed Final 2021-22 Budget in accordance with the Act 1 timeline. Mr. Scully advised the committee that changes can be made to the proposed final budget up until the time of final budget approval in May. The committee recommended approval of the Resolution to Adopt the 2021-22 Proposed Final Budget.</p>	<p>Mr. Scully</p>
<p>Mr. Campbell reviewed Revised Board Policy 707, School District Facility Use, Second Reading. Changes were made to Policy 707 after the first reading to address concerns with the terminology about non-prescription medication. Policy 707 now refers to Policy 227 and "non-prescription medication" has been removed from Policy 707. The committee recommended approval of Revised Policy 707, School District Facility Use, Second Reading.</p>	<p>Mr. Campbell</p>
<p>Mr. Groves reviewed contract pricing from Mac Flooring Inc. to furnish and install replacement carpet in the library at Bayard Rustin High School in the amount of \$39,600. Pricing is provided through COSTARS Contract # 008-354. Although there are some additional costs to cover rental book storage carts and miscellaneous electrical work items, this project is anticipated to come in under budget. This General Fund Maintenance project was approved by the School Board in December 2020. The committee recommended approval of the contract with Mac Flooring Inc.</p>	<p>Mr. Groves</p>
<p>Mr. Groves reviewed contract pricing from Degler-Whiting Inc. to furnish and install a new gymnasium divider curtain at Bayard Rustin High School in the amount of \$23,230. Pricing is provided through COSTARS Contract # 014-147. This General Fund Maintenance project was approved by the School Board in December 2020. The committee recommended approval of the contract with Degler-Whiting Inc.</p>	<p>Mr. Groves</p>
<p>Mr. Groves reviewed contract pricing from P. C. Curry Floor Covering, Inc. to furnish and install replacement flooring in the music rooms and computer labs at E. N. Peirce MS in the amount of \$34,690. Pricing is provided through COSTARS Contract # 008-629. This General Fund Maintenance project was approved by the School Board in December 2020. The committee recommended approval of the contract with P.C. Curry Floor Covering, Inc.</p>	<p>Mr. Groves</p>
<p>Mr. Groves reviewed contract pricing from P. C. Curry Floor Covering, Inc. to furnish and install replacement flooring in the music rooms and computer labs at G. A. Stetson MS in the amount of \$38,745. Pricing is provided through COSTARS Contract # 008-629. This General Fund Maintenance project was approved by the School Board in December 2020. The committee recommended approval of the contract with P.C. Curry Floor Covering, Inc.</p>	<p>Mr. Groves</p>
<p>Mr. Groves reviewed contract pricing from Eastern Generator to furnish and install a new 100 KW Cummins generator at Sarah Starkweather Elementary School in the amount of \$91,960.81. Pricing is provided through COSTARS Contract # 200875. This General Fund Maintenance</p>	<p>Mr. Groves</p>

project was approved by the School Board in December 2020. The committee recommended approval of the contract with Eastern Generator.	
Mr. Groves reviewed contract pricing from Keystone Sports Construction Inc. to furnish and install replacement stadium lighting at East High School in the amount of \$309,256. Pricing is provided through COSTARS Contract # 014-195. This General Fund Maintenance project was approved by the School Board in December 2020 at a budget of \$200,000. The cost over budget is being funded by savings in the above approved projects and savings from the Henderson Chiller Project. The committee recommended approval of the contract with Keystone Sports Construction Inc.	Mr. Groves
<p>Items to be placed on board agenda April 26, 2021:</p> <ul style="list-style-type: none"> • Approval of Revised Policy 707, School District Facility Use, Second Reading • Approval of Contract for Floor Covering Replacement, Rustin High School • Approval of Contract for Gymnasium Divider Curtain Replacement, Rustin High School • Approval of Contract for Floor Covering Replacement, Peirce Middle School • Approval of Contract for Floor Covering Replacement, Stetson Middle School • Approval of Contract for Generator Replacement, Starkweather Elementary School • Approval of Contract for Replacement Stadium Lighting, East High School • Approval of Parameters Resolution • Approval of Resolution to Adopt Proposed Final Budget for the 2021-22 Fiscal Year <p>MEMO items for board agenda April 26, 2021:</p> <ul style="list-style-type: none"> • Approval of 2021-22 CCIU Core Budget • Approval of 2021-22 Occupational Education Budget • Approval of PSBA Policy Maintenance Program Participation Agreement 	
Items to discuss at a later date:	

Next Meeting Date: **May 17, 2021**



**PSBA POLICY MAINTENANCE PROGRAM
PARTICIPATION AGREEMENT**

This Agreement sets forth the terms and conditions of participation by the school entity named below (YOU) in the Policy Maintenance Program and if selected in the Administrative Regulations Program (“the programs”) of the Pennsylvania School Boards Association (PSBA). YOUR agreement to these terms and conditions is required in order for YOU to continue participating in one or both of these programs.

School Entity (YOU): _____

Effective date: July 1, 2021

This Agreement is effective for the July 1, 2021 – June 30, 2022 program year and shall remain in effect for subsequent program years until such time as YOU elect to discontinue YOUR participation in the Policy Maintenance Program or YOUR participation is otherwise terminated as provided for in this Agreement. YOUR election to continue participating in the Policy Maintenance Program and if selected, the Administrative Regulations Program, is indicated annually when YOU select them from among optional programs and services listed on the PSBA membership dues invoice and pay the associated fees specified on the invoice. Such fees are non-refundable except as may be expressly provided for in this Agreement.

1. Program Description and Components

Summary

The PSBA Policy Maintenance Program and Administrative Regulations Program are offered as tiered policy and administrative regulations management available to PSBA member school entities that choose to participate at a desired level of service. Among other features, PSBA provides participants with access to policy guides and administrative regulation templates, distributes updates thereto and related instructions and newsletters, provides assistance to participants in customizing, supplementing and further tailoring their local policies and processing administrative regulations as well as in maintaining their local policy and administrative regulations manuals. A web-based platform allows participants to access designated policy guides and administrative regulation templates, to review, edit and circulate drafts of the participant’s own content in a restricted access back-end view, and to publish to the general public final versions of their officially adopted content currently in effect via a link to a public access view of only that selected content.

Policy Guides

At the core of the Policy Maintenance Program are the policy guides, which include hundreds of templates setting forth recommended policy language developed by PSBA to assure that the governmental responsibilities of school entities can be fulfilled in a manner that reflects recommended practices and complies with legal standards and limitations. Assembled together, the policy guides form a comprehensive policy manual addressing all common aspects of school entity operations and responsibilities for which local policies are recommended, and they exist in multiple versions specific to the three standard types of Pennsylvania public school entities (school district, intermediate unit and career and technical school). Built into many policy guides are optional provisions and alternatives among which participants may choose as a means of tailoring policies to local needs and preferences. Further local customization by participants is encouraged and supported by PSBA.

Policy guides are updated and revised as deemed appropriate by PSBA to reflect changes in legal mandates and other parameters due to new legislation, regulations, court decisions or non-regulatory guidance pronouncements of state and federal agencies. Policy guides contain footnotes indicating the sources of law necessitating various provisions, with hyperlinks to those sources of law when available online.

Participants in the Policy Maintenance Program receive all new and newly-updated policy guides that are published by PSBA in the course of a program year and upon request will be provided with up to ten (10) additional policy guides per program year. The governing board of a school entity that has separately engaged PSBA for a comprehensive policy development service will have before it for adoption a complete set of the most current policy guides customized for that particular school entity. An entity that has separately engaged PSBA for a comprehensive policy review service, based on the need to bring an existing but substantially outdated local policy manual up to date, will be provided all necessary policy guides customized for that particular school entity. The policy development and policy review services are separate fee-based services that are not included in the Policy Maintenance Program or Administrative Regulations Program.

Policy News Network

Policy News Network (PNN) is an electronic newsletter published several times annually to all participants in the Policy Maintenance Program. Its function is to alert participants when new policy guides are available or existing policy guides have been updated and to deliver the new or updated guides, with explanations of why PSBA considers each update or new policy guide to be necessary or recommended, and what steps participants should take in order to incorporate the changes into their local policy manual. In addition to the new or updated policy guides and related explanations, PNN issues frequently contain additional information about related developments that may have an impact on a school entity's policy-related decisions and implementing actions. Participants may receive approximately four issues of PNN per year each including multiple new or updated policies, but the PNN is published on an as-needed basis only and there is no guaranteed minimum number of annual PNN issues.

Administrative Regulations Templates

Entities that participate in the Policy Maintenance Program may choose also to participate in the Administrative Regulations Program, which provides them access to administrative regulation templates having a function similar to that of policy guides, but which are typically approved by school entity administration to provide more detailed guidance that operationalizes and directs the implementation by staff of functions and responsibilities established in corresponding board policies. Participation in the Policy Maintenance Program is required in order to participate in the Administrative Regulations Program.

Like policy guides, administrative regulations templates are updated and revised as deemed appropriate by PSBA to reflect changes in legal mandates and other parameters due to new legislation, regulations, court decisions or non-regulatory guidance pronouncements of state and federal agencies.

Participants in the Administrative Regulations Program receive all new and newly-updated templates that are published by PSBA in the course of a program year, and upon request will be provided with up to twenty-five (25) additional templates per year. Participants have the option of purchasing a complete set of templates when they begin participating for an additional one-time fee, as an alternative to gradually building a manual of administrative regulations with what is included annually in the Administrative Regulations Program.

Policy News Network+ (PNN+)

Participants in the Administrative Regulations Program receive an enhanced version of the PNN electronic newsletter titled “Policy News Network+” or “PNN+”, which contains all information published in and with the PNN, plus additional information about new administrative regulations templates and updates to existing templates, which like the policy guides are published and made available to participants via periodic PNN+ issues.

Web-Based Policy Management System

Most components of the Policy Maintenance Program and Administrative Regulations Program are available to participants only through an internet-based, password-protected platform that provides a system enabling participating entities to efficiently manage, process, maintain and publish their local policies and (if also participating) administrative regulations. Participating entities may designate up to three (3) individuals as “authenticated users” who will be provided user names and passwords (“access credentials”) enabling them to log into the secure back-end system elements dedicated exclusively to their school entity.

Access to the web-based system is the exclusive means of receiving the PNN and associated policy guides, or the PNN+ and associated administrative regulations templates if also participating in the Administrative Regulations Program. When additional guides and templates are requested pursuant to the annual supplementary allocation, they are provided via this platform. The system provides features for internally managing the local customization and eventual drafting of local policies and administrative regulations, as well as for making the entity’s finally adopted policies and administrative regulations available to the general public on a publicly accessible system layer that can be reached via a link on the entity’s regular public

website. Participants also are able to use the system to draft, manage and publish locally developed polices and administrative regulations that do not originate with a PSBA policy guide or administrative regulations template.

The online platform for the web-based policy system is the “BoardDocs Policy Management” application, a proprietary product of the Diligent Corporation (“Diligent”), which is made available to participants pursuant to a contract between Diligent and PSBA. The platform includes a feature allowing participants to search for and view sample policies that have been finally adopted and made public by other school entities elsewhere in Pennsylvania or outside the state that use the BoardDocs web-based platform to manage their local policies.

Participating entities pay no fee in addition to applicable program participation fees for use of the BoardDocs Policy Management application. However, access to these features on BoardDocs does not include the BoardDocs paperless meeting application unless the school entity has separately subscribed to that service, for which PSBA is the reseller for designated school entities in Pennsylvania. When participants also subscribe to the BoardDocs paperless meeting service, the paperless meeting features and the policy maintenance features both are accessed through the same online interface. The issuance of access credentials to participants that also subscribe to a BoardDocs paperless meeting service is governed by the BoardDocs End User Agreement applicable to that service and is not subject to the three (3) authenticated user limit mentioned above.

Policy and Administrative Regulation Support

As part of the Policy Maintenance Program, PSBA’s Policy Services team provides quality control and administrative support for use of the web-based system and other elements of policy management needs. When PSBA is notified that a participant intends to adopt a policy not originating with a PSBA policy guide, PSBA non-lawyer policy coordinators review the content for clarity and organization and to ensure consistent formatting. PSBA does not provide legal review by attorneys of locally-developed policies or substantive changes made to PSBA policy guides, other than assistance adding links to relevant legal authorities where appropriate, but if potential problems are noted, policy coordinators will notify the participant and encourage consultation with the entity’s local solicitor. Once draft policies are finally adopted, regardless of origin, PSBA coordinators remind participants to ensure that they are properly moved from the draft policy area to the active policy area of the system where the public may have access, and that prior policies no longer in effect are properly moved to the retired policy area for historical purposes. Support for administrative regulations is limited to assistance with formatting and use of the web-based system. Online training resources, periodic web-based policy system training webinars and, upon request, individual web-based training sessions are provided for participants at no additional fee. In order to provide quality control, assistance, training and other support, selected PSBA employees have continuing online access to each participating entity’s secure back-end policy management area.

2. Copyright Acknowledgment and Permissions

YOU hereby acknowledge that the PSBA policy guides, administrative regulations templates, PNN and PNN+, including but not limited to text, formatting, style, design, numbering system and editorial enhancements (the “PSBA copyrighted materials”) are works of authorship subject to copyright owned by PSBA, and as to which PSBA reserves all rights pertaining and appurtenant to such copyright. YOU agree that you will treat the PSBA copyrighted materials in a manner consistent with such copyright and the permissions provided to YOU in this Agreement. YOU are not permitted to reproduce, distribute, republish, share, circulate, transmit, display, adapt or permit access to the PSBA copyrighted materials except in accordance with the provisions of this agreement.

PSBA grants you the following permissions for the duration of your participation in the Policy Maintenance Program and if applicable in the Administrative Regulations Program:

- (a) YOU may circulate the PSBA copyrighted materials internally to YOUR solicitor and individuals within YOUR organization having a role in YOUR adoption and management of policies and as applicable administrative regulations, including making copies as necessary in the course of those functions, provided that such copies are not circulated, distributed or otherwise provided to persons or organizations outside YOUR organization other than your solicitor or other retained counsel;
- (b) In the course of YOUR adoption process YOU may add YOUR organization’s identifying information and otherwise modify, adapt, customize and tailor the policy guides and as applicable the administrative regulations templates to suit YOUR local needs and preferences;
- (c) When YOUR governing body has finally adopted a policy based upon a policy guide or YOUR superintendent, chief school administrator or governing board has finally approved an administrative regulation based upon an administrative regulation template, YOU may make such finally adopted policies and administrative regulations currently in effect available to the general public on a continuing basis via the web-based policy management system or by other means of YOUR choosing, and copies may be made of them by others;
- (d) When versions of the policy guides or as applicable administrative regulations templates that have been modified by YOU are at the stage of your adoption process where they will be presented to YOUR governing board or committees thereof for consideration, deliberation, adoption or other official action at a public meeting, YOU may make such recommended drafts available to the public as part of meeting agenda-related materials and limited to that purpose, provided that after any policy or administrative regulation is finally adopted and becomes in effect there is no further publication of such drafts except to the extent and in the form that they constitute finally adopted policies or administrative regulations as provided in (c) above;
- (e) Only for so long as YOU maintain your participation in the Policy Maintenance Program or as applicable the Administrative Regulations Program, YOU may use the formatting, style, design, numbering system, editorial enhancements and content originating with a

PSBA policy guide or administrative regulation template in maintaining your policies and administrative regulations, including use of that formatting, style, design, numbering system and editorial enhancements in the development and maintenance of locally developed policies and administrative regulations not otherwise based upon or originating with PSBA policy guides or administrative regulations templates;

- (f) In the event that YOU receive a request for public records pursuant to the Pennsylvania law known as the “Right-to-Know Law” or its successor seeking access to the PSBA copyrighted materials, other than policies or administrative regulations having reached the stage where they constitute recommended drafts or finally adopted documents that may be made public as addressed in (c) and (d) above, and YOU have not denied the request for reasons other than PSBA copyright protection, YOU may grant access to the PSBA copyrighted materials, provided that such access shall be limited to permitting the requester to view the materials in person on YOUR premises, and shall not include the furnishing of any electronic or paper copies of the materials nor electronic display or transmission of the materials except as displayed on a device owned and controlled by YOUR organization under the supervision of an employee of YOUR organization.

3. Notification of Right-to-Know Law Requests

In the event that YOU receive a request for public records pursuant to the Pennsylvania law known as the “Right-to-Know Law” or its successor seeking access to the PSBA copyrighted materials, other than policies or administrative regulations having reached the stage where they constitute recommended drafts or finally adopted documents that may be made public as addressed in (c) and (d) of the second paragraph of Section 2 above, AND such PSBA copyrighted materials become a subject of an appeal by the requester to the Office of Open Records or successor agency, YOU shall promptly notify PSBA of such appeal so as to enable PSBA, at PSBA’s option, to participate in the appeal as an interested third party. Such notice to PSBA is NOT necessary if the request or appeal are limited only to materials that may be made public as provided in (c) and (d) of the second paragraph of Section 2 above.

4. Acceptance of BoardDocs Policy Management Acceptable Use Policy, Service Level Agreement and End User Agreement Required by Diligent Corporation.

YOUR use of the web-based policy management system via Diligent’s BoardDocs Policy Management application is subject to the terms of the BoardDocs End User Agreement for PSBA policy participants, and BoardDocs Acceptable Use Policy, Service Level Agreement, End User Agreement, Privacy Policy and Cookie Policy, each of which is available for review online at:

BoardDocs End User Agreement:

<https://www.psba.org/wp-content/uploads/2019/08/End-User-Agreement.pdf>

Acceptable Use Policy and Service Level Agreement:

<https://go.boarddocs.com/Home.nsf/legal>

Privacy Policy:

<https://boarddocs.com/privacy-policy/>

Cookie Policy:

<https://diligent.com/cookie-policy/>

Terms of Use:

<https://diligent.com/terms-of-use>

By using the web-based policy management system YOU accept the terms and conditions of those documents. If YOU do not wish to accept those terms and conditions, YOU are not permitted to use the system and YOU must promptly notify PSBA of your non-acceptance. Such terms and conditions shall be supplementary to those set forth in an End User Agreement applicable to a BoardDocs paperless meeting service to which YOU subscribe and shall not be construed to supersede conflicting terms and conditions.

5. Protection of Access Credentials and System Security

The number of usernames and passwords (“access credentials”) provided for the use of YOUR organization is limited to three (3), other than by exception provided for in PSBA’s contract with Diligent. This limit does not apply to participants who also subscribe to a BoardDocs paperless meeting service, for which an End User Agreement applicable to that service governs the issuance of access credentials. Designated individuals of YOUR organization to whom access credentials have been given are prohibited from sharing such credentials to other individuals within or outside of YOUR organization. No person other than designated users possessing their own access credentials shall be permitted to have access to or use of any part of the web-based policy management system that requires access credentials to use or view. Requests to terminate access credentials and/or establish new access credentials based on changes in designated users must be made to PSBA.

6. Participant Data Export

Upon YOUR request made to Diligent, Diligent will export YOUR data from the BoardDocs service database in its native format at no charge to YOU. Except as may be otherwise provided in the End User Agreement applicable to a BoardDocs paperless meeting service to which YOU subscribe, if YOU desire Diligent to convert the data into any format other than its native format, Diligent will charge YOU two-hundred and fifty dollars (\$250) per hour for such conversion services, which YOU are solely responsible for paying to Diligent. Requests for data export must be made no later than thirty (30) days after termination of YOUR participation.

7. Payment Terms

Annual fees for participation in the programs shall be in the amounts stated on the annual PSBA dues invoice, and unless participation commences partway through a program year, payment of such fees shall be made in full no later than July 15 of each year or other designated deadline printed on the PSBA dues invoice, the deadline for PSBA annual dues. Participation in the programs is limited to PSBA members in good standing, and PSBA reserves the right to suspend YOUR participation or access to the web-based policy management system in the event payment of fees or membership dues has become delinquent. Applicable annual program fees are due in their entirety on account of participation for any portion of a program year, whether or not YOUR participation is later terminated due to non-payment of fees or PSBA dues or due

to YOUR withdrawal otherwise from PSBA membership. Payment of any fees that may remain due and owing on account of prior participation is required in order to resume participation.

8. Program Modifications or Discontinuation

PSBA reserves the right at its sole discretion to modify the prices, features included or offered, and other terms of participation in the programs applicable to future program years, and to require eligible entities desiring to continue participating for ensuing program years to execute amendments to this Agreement reflecting any such modifications. PSBA further reserves the right at any time to discontinue offering the programs entirely, in which case PSBA will provide YOU a pro-rata refund of fees previously paid for the program year during which the programs are discontinued by PSBA.

9. Termination Rights

YOU may voluntarily terminate your participation in the programs subject to this Agreement at any time by providing written notice to PSBA. If PSBA receives notice that YOU are terminating YOUR participation after the program year has commenced, the applicable fees for the full program year shall remain due and payable in their entirety. Fees previously paid on account of participation in such programs are not refundable in whole or part when YOU choose to terminate your participation.

YOUR participation in the programs shall be terminated without refund in whole or part of fees previously paid if YOUR organization terminates its membership in PSBA, or otherwise fails to pay the annual PSBA dues or additional fees required for participation in the programs.

PSBA may, at its option, terminate YOUR participation in the programs without refund in whole or part in the event YOU violate the terms of this Agreement or those referred to in Section 4 above.

Upon notice of termination by YOU or PSBA, YOU will be provided with official notice that access to the PNN and policy guides or administrative regulations templates will be immediately terminated, and access to the web-based policy system containing YOUR data will be terminated in 30 days. Participants that subscribe to a BoardDocs paperless meeting service will retain access to YOUR data in accordance with the terms of the BoardDocs End User Agreement.

10. Disclaimer of Warranty

The services, features, content and functionality of any component of the programs subject to this Agreement are offered and provided without warranty of any kind, express or implied.

11. Limitation of Liability

Liability of any nature arising out of this agreement other than for infringement of PSBA's copyright or other intellectual property, regardless of cause or theory of liability, shall not exceed the amount of fees paid for participation. In no event will PSBA be liable for any special, consequential, incidental, direct or indirect damages (including without limitation loss of profit) whether or not PSBA has been advised of the possibility of such loss, regardless of cause or theory of liability, whether to YOU or to any third party claiming against YOU or PSBA.

12. Force Majeure

Neither PSBA or YOU shall be liable for any delay or failure to perform any obligations under this Agreement (other than obligations of payment) if such delay or failure arises from any cause(s) beyond the reasonable control of such party, including but not limited to third party labor disputes, third party strikes, other third party labor or industrial disturbances, public health emergency, act of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, new or changed regulations or orders of any governmental agency or subdivision thereof.

13. Choice of Law

This Agreement shall be governed by and interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of law provisions) and the decisions of the Pennsylvania courts. The application of ancillary agreements and terms as identified in Section 4 above shall be governed in accordance with the choice of law provisions contained therein.

14. Integration

The terms set forth in this Agreement constitute the entire agreement between the parties. No modifications, alterations, changes, or waiver to such terms shall be valid or binding unless accomplished by a written amendment or supplement signed by properly authorized representatives of both parties.

15. Pronouns and Plurals

Reference in this Agreement to the singular shall be meant to include reference to the plural and vice versa. Reference to the masculine gender shall be meant to include the female and neuter and vice versa.

16. Headings

The headings of any section or paragraph are for reference purposes only and shall not in any way affect the meaning or interpretation thereof.

17. Severability

The provisions of this Agreement are severable. In the event any provision is held by a court to be unenforceable, the validity and enforceability of the remaining provisions shall not be affected. Any court construing this Agreement is expressly granted the authority to revise any invalid or unenforceable provision hereof to the extent reasonably necessary to render such provision effective and enforceable.

18. Provisions Surviving Termination

The following provisions shall survive termination of YOUR participation and continue to be binding upon YOU and PSBA:

- (a) Section 2, first paragraph and subparagraphs (c) and (f) of second paragraph (relating to copyright).

- (b) Section 3 (relating to Right-to-Know Law requests).
- (c) Section 6 (relating to export of YOUR data).
- (d) Section 7 (relating to payment terms).
- (e) Sections 10 through 17 (pertaining to disclaimer of warranty, limitation of liability, force majeure, choice of law, integration, pronouns and plurals, headings and severability).
- (f) This Section 18 (provisions surviving termination).

19. Authority

All persons signing this Agreement on behalf of PSBA and YOU hereby personally covenant and warrant that they are duly authorized to do so with binding effect.

For: _____		For: Pennsylvania School Boards Association	
Signature:		Signature:	
Name:		Name:	Christina Griffiths
Title:	Board President	Title:	Chief Operating Officer
Date:		Date:	
Signature:			
Name:	Linda Cherashore		
Title:	Board Secretary		
Date:			



Book	Policy Manual
Section	700 Property
Title	School District Facility Use
Code	707
Status	Second Reading
Adopted	July 1, 2015
Last Reviewed	May 27, 2015

Purpose

The Board recognizes the needs of the community to use the district's facilities for educational, recreational, social, cultural, and civic purposes when they are not scheduled for school district programs or maintenance. It shall be the policy of the Board to permit the use of school facilities beyond the legal requirements by responsible groups located in the school district.

To establish policy guidelines for the administration to follow in managing the use by outside groups of any school district facility, including but not limited to: buildings, athletic fields, tennis courts, basketball courts, tracks, and any and all other outside areas of district property including parking lots, roads and driveways, sidewalks, and other miscellaneous outside areas.

It is the intent of the Board to permit the use of the school district's facilities with preference given by Group Type and residency requirements. Usage will only be permitted to the extent that it does not interfere with any school district use and is not detrimental to the school district in any way.

The school district retains the right to allow the administration to deny or cancel the use of any facility when the administration deems that use is not in the best interests of the school district. The school district will deny or cancel the use of any facility by any group it determines is engaged in any activity which is fraudulent or unlawful in nature. The granting of use of any school district facility does not obligate the school district to make the facility available in any contractual manner.

Authority

The Board authorizes the Superintendent, the Director of Facilities and Operations, or their designee to revoke any ~~permit~~ **Facility Use Approval Letter**. School facility availability is affected by convenience, requirements, and activities. The school district may assign necessary employees to staff buildings. The user and/or sponsoring organization will pay all expenses as listed in accordance with the chart in 707-AG-1.

School, school-related, community or civic/service, and other organizations or individuals that provide educational, recreational, social, cultural, and civic programs are eligible to use the school facilities. Governmental agencies may use school facilities for public hearings, meetings, recreational activities, and elections in accordance with this policy.

When there is a question regarding a Request for Use eligibility, the request shall be resolved by the Director of Facilities and Operations. If eligibility is contested, the request shall be referred to the Superintendent. The Superintendent will review the request and recommend action by the Board.

SECTION 1 – CATEGORIES OF USER GROUPS

All users of school district facilities will fall into one (1) of the following category types:

Type 1 - Scholastic Activities, Student Organizations, And School District-Sponsored Activities

School organizations such as classes, clubs, athletic teams, CCIU, and school-sponsored events whose primary purpose and function is to support the school district's programs shall be allowed free use of school facilities outside of regular school hours for regular meetings, approved social functions, and athletic contests under the conditions and procedures established by the administration. No fees are required for groups using school district facilities during regularly scheduled custodial staffing hours. Activities and events may be held Mondays through Fridays no earlier than 7:00 AM and shall conclude by 11:00 P.M. Exceptions will be considered on a case-by-case basis by the Director of Facilities and Operations or his/her designee.

If admission for any event is charged, the proceeds should exclusively benefit the sponsoring Type 1 organization or the school district; otherwise, fees will be charged for school district staff labor, as required for the event.

Type 2 – School-Related Parent Organizations And Booster Groups

PTOs, booster groups, and other such school-related parent organizations shall be allowed use of school facilities outside of regular school hours for meetings. Rental fees for the use of facilities will only be charged if an admission for an event or registration fee is collected, or use occurs outside of normal custodial staffing hours. Fees will be in accordance with the fee schedule in 707-AG-1.

Type 3 - Emergency Service Organizations (Federal, State, Municipal) And Voter Services

Emergency service organizations (federal, state, municipal) and voter services shall be allowed free use of school facilities outside of regular school hours for regularly scheduled meetings and approved functions under the conditions and procedures established by the administration. No fees are required for groups using school district facilities during regularly scheduled custodial staffing hours. Fees for use of facilities outside normal custodial staffing hours will be in accordance with the fee schedule in 707-AG-1.

Type 4 – Municipality-Sponsored Recreation

Recreation camps, leagues, etc., sponsored or run by a municipality within the boundaries of the West Chester Area School District, shall be allowed use of school facilities outside of regular school hours for events and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

Type 5A & 5B - Nonprofit Continuing Education, Nonprofit Cultural Education, Nonprofit Performance Groups, Girl Scouts, And Boy Scouts

Nonprofit continuing education (Chester County Night School, colleges and universities, etc.), nonprofit cultural education (Huaxia Chinese School, etc.), nonprofit performance groups (such as Chester County Concert Band, Chester County Pops, etc.), and the Girl Scouts and Boy Scouts of America shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

Type 5A groups are those whose membership is composed of at least sixty percent (60%) West Chester Area School District residents.

Type 5B groups are those whose membership is not composed of at least sixty percent (60%) West Chester Area School District residents.

Nonprofit groups are any group with an IRS letter showing 501 (c) 3 tax exempt status.

Type 6A & 6B – Nonschool-Related, Nonprofit Community Groups And Activities

Organized groups which are nonprofit, and charge a fee, tuition, registration, membership fee, admission cost, etc., such as YMCA, recreational sports clubs, religious groups, homeowner groups, etc., shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

Type 6A groups are those whose membership is composed of at least sixty percent (60%) of West Chester Area School District residents.

Type 6B groups are those whose membership is not composed of at least sixty percent (60%) of West Chester Area School District residents.

Nonprofit groups are any group with an IRS letter showing 501 (c) 3 tax exempt status.

Type 7 – Nonschool-Related Community, For-Profit Organizations And Activities

Organized groups which are for-profit and/or charge a fee, tuition, registration, membership fee, admission cost, etc., such as a private individual or private enterprise group shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

For-profit groups are any groups that are not a nonprofit group. A nonprofit group is any group with an IRS letter showing 501 (c) 3 tax exempt status.

Type 8 - Others

Any other entity not included in the classes listed in Type 1-7, or any entity that charges an entry/gate fee (P.I.A.A. for a non-ChesMont activity), tuition, registration, admission cost, etc., such as a special interest group, political party, etc., shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees for this group type will be determined on an individual basis, by facility use and staffing requirements per event, by the Director of Facilities and Operations or his/her designee.

Kitchen Use

Groups will not be permitted to use kitchens unless special arrangements are made with the school district and the school district's cafeteria service vendor. Any group wishing to use the food service facilities must contact the school district's cafeteria service vendor to obtain contracted services. Special fees will be charged for kitchen use in accordance with the fee schedule in 707-AG-1 and the school district's cafeteria service vendor. A cafeteria employee must be present at all times. This requirement cannot be waived due to the importance of guaranteeing sanitation of all kitchen equipment for the next use by the school, and safety of all food supplies and equipment.

Cooking Labs

No group will be allowed to utilize a cooking lab without school district staff present. School district staff presence required for cooking lab rental must be arranged by the rental group.

SECTION 2 – PERMITS Facility Use Approval Letter

A permit **Facility Use Approval Letter** is required for the use of any building or part thereof, or for the use of any outside facility. Any group or individual using a facility without a Facility Use Permit **Approval Letter** is trespassing and will be removed and/or prosecuted at the discretion of the administration.

~~1. Permits for the use of the building, or parts thereof, are called Building Use Permits, 707 AG 2.~~

~~2. Permits for the use of any outside facilities are called Field Use Permits, 707 AG 3.~~

1. A Facility Use Approval letter may be obtained by submitting a Request for Facility Use on the district website and printing the notification of approval. The notification of approval is the Facility Use Approval Letter.

~~3. Building Use Applications (707 AG 4) and Field Use Applications (707 AG 5) for permits are available at the Operational Services Office, 1181 McDermott Drive, West Chester, PA, 19380, or via~~

2. Application for a Facility Use Approval Letter is available on the school district website at: <https://www.wcasd.net/Page/569>. Applications are to be submitted to the Operational Services Office when completed. Applications should be made at least ~~twenty (20)~~ **ten (10)** days prior to a requested facility use and will not be accepted prior to 180 calendar days before the first date requested on the application.

3. Approval process – The following requirements must be met before a Facility Use Approval Letter Permit will be issued:

- a. The application must be completely filled out and signed by a person authorized to represent the requesting group.
- b. The application and intended use must be in compliance with this policy.
- c. The application must be approved by both the principal and the Director of Facilities and Operations, or their designees.
- d. An acceptable certificate of insurance must be in the possession of the school district.

4. The issuance of a Facility Use **Approval Letter** Permit does not imply a contractual agreement between the end user and the school district. The school district may revoke the Facility Use **Approval Letter** Permit at any time if it is deemed in the best interest of the school district and will return any fees which may have been collected. The school district may revoke any Facility Use **Approval Letter** Permit when, in the school district's opinion, the user group violates this policy, school district building or field rules and regulations, or the use is fraudulent or illegal or negatively impacts the school district in any way. Any group under investigation or that has been convicted of fraudulent or illegal activity will be denied a permit: **an Approval Letter.**

5. Use of school district facilities is automatically cancelled when the facilities are closed by school authorities because of local, state, or national disasters or emergencies, school construction, or normal weather-related school closings.

6. The school district is authorized to curtail the use of school district athletic fields in case of inclement weather or other field maintenance work.

7. All activities begin no earlier than 7:00 AM and shall terminate by 11:00 P.M. (Exceptions will be considered on a case-by-case basis by the Director of Facilities and Operations.)

8. All buildings are to be used "as is". Any special accommodations such as setting up chairs, tables, or using PA systems, lighting systems, etc., shall require prior approval by the school district, and the costs for school district personnel labor will be borne by the outside group.

9. Field Use Application Seasons:

- a. Warm Weather Season: March 15th to November 30th.
- b. Cold Weather Season: December 1st to March 14th.
- c. The season dates are for administrative purposes only. They do not mean that fields and outside facilities will be available for the full extent of these seasons. Prior to the beginning of each season, there will be a one (1) month open application period. All applications received during that time period will be processed together.
 - i. Warm Weather Season Open Application Period: January 15th - February 15th.
 - ii. Cold Weather Season Open Application Period: October 1st to October 30th.
- d. Once all applications have been received, use will be granted according to the priority determined by this policy (lowest category type has higher priority).

SECTION 3 – INSURANCE REQUIREMENTS

All user groups, except Type 1 and Type 2, are required to have liability, casualty, or other insurance coverage protecting the school district as a named insured and must provide evidence of the same which is acceptable to the school district covering the duration of the Facility Use Permit **Approval Letter**. All user groups, except Type 1, will defend, indemnify, and hold harmless the school district from any and all loss, damage, liability, claim, demand, suit, or proceeding of whatever kind arising out of, or relating to such use of the school district's facilities. This evidence must be submitted before any Facility Use Permit **Approval Letter** is issued and no later than ten (10) calendar days prior to the first event on the application. Failure to do so will automatically void the application. The insurance requirements, including types and limits, will be established by the Director of Business Affairs, who will review and revise as necessary on a three (3) year cycle beginning in 2015.

Determination as to whether a group's insurance is acceptable will be made by the Director of Facilities and Operations or his/her designee.

SECTION 4 – FEE SCHEDULE

Facility use fees will be in accordance with 707-AG-1. The fee schedule is compatible with individual, group and organization category types listed in this policy and includes: (1) building space use fees; (2) field use fees; and (3) custodial/grounds/maintenance technical service staffing fees.

1. Type 2 and 3 groups will not be charged a facility use fee for using a building when custodial staff is normally scheduled to work, provided no admission or entrance fees are charged.
2. All facility use fees must be paid within twenty (20) days after receipt of invoice from the school district. Failure to pay all fees within that period will void other use dates or applications by group.
3. A user has until ~~seven (7)~~ **three (3)** days prior to the indoor event to cancel in order to receive a fee refund. If the school district cancels the event at any time, a full refund will be made.
4. A user has until ~~seven (7)~~ **three (3)** days prior to the outdoor event to cancel in order to receive a fee refund if the user falls into the 1-59 Hours Group Hour Use Range (see 707-AG-1-School District Facility Use Fee Schedule). User groups that fall into hour use ranges above the 1-59 Hours range will not be due a refund. The school district will endeavor to reschedule all events canceled due to inclement weather.
5. The school district retains the right to require documentation establishing the nonprofit status of any group. Specifically, the group must be registered with the Internal Revenue Service as a nonprofit organization. Failure to provide such documentation will result in the requirement to pay building use fees.

Misrepresentation of this status will result in denial of any Facility Use Permits **Approval**

Letter for either a temporary or permanent time period at the discretion of the school district.

6. The school district retains the right to charge for labor and materials required to restore an area to its original condition if it is left messy, damaged, or in disarray after their use.
7. It is absolutely mandatory that a school district employee be in the building at all times when an outside group is there. In some special cases, more than one (1) person may be required by the school district. The applicant group will be notified and billed accordingly.
8. School district-owned equipment may not be used unless specifically requested on the application and approved by the school district. An additional fee may be charged for the use, set up, and operation of school district-owned equipment. School district personnel charges will be assessed in accordance with 707-AG-1 for the set up and operation of school district-owned equipment. Damage to school district-owned equipment during a group's facility use event will be charged to the user group for repair or replacement at the school district's discretion.
9. Fees will be determined by the administration and Board and documented as per school district 707-AG-1. The fee schedule will be reviewed every three (3) years starting in 2015 by the administration and revised as deemed appropriate, and by school district personnel association agreement revisions.

Regular custodial hours are Monday through Friday 7:00 AM to 11:00 PM on regularly scheduled school days.

10. A personnel fee will be assessed to users for: a) use of the buildings during non-regularly scheduled custodial hours; b) for the set up/tear down of school district-owned equipment and/or labor to operate that equipment for an event; c) clean up after an event, if required; d) parking attendants when needed for events; and e) other requests by the user group.
11. Fees may be waived by the Superintendent or his/her designee under special circumstances.

SECTION 5 – RESTRICTIONS ON FACILITY USE

The issuance of a Facility Use Permit **Approval Letter** does not remove certain restrictions which may be imposed by the school district. All building and fields exist primarily for use by students. Therefore, the school district will impose certain restrictions as needed regarding how buildings and fields are used by outside groups. This will include, but not be limited to the following:

1. No user groups will be given permission to use any school district facility during regular school hours that would in any way disrupt the learning environment at the schools. This also applies when summer school is in session.
2. If the school district closes schools early for the day due to inclement weather, the building use is automatically cancelled and a refund will be made, if appropriate.
3. The school district will apply the following priority order to user types when scheduling facility uses: Type 1, Type 2, Type 3, Type 4, Type 5A, Type 5B, Type 6A, Type 6B, Type 7, then Type 8.
4. If a conflict in schedule arises between two (2) applicants of the same Type, priority of use will be granted to an activity that involves school age children over adult participants.
5. Type 5A and 6A User Groups must meet a Residency Requirement of at least sixty percent (60%) West Chester Area School District residents.
6. Classrooms at elementary schools will not be permitted for use.
7. No use will be permitted which, in the opinion of the administration, has the potential to damage the buildings, fields, or other outside areas, or interferes with the school district's operations in

any way.

8. The administration will maintain a set of School District Facility Use Rules, which will be imposed upon user groups and will address conduct by the group on all school district property.
9. The school district may take fields, buildings, or sections thereof out of use due to maintenance work or renovation work.
10. The school district may cancel use of fields due to wet or other conditions that would cause damage to the field surface.
11. The school district retains the right to exclude a limited number of fields and other outside facilities from outside use.
12. The school district may require school district personnel be present during certain field or outside facility events because of utilities, use of school district items, or for the purposes of opening facilities and locking up. In these instances, the user group will pay a labor fee per the fee schedule in 707-AG-1 in addition to any other applicable facility use fees.
13. The school district reserves the right to relocate or offer alternative space to the user.
14. The **possession, use or distribution** of alcohol **alcoholic beverages**, tobacco **and vaping products, including the product marketed as Juul and other e-cigarettes as defined in the law**, ~~nonprescription drugs~~ **controlled substances as defined by Board Policy 227**, and firearms are PROHIBITED on school district property. **School district property** includes all buildings, fields, parking lots, and ancillary areas within the school district's property boundaries.
15. All decorations and any temporary materials must be fireproof and must be approved by school building representatives. Open flame decorations will not be used anywhere in the buildings. No objects will be permanently fastened to walls, ceilings, and/or floors. Removal of all decorations, user belongings and trash will be completed immediately after the activity ends.

SECTION 6 – USER GROUP RESPONSIBILITIES

Outside user groups will be responsible for the safety and welfare of all of their members and spectators and will assume the following responsibilities:

1. Buildings:

- a. Determination as to whether the building is safe for their planned use.
- b. Reimbursement to the school district for the cost of any damage which, in the school district's determination, resulted from the group's use.
- c. Conduct and behavior of its members and spectators.
- d. Enforcement of all School District Facility Use Rules among its members and spectators.

2. Fields and other outside areas:

- a. Determination as to whether the field or outside facility is safe for their use.
- b. Determination as to whether the field is not too wet to play on without damaging it.
- c. Reimbursement to the school district for the cost of any damage which, in the school district's sole determination, resulted from the group's use.
- d. Conduct and behavior of all its members and spectators.

- e. Enforcement of all school district Field Rules among its members and spectators.
- f. All field users must obtain proper training (by attending the annual training session for all coaches) and abide by the school district's field status indicator flags flown at each of the secondary building fields. Tampering with, removing, or disregarding the field status flag will be considered vandalism, and organizations may at the discretion of the administration be penalized, charged for damages, and/or the organization permit may be revoked.

Legal

[24 P.S. 511](#)[24 P.S. 775](#)[24 P.S. 779](#)[22 PA Code 403.1](#)[61 PA Code 901.1](#)[61 PA Code 901.701](#)[10 P.S. 328.101 et seq](#)[35 P.S. 1223.5](#)[20 U.S.C. 7181 et seq](#)[20 U.S.C. 7905](#)[Pol. 000](#)

**WEST CHESTER AREA SCHOOL DISTRICT,
Chester and Delaware Counties, Pennsylvania**

RESOLUTION

INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY GENERAL OBLIGATION BONDS IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$40,000,000, TO PLAN, DESIGN, ACQUIRE AND CONSTRUCT ALTERATIONS AND IMPROVEMENTS TO THE GLEN ACRES ELEMENTARY SCHOOL, MARY C. HOWSE ELEMENTARY SCHOOL AND OTHER PUBLIC SCHOOL BUILDINGS AND FACILITIES, AND PAY ISSUANCE COSTS; ACCEPTING A PROPOSAL FOR THE PURCHASE OF BONDS; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF AND CONDITIONS TO ISSUING THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS SCHOOL DISTRICT TO SECURE THE BONDS; APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AND AUTHORIZING RELATED DOCUMENTS AND ACTIONS.

WHEREAS, West Chester Area School District, located in Chester and Delaware Counties, Pennsylvania (the “School District”), is a public school district of the Commonwealth of Pennsylvania (the “Commonwealth”), and a “Local Government Unit” within the meaning of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the “Debt Act”), governed by its Board of School Directors (the “School Board”); and

WHEREAS, The Board has determined to undertake capital projects consisting of planning, designing, acquiring and constructing alterations and improvements to the Glen Acres Elementary School, the Mary C. Howse Elementary School and other public school buildings and facilities (the “Capital Projects”); and

WHEREAS, The Board has received bids or realistic cost estimates for the Capital Projects, prepared by a registered architect, professional engineer or other person qualified by appropriate experience; and

WHEREAS, The School Board contemplates issuing one or more series of general obligation bonds, in the maximum aggregate principal amount of Forty Million Dollars (\$40,000,000) (the “Bonds” and individually a “Bond”), to undertake the Capital Projects, and to pay the costs of issuing the Bonds, in accordance with the Debt Act; and

WHEREAS, The School Board has determined that the Bonds shall be offered in a private sale by negotiation, including a net purchase price of not less than 95.0% nor more than 140% of the aggregate principal amount of the Bonds issued (including underwriting discount and original issue discount or premium), plus any accrued interest (the “Purchase Price”); and

WHEREAS, A Proposal for the Purchase of Bonds, dated April 26, 2021 (the “Proposal”), has been received from the School District’s independent municipal advisor PFM Financial Advisors LLC (the “Financial Advisor”), containing financial parameters for, and conditions to, the underwriting and issuance of the Bonds, which are consistent with the maximum yields to maturity and maximum principal payment amounts by fiscal year set forth in **Exhibit A** attached hereto (the “Bond Parameters”), and will be supplemented by one or more Addendums to the Proposal (each an “Addendum”), identifying each underwriter and containing the final terms and conditions of the Bonds, within the Purchase Price and Bond Parameters; and

WHEREAS, The School Board desires to accept the Proposal, approve the sale of the Bonds, authorize the issuance of nonelectoral debt, and take appropriate action in connection with the Capital Projects and in accordance with the Debt Act; and

WHEREAS, The School Board has determined to appoint Manufacturers and Traders Trust Company (the “Paying Agent”), having corporate trust offices in Harrisburg, Pennsylvania, and Buffalo, New York, as the paying agent and sinking fund depository for the Bonds; and

NOW, THEREFORE, BE IT RESOLVED, by the School Board, as follows:

SECTION 1. The School Board hereby authorizes and secures the issuance of the Bonds, pursuant to this Resolution and in accordance with the Debt Act, to undertake the Capital Projects. The Financial Advisor is retained as the School District’s independent municipal advisor in connection with the Bonds, and pursuant to the Proposal. Eckert Seamans Cherin & Mellott, LLC, is retained by this School District as its bond counsel in connection with the issuance of the Bonds.

SECTION 2. The School Board finds that it is in the best financial interests of this School District to sell the Bonds in a private sale by negotiation and determines that the debt to be incurred pursuant to this Resolution shall be nonelectoral debt.

SECTION 3. The facilities constituting the Capital Projects have reasonably expected useful lives of between five (5) years and at least twenty-one (21) years, with the aggregate principal amount of the Bonds equal to the separate cost of each facility being stated to mature prior to the end of each useful life. The Board hereby elects to combine the Capital Projects for

purposes of financing. The first maturity of principal of the Bonds will not be deferred beyond two years from the issue date of the Bonds.

SECTION 4. The School Board accepts the Proposal of the Financial Advisor, and the President or Vice President of the School Board is authorized to sign the Proposal on behalf of this School District. This School District's Director of Business Affairs or Superintendent, is hereby authorized to approve the Addendum and in the case of the Capital Projects, to approve the timing and terms of the issuance of the Bonds in consultation with the Financial Advisor. The Addendum so approved shall be executed and delivered by the President or Vice President of the School Board and included as a part of the Proposal accepted by this Resolution.

SECTION 5. The Bonds, when issued, will be general obligation bonds of this School District.

SECTION 6. The Bonds shall be issuable as one or more series, as fully registered bonds, without coupons, in denominations of \$5,000 principal amount or any integral multiple thereof.

Each of the Bonds shall bear interest from the interest payment date next preceding the date of registration and authentication of such Bond, unless: (a) such Bond is registered and authenticated as of any interest payment date, in which event such bond shall bear interest from such interest payment date; or (b) such Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such bond shall bear interest from such next succeeding interest payment date; or (c) such Bond is registered and authenticated on or prior to the Record Date next preceding the first interest payment date, in which event such Bond shall bear interest from the dated date of the Bonds; or (d) as shown by the records of the Paying Agent, interest on such Bond shall be in default, in which event such Bond shall bear interest from the date to which interest was last paid on such bond. Interest on each of the Bonds shall be payable initially on a date selected by this School District, and thereafter, semiannually, until the principal sum thereof is paid or provision for payment thereof duly has been made. Except as to distinguishing series or subseries, numbers, denominations, interest rates and maturity dates, the Bonds and the Paying Agent's certificates of authentication shall be substantially in the forms and shall be of the tenor and purport hereinafter set forth, with insertions and variations (including CUSIP numbers) approved by this School District, the Purchaser and the Paying Agent, as may be appropriate for different series, denominations and maturity dates.

Principal, premium, if any, and interest with respect to the Bonds shall be payable in lawful money of the United States of America.

The principal of and premium, if any, on the Bonds shall be payable to the registered owners thereof or their transferees, upon presentation and surrender of the Bonds at the place or places set forth in the Bonds. Payment of interest on the Bonds shall be made by check mailed to the registered owners thereof whose names and addresses appear at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date") on the registration books maintained by the Paying Agent on behalf of this School District, irrespective of any transfer or exchange of any Bonds subsequent to the Record Date and prior to such interest payment date, unless this School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the persons in whose names the Bonds are registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent on behalf of this School District to the registered owners of the Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for the payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day that is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment.

SECTION 7. This School District and the Paying Agent may deem and treat the persons in whose names the Bonds shall be registered as the absolute owners thereof for all purposes, whether such Bonds shall be overdue or not, and payment of the principal of, premium, if any, and interest on the Bonds shall be made only to or upon the order of the registered owners thereof or their legal representatives, but registration of a transfer of ownership may be made as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Bonds, to the extent of the sum or sums so paid, and neither this School District nor the Paying Agent shall be affected by any notice to the contrary.

SECTION 8. Registration of the transfer of ownership of Bonds shall be made upon surrender of any of the Bonds to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner thereof or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of any of the Bonds in the registration books and shall authenticate and deliver, at the earliest practicable time, in the name of the transferee or transferees, a new fully registered bond or bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount that the registered owner

is entitled to receive. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate.

SECTION 9. If Bonds shall be subject to optional redemption or mandatory redemption prior to stated maturity, this School District and the Paying Agent shall not be required to register the transfer of or exchange any of the Bonds then considered for redemption during the period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of such Bonds to be redeemed and ending at the close of business on the day of mailing of the notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any of the Bonds selected for redemption in whole or in part until after the redemption date.

SECTION 10. This School District shall cause to be kept, and the Paying Agent shall keep, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. Such registrations, exchanges and transfers shall be made without charge to bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

SECTION 11. The Bonds shall bear interest, each with yield(s) to maturity, and principal maturing or payable upon mandatory sinking fund redemptions in the maximum annual amounts in each fiscal year not exceeding the Bond Parameters set forth in **Exhibit A** attached hereto.

SECTION 12. The Bonds may be subject to optional redemption by this School District prior to maturity, on such date or dates and under such terms as may be determined in the manner described in Section 4 hereof. The Bonds may be subject to mandatory redemption prior to maturity, to be set forth in each Addendum, not exceeding the principal payment amounts by fiscal year set forth in **Exhibit A** attached hereto.

SECTION 13. This School District appoints the Paying Agent as the paying agent with respect to the Bonds and directs that the principal of, premium, if any, and interest on the Bonds shall be payable at a designated corporate trust office of the Paying Agent, in lawful money of the United States of America.

Any corporation or association into which the Paying Agent, or any appointed successor to it, may be merged or converted or with which it, or any appointed successor to it, may be consolidated, or any corporation or association resulting from any merger, conversion or consolidation to which the Paying Agent shall be a party, or any corporation or association to which the Paying Agent, or any appointed successor to it, sells or otherwise transfers all or substantially all of its corporate trust business, including its functions under this Resolution, shall be the successor paying agent hereunder, without the execution or filing of any paper or any further

act on the part of the School District, and thereafter references herein to the "Paying Agent" shall refer to such resulting corporation or association, or to such transferee, as the case may be.

If the Paying Agent at any time shall resign or shall be removed by this School District, the Board of School Directors shall appoint a successor paying agent that is duly qualified in accordance with the Act to serve as paying agent for the Bonds and sinking fund depository with respect to the Sinking Fund created herein, and the principal of, redemption premium, if any, and interest on the Bonds shall be payable, when due, at a designated office of the successor paying agent located in the Commonwealth and at such additional payment offices as the successor paying agent shall designate. Upon acceptance of such appointment and the transfer by the Paying Agent to the successor paying agent of the appropriate documents, records, and funds, references herein to the "Paying Agent" shall thereafter refer to such successor paying agent.

SECTION 14. The form of the Bonds, including the form of Assignment and the form of the Paying Agent's Certificate, shall be substantially as set forth in **Exhibit B**, which is attached hereto, with appropriate insertions, omissions and variations.

SECTION 15. The Bonds shall be executed in the name of and on behalf of this School District by the manual or facsimile signature of the President or Vice President of the School Board, and the official seal or a facsimile of the official seal of this School District shall be affixed thereto and the manual or facsimile signature of the Secretary or Assistant Secretary of the School Board shall be affixed thereto in attestation thereof; and said officers are authorized to execute and to attest the Bonds.

SECTION 16. No Bond shall be entitled to any benefit under this Resolution nor shall it be valid, obligatory or enforceable for any purpose until such bond shall have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Paying Agent; and the Paying Agent is authorized to register and authenticate the Bonds in accordance with the provisions hereof.

SECTION 17. This School District covenants to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to this Resolution, that this School District shall: (i) include the amount of the debt service on the Bonds, for each fiscal year of this School District in which the sums are payable, in its budget for that year, (ii) appropriate those amounts from its general revenues for the payment of the debt service, and (iii) duly and punctually pay or cause to be paid from the Sinking Fund (hereinafter identified) or any other of its revenues or funds the principal of and interest on each of the Bonds at the dates and places and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, this School District shall and does pledge, irrevocably, its full faith, credit and taxing power. As provided in the Debt Act, the foregoing covenant of this School District shall be specifically enforceable.

SECTION 18. There is created, pursuant to the requirements of the Debt Act, one or more sinking funds for the Bonds (collectively, the “Sinking Fund”) including, if applicable, multiple series or subseries, or a mandatory sinking fund. The Sinking Fund shall be administered in accordance with applicable provisions of the Debt Act.

SECTION 19. This School District appoints the Paying Agent as the sinking fund depository with respect to the Sinking Fund.

SECTION 20. This School District covenants to make payments out of the Sinking Fund, or out of any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of the Bonds when due.

SECTION 21. The School Board hereby authorizes the preparation of a Preliminary Official Statement for use in the marketing of the Bonds and authorizes the Superintendent or Director of Business Affairs of the School District to approve the form of such Preliminary Official Statement and the form of a final Official Statement with respect to each series of the Bonds of the School District, with such insertions and amendments as shall be necessary or appropriate to reflect the final terms and provisions of the Bonds, the accepted Proposal and this Resolution. The School Board authorizes the President or Vice President of the School Board to affix his or her signature to the final Official Statement approved as described above, and such execution of the final Official Statement shall constitute conclusive evidence of the approval thereof by the School Board.

SECTION 22. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed, as required, necessary and/or appropriate: (a) to prepare, to certify and to file with the Department the debt statement required by the Debt Act; (b) to prepare and to file with the Department any statements required by the Debt Act that are necessary to qualify all or any portion of the debt of this School District that is subject to exclusion as self-liquidating or subsidized debt for exclusion from the appropriate debt limit of this School District as self-liquidating or subsidized debt; (c) to prepare and to file the application with the Department, together with a complete and accurate transcript of the proceedings for the required approval relating to the debt, of which debt the Bonds, upon issue, will be evidence, as required by the Debt Act; (d) to pay or to cause to be paid to the Department all proper filing fees required in connection with the foregoing; and (e) to take other required, necessary and/or appropriate action.

The School Board authorizes and directs that a Borrowing Base Certificate be prepared for filing with the Department as required by the Debt Act. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are hereby authorized to prepare and to execute, or to authorize the preparation and execution of such Borrowing Base Certificate.

SECTION 23. If applicable, as determined from an Addendum, the School Board authorizes the purchase of municipal bond guaranty insurance with respect to any Bonds. The officers and agents of this School District are authorized to take all required, necessary and/or appropriate action with respect to such insurance, as contemplated in an Addendum, including the payment of the premium of such insurance.

SECTION 24. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed to contract with the Paying Agent for its services as paying agent for the Bonds and as sinking fund depository in connection with a Sinking Fund established for the Bonds.

SECTION 25. It is declared that the debt to be incurred hereby, together with any other indebtedness of this School District, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by this School District.

SECTION 26. The officers and agents of this School District are authorized to deliver the Bonds and to authorize payment of all costs and expenses associated with the issuance of the Bonds as provided for in the Proposal, but only after the Department has certified its approval pursuant to the provisions of the Debt Act or at such time when the filing authorized to be submitted to the Department pursuant to the Debt Act shall be deemed to have been approved pursuant to applicable provisions of the Debt Act.

SECTION 27. This School District covenants to and with purchasers of the Bonds (or any portion thereof intended to be exempt from federal taxation) that it will make no use of the proceeds of such Bonds, or of any other obligations deemed to be part of the same “issue” as any portion of such Bonds under applicable federal tax regulations, that will cause such Bonds to be or become “arbitrage bonds” within the meaning of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), and the regulations implementing said Sections that duly have been published in the Federal Register or any other regulations implementing said Sections, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on such Bonds.

This School District further covenants to and with purchasers of the Bonds that it will make no use of the proceeds of the Bonds, of the proceeds of any other obligations deemed to be part of the same “issue” as the Bonds under applicable federal tax regulations, or of any property or facilities financed with the proceeds of the Bonds or of any such other obligations deemed to be part of the same “issue” as the Bonds, that will cause the Bonds to be or become “private activity bonds” within the meaning of Section 141 of the Code and the regulations implementing said Sections that duly have been published in the Federal Register, and this School District further

covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

If applicable, the President or Vice President of the School Board is authorized to represent in a certificate delivered when the Bonds are issued, that this School District does not then reasonably expect to issue tax-exempt obligations that, together with all tax-exempt obligations reasonably expected to be issued by all entities that issue bonds on behalf of this School District and all “subordinate entities” (within the meaning of Section 265(b)(3)(E) of the Code) of this School District, in the aggregate, will exceed Ten Million Dollars (\$10,000,000) (excluding obligations issued to refund (other than to advance refund) any obligation to the extent that the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation) in the calendar year of issuance and, accordingly, thereby designate Bonds (to the extent they are not “deemed designated” under Section 265(b)(3)(D)(ii) of the Code), on behalf of this School District, as “qualified tax-exempt obligations,” as defined in Section 265(b)(3)(B) of the Code, for the purposes and effect contemplated by Section 265 of the Code.

SECTION 28. The Secretary of the Board of this School District is hereby authorized and directed to execute and to submit to the Pennsylvania Department of Education, promptly following settlement for the Bonds, the appropriate application and other documents and information necessary to obtain state reimbursement with respect to the debt service on the Bonds (including the filing of the appropriate PLANCON Parts, as applicable).

SECTION 29. This School District shall enter into, and hereby authorizes and directs the President or Vice President of the School Board to execute, a Continuing Disclosure Certificate (the “Certificate”) on behalf of this School District on or before the date of issuance and delivery of the Bonds. Such Certificate shall be executed and delivered to satisfy the terms and conditions of the accepted Proposal for sale of the Bonds and Securities and Exchange Commission Rule 15c2-12, and shall be substantially in the form presented to this meeting, which is hereby approved, together with any changes therein made and approved by the executing officer of the School Board, whose execution and delivery thereof shall constitute conclusive evidence of such approval. A copy of the Certificate shall be filed with the Secretary of the School Board and shall be and hereby is made part of this Resolution.

This School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Certificate. Notwithstanding any other provision of this Resolution, failure of this School District to comply with the Certificate shall not be considered an event of default with respect to the Bonds; however, any registered owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause this School District to comply with its obligations under this Section and such Certificate.

SECTION 30. The Bonds shall be made available for purchase under a book-entry only system available through The Depository Trust Company, a New York corporation (“DTC”). If applicable, at or prior to settlement for the Bonds, this School District and the Paying Agent shall execute or signify their approval of a Representation Letter in substantially the form on file with DTC (the “Representation Letter”). The appropriate officers of this School District and the Paying Agent shall take such action as may be necessary from time to time to comply with the terms and provisions of the Representation Letter, and any successor paying agent for the Bonds, in its written acceptance of its duties under this Resolution, shall agree to take any actions necessary from time to time to comply with the requirements of the Representation Letter.

SECTION 31. Notwithstanding the foregoing provisions of this Resolution, the Bonds shall initially be issued in the form of one fully-registered bond for the aggregate principal amount of the Bonds of each maturity, and the following provisions shall apply with respect to the registration, transfer and payment of the Bonds:

(a) Except as provided in subparagraph (g) below, all of the Bonds shall be registered in the name of Cede & Co., as nominee of DTC; provided that if DTC shall request that the Bonds be registered in the name of a different nominee, the Paying Agent shall exchange all or any portion of the Bonds for an equal aggregate principal amount of Bonds of the same series, interest rate and maturity registered in the name of such nominee or nominees of DTC.

(b) No person other than DTC or its nominee shall be entitled to receive from this School District or the Paying Agent either a Bond or any other evidence of ownership of the Bonds, or any right to receive any payment in respect thereof, unless DTC or its nominee shall transfer record ownership of all or any portion of the Bonds on the registration books (the “Register”) maintained by the Paying Agent in connection with discontinuing the book-entry system as provided in subparagraph (g) below or otherwise.

(c) So long as any Bonds are registered in the name of DTC or any nominee thereof, all payments of the principal or redemption price of or interest on such Bonds shall be made to DTC or its nominee in accordance with the Representation Letter on the dates provided for such payments under this Resolution. Each such payment to DTC or its nominee shall be valid and effective to fully discharge all liability of this School District or the Paying Agent with respect to the principal or redemption price of or interest on the Bonds to the extent of the sum or sums so paid. In the event of the redemption of less than all of the Bonds outstanding of any maturity, the Paying Agent shall not require surrender by DTC or its nominee of the Bonds so redeemed, but DTC (or its nominee) may retain such Bonds and make an appropriate notation on the Bond certificate as to the amount of such partial redemption; provided that DTC shall deliver to the Paying Agent, upon request, a written confirmation of such partial redemption and thereafter the records maintained by the Paying Agent shall be conclusive as to the amount of the Bonds of such maturity which have been redeemed.

(d) This School District and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to holders of Bonds under this Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by holders of Bonds and for all other purposes whatsoever; and neither this School District nor the Paying Agent shall be affected by any notice to the contrary. Neither this School District nor the Paying Agent shall have any responsibility or obligation to any participant in DTC, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any such participant, or any other person which is not shown on the Register as being a registered owner of Bonds, with respect to (1) the Bonds, (2) the accuracy of any records maintained by DTC or any such participant, (3) the payment by DTC or any such participant of any amount in respect of the principal or redemption price of or interest on the Bonds, (4) any notice which is permitted or required to be given to holders of the Bonds under this Resolution, (5) the selection by DTC or any such participant of any person to receive payment in the event of a partial redemption of the Bonds, and (6) any consent given or other action taken by DTC as holder of the Bonds.

(e) So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all notices required or permitted to be given to the holders of such Bonds under this Resolution shall be given to DTC as provided in the Representation Letter.

(f) In connection with any notice or other communication to be provided to holders of Bonds pursuant to this Resolution by this School District or the Paying Agent with respect to any consent or other action to be taken by holders of Bonds, DTC shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action, provided that this School District or the Paying Agent may establish a special record date for such consent or other action. This School District or the Paying Agent shall give DTC notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(g) The book-entry only system for registration of the ownership of the Bonds may be discontinued at any time if either (1) after notice to this School District and the Paying Agent, DTC determines to resign as securities depository for the Bonds, or (2) after notice to DTC and the Paying Agent, this School District determines that continuation of the system of book-entry transfers through DTC (or through a successor securities depository) is not in the best interests of this School District. In either of such events (unless in the case described in clause (2) above, this School District appoints a successor securities depository), the Bonds shall be delivered in registered certificate form to such persons, and in such maturities and principal amounts, as may be designated by DTC, but without any liability on the part of this School District or the Paying Agent for the accuracy of such designation. Whenever DTC requests this School District and the

Paying Agent to do so, this School District and the Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

SECTION 32. The President and Vice President and the Secretary or Assistant Secretary, respectively, of the Board are authorized and directed to perform such acts as may be necessary to facilitate the marketing and settlement of the Bonds and to undertake the funding of the Capital Projects.

SECTION 33. Any reference in this Resolution to an officer or member of the School Board shall be deemed to refer to his or her duly qualified successor in office, or other authorized representative, if applicable.

SECTION 34. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of this School District that such remainder shall be and shall remain in full force and effect.

SECTION 35. All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly are repealed.

SECTION 36. This Resolution shall be effective in accordance with the Debt Act.

DULY ADOPTED, by the School Board, in lawful session duly assembled, this 26th day of April, 2021.

WEST CHESTER AREA SCHOOL DISTRICT,
Chester and Delaware Counties, Pennsylvania

By: _____
(Vice) President of the Board of
School Directors

ATTEST:

(Assistant) Secretary of the Board of
School Directors

(SEAL)

EXHIBIT A

WEST CHESTER AREA SCHOOL DISTRICT
Chester and Delaware Counties, Pennsylvania
\$40,000,000 Maximum Aggregate Principal Amount
General Obligation Bonds
Maximum Bonds Parameters

(SEE ATTACHED PAGE)

<u>Date</u>	<u>Max Principal</u>	<u>Max Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Fiscal Year Debt Service</u>
11/1/2021			1,100,000.00	1,100,000.00	
5/1/2022	100,000	5.500	1,100,000.00	1,200,000.00	2,300,000.00
11/1/2022			1,097,250.00	1,097,250.00	
5/1/2023	100,000	5.500	1,097,250.00	1,197,250.00	2,294,500.00
11/1/2023			1,094,500.00	1,094,500.00	
5/1/2024	100,000	5.500	1,094,500.00	1,194,500.00	2,289,000.00
11/1/2024			1,091,750.00	1,091,750.00	
5/1/2025	100,000	5.500	1,091,750.00	1,191,750.00	2,283,500.00
11/1/2025			1,089,000.00	1,089,000.00	
5/1/2026	100,000	5.500	1,089,000.00	1,189,000.00	2,278,000.00
11/1/2026			1,086,250.00	1,086,250.00	
5/1/2027	100,000	5.500	1,086,250.00	1,186,250.00	2,272,500.00
11/1/2027			1,083,500.00	1,083,500.00	
5/1/2028	100,000	5.500	1,083,500.00	1,183,500.00	2,267,000.00
11/1/2028			1,080,750.00	1,080,750.00	
5/1/2029	100,000	5.500	1,080,750.00	1,180,750.00	2,261,500.00
11/1/2029			1,078,000.00	1,078,000.00	
5/1/2030	100,000	5.500	1,078,000.00	1,178,000.00	2,256,000.00
11/1/2030			1,075,250.00	1,075,250.00	
5/1/2031	3,065,000	5.500	1,075,250.00	4,140,250.00	5,215,500.00
11/1/2031			990,962.50	990,962.50	
5/1/2032	3,150,000	5.500	990,962.50	4,140,962.50	5,131,925.00
11/1/2032			904,337.50	904,337.50	
5/1/2033	3,235,000	5.500	904,337.50	4,139,337.50	5,043,675.00
11/1/2033			815,375.00	815,375.00	
5/1/2034	3,325,000	5.500	815,375.00	4,140,375.00	4,955,750.00
11/1/2034			723,937.50	723,937.50	
5/1/2035	3,415,000	5.500	723,937.50	4,138,937.50	4,862,875.00
11/1/2035			630,025.00	630,025.00	
5/1/2036	3,505,000	5.500	630,025.00	4,135,025.00	4,765,050.00
11/1/2036			533,637.50	533,637.50	
5/1/2037	3,680,000	5.500	533,637.50	4,213,637.50	4,747,275.00
11/1/2037			432,437.50	432,437.50	
5/1/2038	3,775,000	5.500	432,437.50	4,207,437.50	4,639,875.00
11/1/2038			328,625.00	328,625.00	
5/1/2039	3,880,000	5.500	328,625.00	4,208,625.00	4,537,250.00
11/1/2039			221,925.00	221,925.00	
5/1/2040	3,980,000	5.500	221,925.00	4,201,925.00	4,423,850.00
11/1/2040			112,475.00	112,475.00	
5/1/2041	4,090,000	5.500	112,475.00	4,202,475.00	4,314,950.00
TOTALS	40,000,000		33,139,975.00	73,139,975.00	73,139,975.00

EXHIBIT B
(FORM OF BOND)

[The following Legend is to be printed on any Bonds registered in the name of The Depository Trust Company or Cede & Co., its nominee: **“Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein.”**]

Number \$

UNITED STATES OF AMERICA
COMMONWEALTH OF PENNSYLVANIA
COUNTIES OF CHESTER AND DELAWARE
WEST CHESTER AREA SCHOOL DISTRICT
GENERAL OBLIGATION BOND, SERIES __ OF 20__

<u>INTEREST</u> <u>RATE</u>	<u>MATURITY</u> <u>DATE</u>	<u>DATE</u> <u>OF SERIES</u>	<u>CUSIP</u>
%			

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: _____ DOLLARS (\$_____)

WEST CHESTER AREA SCHOOL DISTRICT, located in Chester and Delaware Counties, Pennsylvania (the “Issuer”), a school district existing under laws of the Commonwealth of Pennsylvania (the “Commonwealth”), for value received, promises to pay to the order of the registered owner named hereon, or registered assigns, on the maturity date stated hereon, upon presentation and surrender hereof, the principal sum stated hereon, unless this General Obligation Bond, Series __ of 20__ (the “Bond”), shall be redeemable and duly shall have been called for earlier redemption and payment of the redemption price shall have been made or provided for, and to pay initially on _____, _____, and thereafter semiannually on _____ and _____

of each year, to the registered owner hereof, interest on said principal sum, at the rate per annum stated hereon, until said principal sum has been paid or provision for payment thereof duly has been made. Interest on this Bond shall be payable from the interest payment date next preceding the date of registration and authentication of this Bond, unless: (a) this Bond is registered and authenticated as of any interest payment date, in which event this Bond shall bear interest from such interest payment date; or (b) this Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event this Bond shall bear interest from such next succeeding interest payment date; or (c) this Bond is registered and authenticated on or prior to the Record Date next preceding _____, _____, in which event this Bond shall bear interest from the Date of Series set forth above; or (d) as shown by the records of the Paying Agent (hereinafter defined), interest on this Bond shall be in default, in which event this Bond shall bear interest from the date to which interest was last paid on this Bond. The interest on this Bond is payable by check drawn on Manufacturers and Traders Trust Company (the "Paying Agent"), or its successor. The principal of and premium, if any, on this Bond, when due, are payable upon surrender hereof at the designated corporate trust office of the Paying Agent. Payment of the interest hereon shall be made to the registered owner hereof whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of this Bond subsequent to such Record Date and prior to such interest payment date, unless the Issuer shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owner of this Bond not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the person in whose name this Bond is registered at the close of business on the fifth (5th) day preceding the date of mailing. Principal, premium, if any, and interest with respect to this Bond are payable in lawful money of the United States of America.

This Bond is one of a series of bonds of the Issuer, known generally as "General Obligation Bonds, Series ___ of 20 ___" (the "Bonds"), all of like date and tenor, except as to numbers, denominations, dates of maturity, rates of interest, and provisions for redemption, in the aggregate principal amount of _____ Dollars (\$_____).

The Bonds have been authorized for issuance in accordance with provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), of the Commonwealth, and by virtue of a duly adopted resolution (the "Resolution") of the Issuer. The Debt Act, as such shall have been in effect when the Bonds were authorized, and the Resolution shall constitute a contract between the Issuer and registered owners, from time to time, of the Bonds.

The Issuer has covenanted, in the Resolution, to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to the Resolution, that the Issuer shall: (i) include the amount of the debt service for the Bonds, for each fiscal year of the Issuer in which such sums are payable, in its budget for that year, (ii) appropriate such amounts from its general revenues for the payment of such debt service, and (iii) duly and punctually pay or cause to be paid, from the sinking fund established under the Resolution or any other of its revenues or funds, the principal of and interest on each of the Bonds at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, the Issuer has pledged and does pledge, irrevocably, its full faith, credit and taxing power.

This Bond shall not be entitled to any benefit under the Resolution, nor shall it be valid, obligatory or enforceable for any purpose, until this Bond shall have been authenticated by the Paying Agent.

The Bonds are issuable only in the form of registered bonds, without coupons, in the denominations of \$5,000 principal amount or any integral multiple thereof. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same maturity and interest rate upon surrender of such Bonds to the Paying Agent, with written instructions satisfactory to the Paying Agent.

The Issuer and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary.

This Bond may be transferred by the registered owner hereof upon surrender of this Bond to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of this Bond or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of this Bond in the registration books and shall authenticate and deliver at the earliest practicable time in the name of the transferee or transferees a new fully registered bond or bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount which the registered owner is entitled to receive.

The Issuer and the Paying Agent shall not be required to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day of mailing of the applicable notice of

redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any bond selected for redemption until after the redemption date.

The Bonds stated to mature on or after _____, _____, are subject to redemption prior to maturity, at the option of the Issuer, as a whole, on _____, _____, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after _____, _____, are subject to redemption prior to maturity, at the option of the Issuer, from time to time, in part, in any order of maturity selected by the Issuer, on _____, _____, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on _____, _____, are subject to mandatory redemption prior to maturity, in the amounts and on _____ of the year(s) set forth in the following schedule as drawn by lot by the Paying Agent in behalf of the Issuer:

<u>Year</u>	<u>Amount</u>
	\$
	\$.

Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established under the Resolution and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, as sinking fund depository, in behalf of the Issuer, may purchase, from money available for the purpose in the Sinking Fund established under the Resolution, at a price not to exceed the principal amount plus accrued interest, or the Issuer may tender to the Paying Agent, all or part of the Bonds subject to being drawn for redemption in any such year.

In the case of any partial redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, the Issuer shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates, in each case in an integral multiple of \$5,000 principal amount.

If this Bond is of a denomination larger than \$5,000, a portion of this Bond may be redeemed. For the purposes of redemption, this Bond shall be treated as representing the number of Bonds that is equal to the principal amount hereof divided by \$5,000, each \$5,000 portion of this Bond being subject to redemption. In the case of partial redemption of this Bond, payment of the redemption price shall be made only upon surrender of this Bond in exchange for Bonds of authorized denominations of the same maturity and interest rate and in aggregate principal amount equal to the unredeemed portion of the principal amount hereof; Provided, however, that should this Bond be registered in the name of The Depository Trust Company (“DTC”) or Cede & Co., as nominee for DTC, or any other nominee of DTC, or any other successor securities depository or its nominee, this Bond need not be surrendered for payment and exchange in the event of a partial redemption hereof and the records of the Paying Agent shall be conclusive as to the amount of this Bond which shall have been redeemed.

Notice of redemption shall be deposited in first class mail not less than 30 days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Failure to mail any notice of redemption or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

The Issuer, in the Resolution, has established a sinking fund with the Paying Agent, as the sinking fund depository, into which funds for the payment of the principal of and the interest on the Bonds shall be deposited not later than the date fixed for the disbursement thereof. The Issuer has covenanted, in the Resolution, to make payments from such sinking fund or from any other of its revenues or funds, at such times and in such annual amounts as shall be sufficient for prompt and full payment of all obligations of this Bond.

It hereby is certified that: (i) all acts, conditions and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Bond or in creation of the debt of which this Bond is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Bond,

together with any other indebtedness of the Issuer, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by the Issuer.

IN WITNESS WHEREOF, the Issuer has caused this Bond to be executed in its name by the manual or facsimile signature of the President of the Board of School Directors, and its official seal or facsimile thereof to be affixed hereto and the manual or facsimile signature of the Secretary of the Board of School Directors to be affixed hereto in attestation thereof, all as of the Date of Series.

WEST CHESTER AREA SCHOOL DISTRICT,
Chester and Delaware Counties, Pennsylvania

By: _____
President of the Board of School Directors

ATTEST:

Secretary of the Board of School Directors

(SEAL)

(FORM OF PAYING AGENT'S CERTIFICATE)

CERTIFICATE OF AUTHENTICATION AND CERTIFICATE AS TO OPINION

It is certified that:

- (i) This Bond is one of the Bonds described in the within-mentioned Resolution; and
- (ii) An original Opinion issued by Eckert Seamans Cherin & Mellott, LLC, dated and delivered on the date of the original delivery of, and payment for, such Bonds is on file at our designated corporate trust office, where the same may be inspected.

MANUFACTURERS AND TRADERS TRUST
COMPANY, as Paying Agent

By: _____
Authorized Representative

Date of Registration and Authentication:

(FORM OF ASSIGNMENT)

ASSIGNMENT

FOR VALUE RECEIVED, _____, the undersigned, hereby sells, assigns and transfers unto

_____ (the "Transferee")
Name

Address

Social Security or Federal Employer Identification No. _____ the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, as attorney, to transfer the within Bond on the books kept for registration thereof with full power of substitution in the premises.

Date: _____

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by an institution that is a participant in a signature guarantee program recognized by the Securities Transfer Association.

NOTICE: No transfer will be made in the name of the Transferee unless the signature(s) to this assignment correspond(s) with the name(s) appearing upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever and the Social Security or Federal Employer Identification Number of the Transferee is supplied. If the Transferee is a trust, the names and Social Security or Federal Employer Identification Numbers of the settlor and beneficiaries of the trust, the Federal Employer Identification Number and date of the trust and the name of the trustee must be supplied.



CERTIFICATE

I, the undersigned, (Assistant) Secretary of the Board of School Directors of WEST CHESTER AREA SCHOOL DISTRICT, located in Chester and Delaware Counties, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on April 26, 2021; said Resolution duly has been recorded in the minute book of the Board of School Directors of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. §701 *et seq.*, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the School District or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment prior to adoption of said Resolution, all as required by such Act.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

Gary Bevilacqua	-
Joyce Chester	-
Daryl Durnell	-
Brian Gallen	-
Karen Herrmann	-
Chris McCune	-
Kate Shaw	-
Randell Spackman	-
Sue Tiernan	-

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, this 26th day of April, 2021.

(Assistant) Secretary of the Board of
School Directors

(SEAL)

WEST CHESTER AREA SCHOOL DISTRICT

Resolution to Adopt Proposed Final Budget for 2020-2021 Fiscal Year

Whereas, School Code section 687, 24 P.S. § 6-687, requires the School Board to adopt a Proposed Final Budget for the 2021-2022 fiscal year no later than May 31, 2021; and

Whereas, School Code section 687 requires the School Board to adopt a Final Budget for the 2021-22 fiscal year no later than June 30, 2021; and

Whereas, the 2021-22 Proposed Final Budget is required to be prepared on Pennsylvania Department of Education (PDE) form 2028; and

Whereas, School Code section 687 requires that the Proposed Final Budget be made available for public inspection at least twenty (20) days prior to adoption of the Final Budget; and

Whereas, School Code section 687 requires ten (10) days public notice prior to the adoption of the Final Budget; and

Now Therefore be it RESOLVED, this 26TH day of April 2021 by the West Chester Area School District School Board, that:

1. The Proposed Final Budget of the School District for the 2021-2022 fiscal year on form PDE 2028 is attached to this Resolution and shall be adopted as the Proposed Final Budget of the School District for the 2021-2022 fiscal year.
2. The Proposed Final Budget for the 2021-2022 fiscal year shall be made available for public inspection on May 6, 2021 at the school district offices, 782 Springdale Drive, Exton, PA 19341.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise public Notice of the proposed date, time and place for the meeting for the adoption of the Final Budget.
4. The public Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

5. The Administration and School Board will continue to review budget components, and the Proposed Final Budget may be revised prior to adoption as the Final Budget for the 2021-2022 fiscal year.
6. School District officials are directed to take all action necessary or appropriate to carry out the intent of this Resolution; including but not limited to making the required certification to PDE.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

Linda P. Cherashore, Secretary

By: _____
Chris McCune, President

FINAL GENERAL FUND BUDGET

Fiscal Year 2021-2022

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Justin Matys

(484)266-1021

Extn :

Contact Person

Telephone

Extension

jmatys@wcasd.net

Email Address

Proposed Final

CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2021-2022 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : West Chester Area SD	COUNTY : Chester	AUN : 124159002
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2021-2022 (compared to 2020-2021)? Yes No

If yes, see information below, taken from the 2021-2022 General Fund Budget.

Total Budgeted Expenditures	\$279626763
Ending Unassigned Fund Balance	\$17179811
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	6.1%

The Estimated Ending Unassigned Fund Balance is within the allowable limits. Yes No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2021

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2021-2022 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : West Chester Area SD	County : Chester	AUN Number : 124159002
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

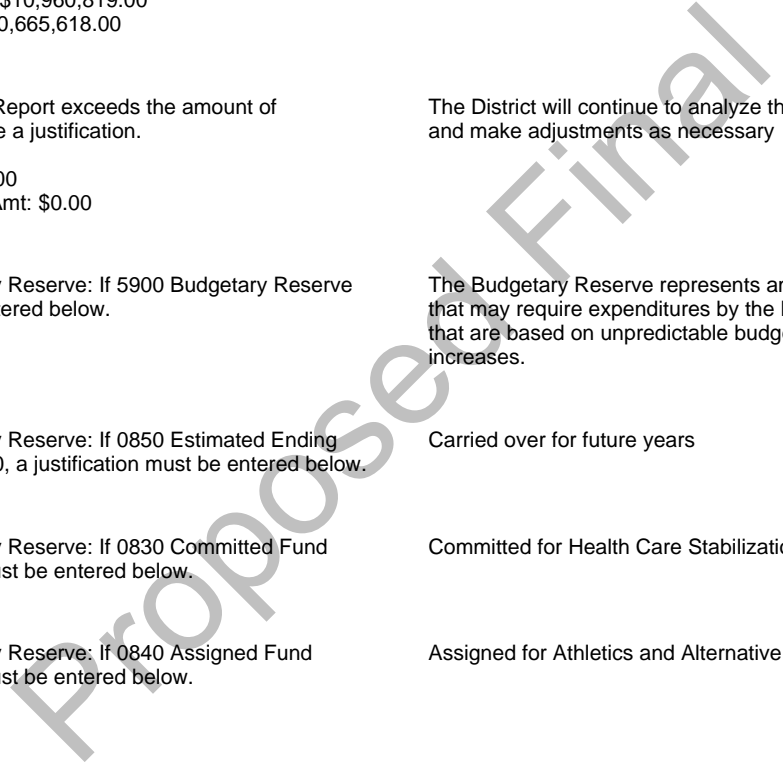
I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
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**DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET**

Proposed Final

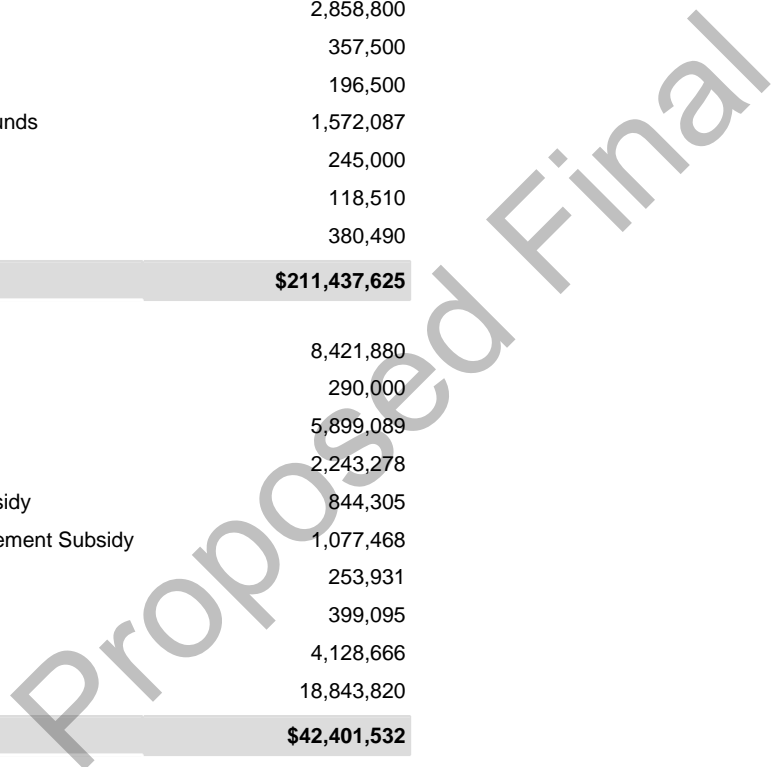
<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
1490	Tax Data: County 2 - Current Year Tax Levy cannot increase by more than (100% + Prior Year's Index) from the previous year if a countywide reassessment was indicated. County 2 - Current Year Tax Levy: \$10,960,819.00 County 2 - Prior Year Tax Levy: \$10,665,618.00	The District will continue to analyze the budget and make adjustments as necessary
1790	Tax Data: Line (u) of the Real Estate Tax Report exceeds the amount of Approved Referendum Exceptions. Provide a justification. Line (u) of RETR Report: \$17,388.00 Approved Referendum Exception Amt: \$0.00	The District will continue to analyze the budget and make adjustments as necessary
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	The Budgetary Reserve represents amounts that may require expenditures by the District that are based on unpredictable budgetary increases.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Carried over for future years
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed for Health Care Stabilization
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Assigned for Athletics and Alternative Education



<u>ITEM</u>	<u>AMOUNTS</u>
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,159,909
0840 Assigned Fund Balance	24,940,378
0850 Unassigned Fund Balance	17,179,811
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	<u>\$46,280,098</u>
Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	211,437,625
7000 Revenue from State Sources	42,401,532
8000 Revenue from Federal Sources	1,976,132
9000 Other Financing Sources	
Total Estimated Revenues And Other Financing Sources	<u>\$255,815,289</u>
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	<u>\$302,095,387</u>

Proposed Final

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	180,885,499
6112 Interim Real Estate Taxes	949,075
6113 Public Utility Realty Taxes	180,000
6150 Current Act 511 Taxes - Proportional Assessments	23,694,164
6400 Delinquencies on Taxes Levied / Assessed by the LEA	2,858,800
6500 Earnings on Investments	357,500
6700 Revenues from LEA Activities	196,500
6800 Revenues from Intermediary Sources / Pass-Through Funds	1,572,087
6910 Rentals	245,000
6940 Tuition from Patrons	118,510
6990 Refunds and Other Miscellaneous Revenue	380,490
REVENUE FROM LOCAL SOURCES	\$211,437,625
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	8,421,880
7160 Tuition for Orphans Subsidy	290,000
7271 Special Education funds for School-Aged Pupils	5,899,089
7311 Pupil Transportation Subsidy	2,243,278
7312 Nonpublic and Charter School Pupil Transportation Subsidy	844,305
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,077,468
7330 Health Services (Medical, Dental, Nurse, Act 25)	253,931
7505 Ready to Learn Block Grant	399,095
7810 State Share of Social Security and Medicare Taxes	4,128,666
7820 State Share of Retirement Contributions	18,843,820
REVENUE FROM STATE SOURCES	\$42,401,532
REVENUE FROM FEDERAL SOURCES	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	587,326
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	246,367
8516 NCLB, Title III - Language Instruction for Limited English Proficient and Immigrant Students	97,027
8517 NCLB, Title IV - 21st Century Schools	45,412
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	970,000
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	30,000
REVENUE FROM FEDERAL SOURCES	\$1,976,132
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	255,815,289



Act 1 Index (current): 3.0% | Act 1 Index (prior): 2.6%

Calculation Method:	Revenue	Section 672.1 Method Choice:	(a)(1)
Number of Decimals For Tax Rate Calculation:	4		
Approx. Tax Revenue from RE Taxes:	\$180,885,637		
Amount of Tax Relief for Homestead Exclusions	\$0		
Total Approx. Tax Revenue:	\$180,885,637		
Approx. Tax Levy for Tax Rate Calculation:	\$187,446,256		

	Chester	Delaware	Total
2020-21 Data			
a. Assessed Value	\$7,921,562,971	\$648,096,179	\$8,569,659,150
b. Real Estate Mills	21.6622	16.6626	
I. 2021-22 Data			
c. 2019 STEB Market Value	\$13,526,032,297	\$840,051,487	\$14,366,083,784
d. Assessed Value	\$7,921,562,971	\$1,140,468,976	\$9,062,031,947
e. Assessed Value of New Constr/ Renov	\$0	\$0	\$0
2020-21 Calculations			
f. 2020-21 Tax Levy	\$171,598,481	\$10,798,967	\$182,397,448
(a * b)			
2021-22 Calculations			
g. Percent of Total Market Value	94.15254%	5.84746%	100.00000%
II.			
h. Rebalanced 2020-21 Tax Levy	\$171,731,830	\$10,665,618	\$182,397,448
(f Total * g)			
i. Base Mills Subject to Index	21.6790	9.3519	
(h / a * 1000) if no reassessment			
(h / (d-e) * 1000) if reassessment		Yes	
Calculation of Tax Rates and Levies Generated			
j. Weighted Avg. Collection Percentage	96.50000%	96.50000%	96.50000%
k. Tax Levy Needed	\$176,485,411	\$10,960,845	\$187,446,256
(Approx. Tax Levy * g)			
I. 2021-22 Real Estate Tax Rate	22.2791	9.6108	
(k / d * 1000)			
III.			
m. Tax Levy Generated by Mills	\$176,485,294	\$10,960,819	\$187,446,113
(l / 1000 * d)			
n. Tax Levy minus Tax Relief for Homestead Exclusions			\$187,446,113
(m - Amount of Tax Relief for Homestead Exclusions)			
o. Net Tax Revenue Generated By Mills			\$180,885,499
(n * Est. Pct. Collection)			

Act 1 Index (current): 3.0% | Act 1 Index (prior): 2.6%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$180,885,637

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$180,885,637

Approx. Tax Levy for Tax Rate Calculation:

\$187,446,256

	Chester	Delaware	Total
Index Maximums			
p. Maximum Mills Based On Index (i * (1 + Index))	22.3293	9.5950	
q. Mills In Excess of Index (if l > p), (l - p))	0.0000	0.0158	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$176,882,956	\$10,942,800	\$187,825,756
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	No	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$18,019	\$18,019
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$17,388	\$17,388

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead	\$0.00	\$0.00	
Number of Homestead/Farmstead Properties			
Median Assessed Value of Homestead Properties			\$1

Act 1 Index (current): 3.0% | Act 1 Index (prior): 2.6%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$180,885,637

Amount of Tax Relief for Homestead Exclusions

\$0

Total Approx. Tax Revenue:

\$180,885,637

Approx. Tax Levy for Tax Rate Calculation:

\$187,446,256

Chester

Delaware

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0	Lowering RE Tax Rate	\$0	\$0
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0			\$0
Amount of Tax Relief from State/Local Sources				\$0

Proposed Final

CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Chester	7,921,562,971	22.2791	176,485,294			96.50000%	
Delaware	1,140,468,976	9.6108	10,960,819			96.50000%	
Totals:	9,062,031,947		187,446,113	-	0 =	187,446,113 X	96.50000% = 180,885,499

	<u>Rate</u>		<u>Estimated Revenue</u>
6120 <u>Current Per Capita Taxes, Section 679</u>	\$0.00		0
6140 <u>Current Act 511 Taxes-- Flat Rate Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6141 Current Act 511 Per Capita Taxes	\$0.00	\$0.00	0
6142 Current Act 511 Occupation Taxes-- Flat Rate	\$0.00	\$0.00	0
6143 Current Act 511 Local Services Taxes	\$0.00	\$0.00	0
6144 Current Act 511 Trailer Taxes	\$0.00	\$0.00	0
6145 Current Act 511 Business Privilege Taxes-- Flat Rate	\$0.00	\$0.00	0
6146 Current Act 511 Mechanical Device Taxes-- Flat Rate	\$0.00	\$0.00	0
6149 Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	\$0.00	0
Total Current Act 511 Taxes-- Flat Rate Assessments			0
6150 <u>Current Act 511 Taxes-- Proportional Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6151 Current Act 511 Earned Income Taxes	0.500%	0.000%	19,884,105
6152 Current Act 511 Occupation Taxes	0.000	0.000	0
6153 Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	3,810,059
6154 Current Act 511 Amusement Taxes	0.000%	0.000%	0
6155 Current Act 511 Business Privilege Taxes	0.000	0.000	0
6156 Current Act 511 Mechanical Device Taxes-- Percentage	0.000%	0.000%	0
6157 Current Act 511 Mercantile Taxes	0.000	0.000	0
6159 Current Act 511 Taxes, Other Proportional Assessments	0	0	0
Total Current Act 511 Taxes-- Proportional Assessments			23,694,164
Total Act 511, Current Taxes			23,694,164
Act 511 Tax Limit -->		14,366,083,784 X	12
		Market Value	Mills
			172,393,005
			(511 Limit)

Tax Function	Description	Tax Rate Charged in:			Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2020-21 (Rebalanced)	2021-22	Percent Change in Rate			2020-21 (Rebalanced)	2021-22		
6111	<u>Current Real Estate Taxes</u>									
	Chester	21.6790	22.2791	2.77%	Yes	3.0%				
	Delaware	9.3519	9.6108	2.77%	No	2.6%				
	<u>Current Act 511 Taxes-- Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	3.0%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	3.0%				

Proposed Final

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	107,199,082
1200 Special Programs - Elementary / Secondary	43,043,591
1300 Vocational Education	6,955,645
1400 Other Instructional Programs - Elementary / Secondary	340,872
1500 Nonpublic School Programs	81,975
Total Instruction	\$157,621,165
2000 Support Services	
2100 Support Services - Students	10,926,991
2200 Support Services - Instructional Staff	6,579,427
2300 Support Services - Administration	13,900,395
2400 Support Services - Pupil Health	2,975,654
2500 Support Services - Business	2,069,078
2600 Operation and Maintenance of Plant Services	20,369,137
2700 Student Transportation Services	15,745,761
2800 Support Services - Central	4,256,122
2900 Other Support Services	231,221
Total Support Services	\$77,053,786
3000 Operation of Non-Instructional Services	
3200 Student Activities	5,590,732
3300 Community Services	157,906
Total Operation of Non-Instructional Services	\$5,748,638
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	28,560,032
5200 Interfund Transfers - Out	6,237,265
5900 Budgetary Reserve	4,405,877
Total Other Expenditures and Financing Uses	\$39,203,174
Total Estimated Expenditures and Other Financing Uses	\$279,626,763

Proposed Final

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 <u>Regular Programs - Elementary / Secondary</u>	
100 Personnel Services - Salaries	58,205,193
200 Personnel Services - Employee Benefits	36,472,552
300 Purchased Professional and Technical Services	2,808,842
400 Purchased Property Services	317,912
500 Other Purchased Services	5,487,146
600 Supplies	3,803,852
700 Property	66,213
800 Other Objects	37,372
Total Regular Programs - Elementary / Secondary	\$107,199,082
1200 <u>Special Programs - Elementary / Secondary</u>	
100 Personnel Services - Salaries	13,904,694
200 Personnel Services - Employee Benefits	8,751,043
300 Purchased Professional and Technical Services	12,844,211
400 Purchased Property Services	6,400
500 Other Purchased Services	7,252,488
600 Supplies	249,985
700 Property	3,800
800 Other Objects	30,970
Total Special Programs - Elementary / Secondary	\$43,043,591
1300 <u>Vocational Education</u>	
100 Personnel Services - Salaries	2,469,321
200 Personnel Services - Employee Benefits	1,569,434
300 Purchased Professional and Technical Services	3,700
400 Purchased Property Services	1,150
500 Other Purchased Services	2,782,683
600 Supplies	107,702
700 Property	19,000
800 Other Objects	2,655
Total Vocational Education	\$6,955,645
1400 <u>Other Instructional Programs - Elementary / Secondary</u>	
100 Personnel Services - Salaries	106,786
200 Personnel Services - Employee Benefits	59,286
300 Purchased Professional and Technical Services	78,500
500 Other Purchased Services	75,000
600 Supplies	21,300
Total Other Instructional Programs - Elementary / Secondary	\$340,872
1500 <u>Nonpublic School Programs</u>	
300 Purchased Professional and Technical Services	81,975
Total Nonpublic School Programs	\$81,975
Total Instruction	\$157,621,165
2000 Support Services	
2100 <u>Support Services - Students</u>	

Proposed Final

2021-2022 Final General Fund Budget

LEA : 124159002 West Chester Area SD

Printed 3/24/2021 11:59:12 AM

<u>Description</u>	<u>Amount</u>
100 Personnel Services - Salaries	6,372,454
200 Personnel Services - Employee Benefits	4,026,190
300 Purchased Professional and Technical Services	395,125
400 Purchased Property Services	1,000
500 Other Purchased Services	35,705
600 Supplies	90,300
700 Property	500
800 Other Objects	5,717
Total Support Services - Students	\$10,926,991
2200 <u>Support Services - Instructional Staff</u>	
100 Personnel Services - Salaries	3,275,054
200 Personnel Services - Employee Benefits	2,641,911
300 Purchased Professional and Technical Services	291,522
400 Purchased Property Services	2,000
500 Other Purchased Services	66,702
600 Supplies	286,870
800 Other Objects	15,368
Total Support Services - Instructional Staff	\$6,579,427
2300 <u>Support Services - Administration</u>	
100 Personnel Services - Salaries	7,422,754
200 Personnel Services - Employee Benefits	4,711,525
300 Purchased Professional and Technical Services	1,317,717
400 Purchased Property Services	26,250
500 Other Purchased Services	212,866
600 Supplies	142,788
700 Property	1,150
800 Other Objects	65,345
Total Support Services - Administration	\$13,900,395
2400 <u>Support Services - Pupil Health</u>	
100 Personnel Services - Salaries	1,773,000
200 Personnel Services - Employee Benefits	1,123,791
300 Purchased Professional and Technical Services	18,450
400 Purchased Property Services	3,075
500 Other Purchased Services	2,700
600 Supplies	42,013
700 Property	11,800
800 Other Objects	825
Total Support Services - Pupil Health	\$2,975,654
2500 <u>Support Services - Business</u>	
100 Personnel Services - Salaries	1,161,724
200 Personnel Services - Employee Benefits	738,342
300 Purchased Professional and Technical Services	57,800
400 Purchased Property Services	7,706
500 Other Purchased Services	20,100
600 Supplies	33,650
800 Other Objects	49,756

Proposed Final

<u>Description</u>	<u>Amount</u>
Total Support Services - Business	\$2,069,078
2600 <u>Operation and Maintenance of Plant Services</u>	
100 Personnel Services - Salaries	8,503,247
200 Personnel Services - Employee Benefits	5,357,390
300 Purchased Professional and Technical Services	260,000
400 Purchased Property Services	3,496,800
500 Other Purchased Services	653,000
600 Supplies	1,748,300
700 Property	333,800
800 Other Objects	16,600
Total Operation and Maintenance of Plant Services	\$20,369,137
2700 <u>Student Transportation Services</u>	
100 Personnel Services - Salaries	209,485
200 Personnel Services - Employee Benefits	132,832
300 Purchased Professional and Technical Services	5,000
400 Purchased Property Services	3,000
500 Other Purchased Services	15,354,344
600 Supplies	39,400
800 Other Objects	1,700
Total Student Transportation Services	\$15,745,761
2800 <u>Support Services - Central</u>	
100 Personnel Services - Salaries	2,002,665
200 Personnel Services - Employee Benefits	1,268,822
300 Purchased Professional and Technical Services	160,365
400 Purchased Property Services	315,920
500 Other Purchased Services	35,075
600 Supplies	435,716
800 Other Objects	37,559
Total Support Services - Central	\$4,256,122
2900 <u>Other Support Services</u>	
500 Other Purchased Services	131,221
800 Other Objects	100,000
Total Other Support Services	\$231,221
Total Support Services	\$77,053,786
3000 <u>Operation of Non-Instructional Services</u>	
3200 <u>Student Activities</u>	
100 Personnel Services - Salaries	2,967,986
200 Personnel Services - Employee Benefits	1,420,888
300 Purchased Professional and Technical Services	309,145
400 Purchased Property Services	143,124
500 Other Purchased Services	421,817
600 Supplies	223,492
700 Property	18,435
800 Other Objects	85,845

<u>Description</u>	<u>Amount</u>
Total Student Activities	\$5,590,732
3300 Community Services	
300 Purchased Professional and Technical Services	145,000
600 Supplies	12,906
Total Community Services	\$157,906
Total Operation of Non-Instructional Services	\$5,748,638
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	10,850,032
900 Other Uses of Funds	17,710,000
Total Debt Service / Other Expenditures and Financing Uses	\$28,560,032
5200 Interfund Transfers - Out	
900 Other Uses of Funds	6,237,265
Total Interfund Transfers - Out	\$6,237,265
5900 Budgetary Reserve	
800 Other Objects	4,405,877
Total Budgetary Reserve	\$4,405,877
Total Other Expenditures and Financing Uses	\$39,203,174
TOTAL EXPENDITURES	\$279,626,763

Proposed Final

Cash and Short-Term Investments

06/30/2021 Estimate

06/30/2022 Projection

General Fund	46,280,098	22,468,624
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431	25,654,309	26,460,206
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	\$71,934,407	\$48,928,830

Long-Term Investments

06/30/2021 Estimate

06/30/2022 Projection

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Proposed Final

Long-Term Investments

06/30/2021 Estimate

06/30/2022 Projection

Permanent Fund

Total Long-Term Investments		
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TOTAL CASH AND INVESTMENTS	\$71,934,407	\$48,928,830
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Proposed Final

Long-Term Indebtedness

06/30/2021 Estimate

06/30/2022 Projection

General Fund

0510 Bonds Payable	287,355,000	269,645,000
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total General Fund	\$287,355,000	\$269,645,000
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Public Purpose (Expendable) Trust Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities

Total Public Purpose (Expendable) Trust Fund		
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Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities

Total Other Comptroller-Approved Special Revenue Funds		
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Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable
0530 Lease-Purchase Obligations
0540 Accumulated Compensated Absences
0550 Authority Lease Obligations
0560 Other Post-Employment Benefits (OPEB)
0599 Other Noncurrent Liabilities

Total Athletic / School-Sponsored Extra Curricular Activities Fund		
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Capital Reserve Fund - \$ 690, \$1850

0510 Bonds Payable
0520 Extended-Term Financing Agreements Payable

Proposed Final

Long-Term Indebtedness

06/30/2021 Estimate

06/30/2022 Projection

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

Proposed Final

Long-Term Indebtedness

06/30/2021 Estimate

06/30/2022 Projection

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

Proposed Final

Long-Term Indebtedness

06/30/2021 Estimate

06/30/2022 Projection

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

Proposed Final

<u>Long-Term Indebtedness</u>	<u>06/30/2021 Estimate</u>	<u>06/30/2022 Projection</u>
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Permanent Fund		
Total Long-Term Indebtedness	\$287,355,000	\$269,645,000

Proposed Final

Short-Term Payables

06/30/2021 Estimate

06/30/2022 Projection

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - § 690, §1850
- Capital Reserve Fund - § 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

Total Short-Term Payables

TOTAL INDEBTEDNESS	\$287,355,000	\$269,645,000
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Proposed Final

Account Description	Amounts
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,159,909
0840 Assigned Fund Balance	1,128,904
0850 Unassigned Fund Balance	17,179,811
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$22,468,624
5900 Budgetary Reserve	4,405,877
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$26,874,501

Proposed Final

WEST CHESTER AREA SCHOOL DISTRICT

April 26, 2021 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of School Board Treasurer's Report and Statement of Disbursements
Summary Schedule for the Period of March 1, 2021 to March 31, 2021**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of March 1 to March 31, 2021 totaling \$32,763,596.45

I so move.

The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at www.wcasd.net. Please contact the School Board Secretary for any hard copies of the report.

John T. Scully
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT
CASH BALANCE STATEMENT
March 31, 2021

CASH BALANCE FEBRUARY 28, 2021 \$ 24,557,198.63

RECEIPTS MARCH 1, 2021 - MARCH 31, 2021

GENERAL FUND	\$ 27,644,050.56
CAPITAL RESERVE FUND	\$ 131.50
CAPITAL RESERVE FUND- FACILITIES	\$ -
CAPITAL PROJECTS FUND	\$ 1,500,000.00
SPECIAL REVENUE FUND-ATHLETICS	\$ 129.95
TRUST FUNDS	\$ 5,472.91

TOTAL RECEIPTS MARCH 1, 2021 - MARCH 31, 2021 \$ 29,149,784.92

AVAILABLE FUNDS MARCH 1, 2021 - MARCH 31, 2021 \$ 53,706,983.55

DISBURSEMENTS MARCH 1, 2021 - MARCH 31, 2021

CHECKS & EFT'S APPROVED APRIL 26, 2021 ck #40079414-40079523,ck #40079524-40079681,ck #40079682-40079786,ck #40079787-40079788,ck #40079789-40079895,ck #40079896-40080032,eft #V1004482-V1004488,eft #V1004489-V1004513,eft #V1004514-V1004532,eft #V1004533-V1004550,eft #V1004551-V1004573

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	5,052,083.53	584,808.83	5,636,892.36
CAPITAL RESERVE FUNDS	315,548.82	-	315,548.82
CAPITAL PROJECTS FUND	1,575,484.59	10,587.35	1,586,071.94
SPECIAL REVENUE FUND-ATHLETICS	3,900.00	-	3,900.00
TRUST FUNDS	1,386.42	322.40	1,708.82
TOTAL	<u>6,948,403.36</u>	<u>595,718.58</u>	<u>7,544,121.94</u>

VOIDS AND OTHER DISBURSEMENTS MARCH 1, 2021 - MARCH 31, 2021

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(35,578.28)	24,908,392.94	-	24,872,814.66
CAPITAL RESERVE FUND	(100.00)	-	-	(100.00)
CAPITAL PROJECTS FUND	-	-	-	-
SPECIAL REVENUE FUND-ATHLETICS	(543.00)	-	-	(543.00)
TRUST FUNDS	(156.00)	-	-	(156.00)
TOTAL	<u>(36,377.28)</u>	<u>24,908,392.94</u>	<u>-</u>	<u>24,872,015.66</u>

TOTAL DISBURSEMENTS MARCH 1, 2021 - MARCH 31, 2021

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	5,016,505.25	25,493,201.77	-	30,509,707.02
CAPITAL RESERVE FUND	315,448.82	-	-	315,448.82
CAPITAL PROJECTS FUND	1,575,484.59	10,587.35	-	1,586,071.94
SPECIAL REVENUE FUND-ATHLETICS	3,357.00	-	-	3,357.00
TRUST FUNDS	1,230.42	322.40	-	1,552.82
TOTAL	<u>6,912,026.08</u>	<u>25,504,111.52</u>	<u>-</u>	<u>32,416,137.60</u>

CASH BALANCE MARCH 31, 2021 \$ 21,290,845.95

WEST CHESTER AREA SCHOOL DISTRICT
DISBURSEMENT APPROVAL REPORT
MARCH 31, 2021

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(35,578.28)	24,908,392.94	-	24,872,814.66
CAPITAL RESERVE FUND	(100.00)	-	-	(100.00)
CAPITAL PROJECTS FUND	-	-	-	-
SPECIAL REVENUE FUND-ATHLETICS	(543.00)	-	-	(543.00)
TRUST FUNDS	(156.00)	-	-	(156.00)
TOTAL	(36,377.28)	24,908,392.94	-	24,872,015.66

CHECKS & EFT'S APPROVED APRIL 26, 2021 ck #40079414-40079523,ck #40079524-40079681,ck #40079682-40079786,ck #40079787-40079788,ck #40079789-40079895,ck #40079896-40080032,eft #V1004482-V1004488,eft #V1004489-V1004513,eft #V1004514-V1004532,eft #V1004533-V1004550,eft #V1004551-V1004573

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	5,052,083.53	584,808.83	5,636,892.36
CAPITAL RESERVE FUND	315,548.82	-	315,548.82
CAPITAL PROJECTS FUND	1,575,484.59	10,587.35	1,586,071.94
SPECIAL REVENUE FUND-ATHLETICS	3,900.00	-	3,900.00
TRUST FUNDS	1,386.42	322.40	1,708.82
TOTAL	6,948,403.36	595,718.58	7,544,121.94

TOTAL DISBURSEMENTS FOR APPROVAL APRIL 26, 2021

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	5,016,505.25	25,493,201.77	-	30,509,707.02
CAPITAL RESERVE FUND	315,448.82	-	-	315,448.82
CAPITAL PROJECTS FUND	1,575,484.59	10,587.35	-	1,586,071.94
SPECIAL REVENUE FUND-ATHLETICS	3,357.00	-	-	3,357.00
TRUST FUNDS	1,230.42	322.40	-	1,552.82
TOTAL	6,912,026.08	25,504,111.52	-	32,416,137.60

INVESTMENT BALANCE STATEMENT

Page 3

END-OF-MONTH: March 31, 2021

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<u>GENERAL FUND</u>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	0.01%	122,654.69	0.93	122,655.62
INVEST-Tax Appeals Fund	INVEST 4-001		*	0.010%	286,208.97	5.32	286,214.29
INVEST-General Fund	INVEST 6-001		*	0.022%	8,727,052.33	207.61	15,931,775.66
CRIMs General Fund	Fulton Financial		*		<u>120,595,475.81</u>	11,346.07	<u>94,006,821.88</u>
	<i>TOTAL GENERAL FUND AT INTEREST =</i>				129,731,391.80		110,347,467.45
<u>CAPITAL RESERVE FUND</u>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*		4,681.60	1.45	4,683.05
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*		4,795.67	1.49	4,797.16
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*		54,928.43	17.98	54,946.41
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*		311,942.26	202.98	312,145.24
CRIMs Capital Projects	Fulton Financial		*		<u>19,216,242.28</u>	-6,483.43	<u>19,209,758.85</u>
	<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>				19,592,590.24		19,586,330.71
<u>CAPITAL PROJECT FUND INVESTMENTS</u>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*		78,000.00		78,000.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*		80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*		968,991.10		968,991.10
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*		<u>12,005,791.86</u>		<u>10,505,791.86</u>
	<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>				13,133,111.46		11,633,111.46

*Investment Accounts with Average % Yield for the period

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079414	03/02/2021	1003432	AHOLD FINANCIAL SERVICES	\$25.44
	40079416	03/02/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$16,808.90
	40079417	03/02/2021	1008943	AMAZON	\$4,303.69
	40079418	03/02/2021	007075	AQUA PA	\$1,275.02
	40079419	03/02/2021	1006471	ASAP HYDRAULICS EXTON LLC	\$148.61
	40079420	03/02/2021	9378	ASDOURIAN, DEKE	\$51.00
	40079421	03/02/2021	010830	BARNES & NOBLE INC.	\$471.60
	40079422	03/02/2021	1006591	BAYADA HOME HEALTH CARE	\$425.00
	40079424	03/02/2021	10842	BOONE, SAM	\$73.00
	40079425	03/02/2021	10583	BOOTH, DAVID	\$73.00
	40079426	03/02/2021	10111	BORTZ, DAVID	\$59.00
	40079427	03/02/2021	017340	BSN SPORTS LLC	\$2,036.20
	40079428	03/02/2021	10858	BURK, KENNETH	\$90.00
	40079429	03/02/2021	1007181	BUSINESSOLVER.COM, INC.	\$2,347.43
	40079430	03/02/2021	10833	CALIO, JAMES	\$78.00
	40079432	03/02/2021	1003362	CARLSON, MARTHA	\$184.02
	40079433	03/02/2021	023755	CHESTER COUNTY INT UNIT # 24	\$683.00
	40079434	03/02/2021	9387	CIAVARELLI, BILL	\$73.00
	40079435	03/02/2021	10392	COBB, TERRENCE	\$73.00
	40079436	03/02/2021	9044	CORCORAN, WILLIAM J	\$73.00
	40079437	03/02/2021	10729	COSTELLO, PATRICK	\$59.00
	40079440	03/02/2021	9579	CUTRONA, MARK	\$124.00
	40079441	03/02/2021	1009033	DANIELS, MARY	\$112.42
	40079442	03/02/2021	033800	DEVEREUX FOUNDATION	\$5,662.00
	40079443	03/02/2021	1005210	DIRECT ENERGY BUSINESS	\$33,935.69
	40079444	03/02/2021	10828	DRIGGINS, SHAWN	\$73.00
	40079445	03/02/2021	10525	DUFFY, VINCE	\$73.00
	40079446	03/02/2021	10675	DUKES, FRED	\$73.00
	40079447	03/02/2021	037010	EAST BRADFORD TOWNSHIP	\$990.00
	40079448	03/02/2021	10298	FALCONE, DAN	\$73.00
	40079449	03/02/2021	10716	FORD, BARBRA J.	\$118.00
	40079451	03/02/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$7,009.54
	40079452	03/02/2021	1001396	GENWORTH FINANCIAL	\$817.47
	40079453	03/02/2021	10096	GRACE, HARRY	\$59.00
	40079454	03/02/2021	1007263	GRACI, JOSEPH	\$73.00
	40079455	03/02/2021	10637	GRAVES, EARL	\$73.00
	40079456	03/02/2021	9805	GRIENDING, TOM	\$73.00
	40079457	03/02/2021	9126	HARR, HARVEY	\$108.00
	40079458	03/02/2021	10831	HART WETZLER, ARAN	\$73.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079459	03/02/2021	1002042	HEISER LOGISTICS	\$811.94
	40079460	03/02/2021	1007133	HEMPFIELD SCHOOL DISTRICT	\$2,232.00
	40079462	03/02/2021	1000476	HERSHEY LODGE & CONVENTION CENTER	\$219.78
	40079463	03/02/2021	074570	I. MILLER PRECISION OPTICAL INC.	\$1,817.00
	40079464	03/02/2021	10098	INGRAHAM, STU	\$64.00
	40079466	03/02/2021	1009073	KELLY SERVICES INC	\$78,731.84
	40079467	03/02/2021	1003458	KUTA SOFTWARE LLC	\$360.00
	40079468	03/02/2021	065915	LANGUAGE SERVICES ASSOCIATES	\$756.65
	40079469	03/02/2021	1008385	M.E. TRADING	\$56.00
	40079470	03/02/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$188.62
	40079471	03/02/2021	10574	MAGEE, BRENDAN	\$177.00
	40079472	03/02/2021	1005143	MAILROOM SYSTEMS, INC.	\$356.23
	40079473	03/02/2021	9122	MARTIN, DOROTHY	\$108.00
	40079474	03/02/2021	10382	MCDOUGALL, BILL	\$73.00
	40079475	03/02/2021	10590	MCDOWELL, DAN	\$59.00
	40079477	03/02/2021	9572	MEACHEM, MARLIN	\$73.00
	40079478	03/02/2021	1008942	MEDIA LEADERS LLC	\$3,500.00
	40079479	03/02/2021	1006697	MODERN GROUP LTD.	\$1,075.00
	40079480	03/02/2021	1009076	MONTGOMERY LAW LLC	\$5,000.00
	40079481	03/02/2021	077190	MUSIC THEATRE INTERNATIONAL	\$400.00
	40079482	03/02/2021	078350	NATIONAL COUNCIL FOR THE	\$208.00
	40079483	03/02/2021	1006726	NAVIANCE, INC.	\$36,587.87
	40079484	03/02/2021	078038	NBEA	\$3,200.00
	40079485	03/02/2021	10717	NELSON, CASEY	\$132.00
	40079486	03/02/2021	1003581	OCTORARA AREA SCHOOL DISTRICT	\$5,108.00
	40079487	03/02/2021	1009167	ONEILL, MARIA L.	\$208.00
	40079488	03/02/2021	080622	PATHWAY SCHOOL, THE	\$9,681.31
	40079490	03/02/2021	082102	PHI DELTA KAPPA	\$143.95
	40079491	03/02/2021	1009153	PLAYON SPORTS	\$329.70
	40079493	03/02/2021	9463	PRUITT, ALFRED	\$59.00
	40079494	03/02/2021	083425	PSAT/NMSQT	\$10,041.00
	40079496	03/02/2021	1005844	RELIANCE STANDARD LIFE	\$23,884.50
	40079497	03/02/2021	1005267	RICOH USA, INC.	\$142.37
	40079498	03/02/2021	9072	RUMINSKI, DAVID	\$73.00
	40079499	03/02/2021	9953	SCHWEITZER, BOB	\$54.00
	40079500	03/02/2021	086590	SDIC - SCHOOL DISTRICTS	\$11,765.04
	40079501	03/02/2021	9068	SHALLET, JOHN	\$146.00
	40079502	03/02/2021	10575	SHOWELL, ALLEN	\$132.00
	40079503	03/02/2021	9809	SMITH, JAMES, JR.	\$73.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079504	03/02/2021	10391	SMYTH, CHRIS	\$73.00
	40079506	03/02/2021	10672	STEINKE, MARK	\$73.00
	40079507	03/02/2021	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$12,582.50
	40079508	03/02/2021	9303	TRIPP, DAVID	\$59.00
	40079509	03/02/2021	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,652.64
	40079510	03/02/2021	9961	TURCO, SUZANNE	\$156.00
	40079511	03/02/2021	1007699	US MEDICAL STAFFING, INC.	\$7,127.67
	40079512	03/02/2021	10194	VERNA, JOE	\$64.00
	40079513	03/02/2021	1009095	WALLWISHER INC	\$1,016.00
	40079514	03/02/2021	1008587	WEBALON LTD	\$177.75
	40079515	03/02/2021	1008367	WEGMANS	\$63.48
	40079516	03/02/2021	1008049	WEST HEALTH ADVOCATE SOLUTIONS INC	\$14,300.40
	40079517	03/02/2021	10186	WHITE, JAMES	\$73.00
	40079518	03/02/2021	9561	WHITE, MATT	\$73.00
	40079519	03/02/2021	9947	WILLIAMS, DAVE	\$90.00
	40079520	03/02/2021	1007278	WILMINGTON TRUST	\$520.00
	40079521	03/02/2021	1004417	WINDOW GRAPHICS INC	\$4,500.00
	40079522	03/02/2021	9210	WORRELL, RALPH, II	\$118.00
	40079523	03/02/2021	1007421	XTEL COMMUNICATIONS, INC.	\$1,535.61
01	- Total				\$321,213.88
27	40079505	03/02/2021	1004437	SNYDER HOFFMAN ASSOCIATES, INC.	\$845.00
27	- Total				\$845.00
29	40079415	03/02/2021	10523	ALBANY, COLLEEN	\$73.00
	40079426	03/02/2021	10111	BORTZ, DAVID	\$59.00
	40079431	03/02/2021	10083	CAREW, JOHN	\$73.00
	40079437	03/02/2021	10729	COSTELLO, PATRICK	\$51.00
	40079438	03/02/2021	10837	CRAIG, MARVIN	\$59.00
	40079439	03/02/2021	10466	CRAIG, ROBERT	\$73.00
	40079450	03/02/2021	10202	FULLER, NANCY	\$78.00
	40079454	03/02/2021	1007263	GRACI, JOSEPH	\$51.00
	40079456	03/02/2021	9805	GRIENDING, TOM	\$73.00
	40079461	03/02/2021	10718	HERRON, WILLIAM	\$73.00
	40079476	03/02/2021	9800	MCMONAGLE, JOE	\$51.00
	40079492	03/02/2021	10226	PORRECA, ANTHONY	\$51.00
	40079495	03/02/2021	9592	REESE, SCOTT	\$73.00
	40079499	03/02/2021	9953	SCHWEITZER, BOB	\$54.00
	40079508	03/02/2021	9303	TRIPP, DAVID	\$59.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	- Total				\$951.00
30	40079423	03/02/2021	1004477	BLACKNEY HAYES ARCHITECTS	\$75,735.54
	40079465	03/02/2021	1006736	JBM MECHANICAL, INC.	\$358,548.75
30	- Total				\$434,284.29
40	40079489	03/02/2021	081640	PERMA-BOUND	\$837.60
40	- Total				\$837.60
50	80039184	03/02/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$187.00
	80039185	03/02/2021	077190	MUSIC THEATRE INTERNATIONAL	\$1,120.50
	80039186	03/02/2021	081098	PA DECA	\$1,243.00
	80039187	03/02/2021	1007769	SCHAFFER SOUND PRODUCTIONS INC.	\$100.00
50	- Total				\$2,650.50
Overall - Total					\$760,782.27

**West Chester Area School District
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004482	03/02/2021	014300	BLICK ART MATERIALS	\$26.40
	V1004483	03/02/2021	019790	CAPSTONE PRESS	\$1,467.24
	V1004484	03/02/2021	032900	DEMCO , INC.	\$240.38
	V1004485	03/02/2021	043500	FLINN SCIENTIFIC	\$2,164.77
	V1004486	03/02/2021	065400	KURTZ BROS	\$35.20
	V1004487	03/02/2021	002820	RIDDELL/ALL AMERICAN	\$3,283.21
	V1004488	03/02/2021	092000	TAYLORS MUSIC STORE	\$4,477.28
01	- Total				\$11,694.48
Overall - Total					\$11,694.48

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079524	03/09/2021	093349	21ST CENTURY CYBER CHARTER	\$12,201.79
	40079525	03/09/2021	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$216.12
	40079526	03/09/2021	1007051	ACE HARDWARE	\$73.32
	40079527	03/09/2021	1005135	AED SUPERSTORE	\$263.69
	40079528	03/09/2021	1003432	AHOLD FINANCIAL SERVICES	\$305.09
	40079530	03/09/2021	1008943	AMAZON	\$3,889.95
	40079531	03/09/2021	006460	AMERICAN VAN EQUIPMENT	\$819.34
	40079532	03/09/2021	007075	AQUA PA	\$7,048.47
	40079533	03/09/2021	007351	ARAMARK UNIFORM SERVICES	\$36.47
	40079534	03/09/2021	1006471	ASAP HYDRAULICS EXTON LLC	\$248.03
	40079536	03/09/2021	1005446	ASSOCIATED TRUCK PARTS	\$150.00
	40079537	03/09/2021	009710	B & H PHOTO	\$721.69
	40079538	03/09/2021	010830	BARNES & NOBLE INC.	\$941.80
	40079539	03/09/2021	9560	BARTON, JOHN	\$118.00
	40079540	03/09/2021	1006591	BAYADA HOME HEALTH CARE	\$675.00
	40079541	03/09/2021	011473	BEARINGS, BELTS & CHAIN, INC	\$27.40
	40079542	03/09/2021	011440	BECKER'S SCHOOL SUPPLIES	\$815.50
	40079543	03/09/2021	1007468	BENEFIT RESOURCE, INC.	\$373.50
	40079546	03/09/2021	014480	BOATHOUSE SPORTS	\$3,362.25
	40079548	03/09/2021	10583	BOOTH, DAVID	\$73.00
	40079549	03/09/2021	015300	BOROUGH OF WEST CHESTER	\$640.68
	40079550	03/09/2021	1007891	BREAKOUT EDU INC	\$99.00
	40079551	03/09/2021	10733	BROWN, KIARA	\$59.00
	40079552	03/09/2021	017340	BSN SPORTS LLC	\$17,202.39
	40079553	03/09/2021	017290	BUCKS COUNTY IU #22	\$12,077.16
	40079554	03/09/2021	020465	CAMPHILL SPECIAL SCHOOLS, INC.	\$31,494.80
	40079555	03/09/2021	10745	CASHMAN, JOHN	\$59.00
	40079556	03/09/2021	1001327	CENTRAL RESTAURANT PRODUCTS	\$5,309.99
	40079557	03/09/2021	1002456	CERAMIC SHOP, THE	\$6,096.00
	40079558	03/09/2021	023650	CHESTER COUNTY FAMILY ACADEMY	\$15,719.33
	40079559	03/09/2021	023755	CHESTER COUNTY INT UNIT # 24	\$12,947.10
	40079561	03/09/2021	1009180	CHRISTERS GUILD	\$25.00
	40079562	03/09/2021	1009183	CLARION AREA SCHOOL DISTRICT	\$624.24
	40079563	03/09/2021	026710	COLLEGIUM CHARTER SCHOOL	\$350,683.63
	40079564	03/09/2021	10856	COMPONOVO, CHRIS	\$73.00
	40079565	03/09/2021	028880	CONWAY POWER EQUIPMENT INC	\$13.64
	40079566	03/09/2021	10729	COSTELLO, PATRICK	\$73.00
	40079567	03/09/2021	10837	CRAIG, MARVIN	\$118.00
	40079568	03/09/2021	031760	DEACON INDUSTRIAL SUPPLY CO	\$174.44

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079570	03/09/2021	1007465	DELPHI CREATIVITY GROUP	\$194.14
	40079571	03/09/2021	091740	TAX REFUNDS	\$479.23
	40079572	03/09/2021	10462	DEVER, ALICIA	\$73.00
	40079573	03/09/2021	10828	DRIGGINS, SHAWN	\$73.00
	40079574	03/09/2021	1006669	EAI EDUCATION	\$226.80
	40079575	03/09/2021	1007871	EBS HEALTHCARE INC.	\$1,058.75
	40079576	03/09/2021	1008470	ESGI LLC	\$118.42
	40079577	03/09/2021	1003612	FASTENAL COMPANY	\$15.97
	40079578	03/09/2021	042520	FERGUSON ENT., INC. #501	\$27.40
	40079579	03/09/2021	1007608	FICK EDUCATIONAL SERVICES, LLC	\$1,162.50
	40079580	03/09/2021	10716	FORD, BARBRA J.	\$59.00
	40079581	03/09/2021	1008703	FOUNDATION BUILDING MATERIALS	\$287.85
	40079582	03/09/2021	1001227	GARBER METROLOGY	\$1,921.65
	40079583	03/09/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$10,445.86
	40079584	03/09/2021	1008860	GIMKIT INC	\$650.00
	40079585	03/09/2021	9815	GLENN, GREG	\$73.00
	40079586	03/09/2021	10096	GRACE, HARRY	\$182.00
	40079587	03/09/2021	9966	GRACI, PAUL	\$73.00
	40079588	03/09/2021	050075	GREAT AMERICA FINANCIAL SERVICES	\$6,264.31
	40079590	03/09/2021	9404	GUY, DARRELL	\$59.00
	40079592	03/09/2021	9465	HORNE, BOB	\$73.00
	40079594	03/09/2021	1003648	JAMF SOFTWARE	\$36,510.00
	40079595	03/09/2021	060400	JAMISON, PHILIP	\$350.00
	40079596	03/09/2021	1009179	JOHN & JULIE COTTAGE	\$4,090.00
	40079597	03/09/2021	1002386	JOHNSON CONTROLS, INC.	\$934.20
	40079599	03/09/2021	1007681	JOTTAN, INC.	\$4,520.00
	40079600	03/09/2021	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40079601	03/09/2021	1007627	KAMOR-BARNES, HEATHER	\$2,175.00
	40079602	03/09/2021	062600	KEEN COMPRESSED GAS CO	\$102.52
	40079603	03/09/2021	1009073	KELLY SERVICES INC	\$3,132.57
	40079604	03/09/2021	065200	KRAPF JR & SON INC GEORGE	\$4,375.43
	40079606	03/09/2021	065710	LAKESHORE LEARNING MATERIALS	\$356.01
	40079607	03/09/2021	1008359	LEARNINGPLUNGE INC	\$174.97
	40079609	03/09/2021	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$625.00
	40079610	03/09/2021	1008406	LITERACY RESOURCES LLC	\$13,171.08
	40079611	03/09/2021	1003056	LUCKY SIGN SHOP	\$98.00
	40079612	03/09/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$403.18
	40079613	03/09/2021	9347	MACMANUS, JOHN	\$73.00
	40079614	03/09/2021	10574	MAGEE, BRENDAN	\$118.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079616	03/09/2021	9170	MENTZER, MIKE	\$73.00
	40079617	03/09/2021	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40079618	03/09/2021	10309	MOORE, BRYANT	\$146.00
	40079619	03/09/2021	1009159	MOORE, MARY	\$640.00
	40079620	03/09/2021	9616	MORRISSEY, MARY BETH	\$73.00
	40079621	03/09/2021	077180	MUSIC IN MOTION	\$145.69
	40079622	03/09/2021	077500	NASCO	\$1,833.56
	40079623	03/09/2021	078350	NATIONAL COUNCIL FOR THE	\$145.00
	40079624	03/09/2021	10717	NELSON, CASEY	\$73.00
	40079625	03/09/2021	1000637	NOVACARE REHABILITATION	\$15,226.50
	40079626	03/09/2021	9156	O'BRIEN, BILL, SR	\$73.00
	40079627	03/09/2021	079660	OCCUPATIONAL HEALTH CENTER	\$123.00
	40079628	03/09/2021	079580	OFFICE BASICS INC	\$4,482.00
	40079629	03/09/2021	079895	O'ROURKE & SONS INC	\$286.00
	40079630	03/09/2021	080430	PAFPC	\$275.00
	40079631	03/09/2021	052305	PEARSON/HARCOURT ASSESSMENT	\$2,692.56
	40079632	03/09/2021	080887	PEDIATRIC THERAPEUTICS SVC INC	\$97,885.33
	40079633	03/09/2021	1007213	PERFECT IMPRESSION, THE	\$500.00
	40079634	03/09/2021	1003736	PETROLEUM TRADERS CORP.	\$49,656.53
	40079635	03/09/2021	082475	PLANK ROAD PUBLISHING INC	\$376.58
	40079637	03/09/2021	1004513	PURE HEALTH SOLUTIONS INC	\$137.00
	40079639	03/09/2021	1005267	RICOH USA, INC.	\$243.10
	40079640	03/09/2021	9952	RISOLI, BOB	\$64.00
	40079641	03/09/2021	10285	ROKINS, LEMMEY	\$73.00
	40079642	03/09/2021	1009163	SAF-GARD SAFETY SHOE CO.	\$439.80
	40079643	03/09/2021	086110	SAGE PUBLICATIONS INC	\$2,675.00
	40079644	03/09/2021	086650	SCHOLASTIC INC	\$3,680.44
	40079645	03/09/2021	1002114	SCHOOLWIDE INC	\$4,564.81
	40079648	03/09/2021	017200	SHERWIN WILLIAMS	\$2,150.00
	40079649	03/09/2021	9017	SHOEMAKER, JOHN	\$73.00
	40079650	03/09/2021	10575	SHOWELL, ALLEN	\$73.00
	40079651	03/09/2021	10099	SMITH, DEREK	\$73.00
	40079652	03/09/2021	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$195.00
	40079653	03/09/2021	1005662	SWEETWATER SOUND, INC.	\$342.99
	40079655	03/09/2021	092110	TEACHER'S DISCOVERY	\$117.95
	40079656	03/09/2021	1008380	TELCO HOLDINGS INC	\$75.00
	40079657	03/09/2021	1007460	THOMSON REUTERS-WEST PUBLISHING	\$289.83
	40079658	03/09/2021	9303	TRIPP, DAVID	\$73.00
	40079659	03/09/2021	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$1,700.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079660	03/09/2021	093292	TROXELL COMMUNICATIONS, INC	\$598.00
	40079661	03/09/2021	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$1,278.67
	40079662	03/09/2021	093600	UNITED REFRIGERATION CO	\$92.94
	40079663	03/09/2021	094403	US FOODSERVICE	\$685.54
	40079664	03/09/2021	1007699	US MEDICAL STAFFING, INC.	\$5,409.06
	40079665	03/09/2021	1002676	VERIZON WIRELESS	\$1,808.55
	40079667	03/09/2021	049790	W. W. GRAINGER, INC.	\$46.80
	40079668	03/09/2021	095412	WAREHOUSE BATTERY OUTLET	\$479.60
	40079669	03/09/2021	9582	WEBB, JIM	\$131.00
	40079670	03/09/2021	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,560.50
	40079671	03/09/2021	1000058	TRUMARK FCU	\$1,197.36
	40079673	03/09/2021	097000	WEST GOSHEN TOWNSHIP	\$40,000.00
	40079674	03/09/2021	097000	WEST GOSHEN TOWNSHIP	\$40,000.00
	40079675	03/09/2021	097096	WEST WHITELAND TOWNSHIP	\$3,946.50
	40079676	03/09/2021	1008068	WILLIAMS SCOTSMAN, INC	\$1,468.00
	40079677	03/09/2021	098060	WILSON LANGUAGE TRAINING CORP	\$2,444.04
	40079678	03/09/2021	1000225	WOODLYNDE SCHOOL	\$37,985.00
	40079679	03/09/2021	9210	WORRELL, RALPH, II	\$59.00
	40079680	03/09/2021	10212	YOCHIM JR, JOE	\$73.00
	40079681	03/09/2021	1009098	AMUSEMENT RECREATION IMAGINATION	\$1,500.00
01	- Total				\$914,424.77
22	40079560	03/09/2021	023330	CHESTER COUNTY TREASURER	\$9,723.87
	40079569	03/09/2021	032540	DELL COMPUTER CORPORATION	\$64,705.04
	40079672	03/09/2021	097000	WEST GOSHEN TOWNSHIP	\$4,273.29
22	- Total				\$78,702.20
27	40079547	03/09/2021	1008451	BOHLER ENGINEERING PA LLC	\$1,250.00
	40079676	03/09/2021	1008068	WILLIAMS SCOTSMAN, INC	\$1,330.54
27	- Total				\$2,580.54
29	40079535	03/09/2021	9378	ASDOURIAN, DEKE	\$51.00
	40079544	03/09/2021	9528	BEY, SHARON	\$73.00
	40079551	03/09/2021	10733	BROWN, KIARA	\$59.00
	40079587	03/09/2021	9966	GRACI, PAUL	\$51.00
	40079590	03/09/2021	9404	GUY, DARRELL	\$59.00
	40079591	03/09/2021	10718	HERRON, WILLIAM	\$73.00
	40079593	03/09/2021	10383	JAMES, JASON	\$73.00
	40079598	03/09/2021	9266	JOHNSON, KENNETH	\$90.00
	40079605	03/09/2021	10581	KUHN, STEPHEN	\$73.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40079608	03/09/2021	10527	LICIARDELLO, MICHAEL	\$73.00
	40079615	03/09/2021	9800	MCMONAGLE, JOE	\$59.00
	40079636	03/09/2021	9782	PROCAK, JOHN	\$59.00
	40079638	03/09/2021	9592	REESE, SCOTT	\$73.00
	40079646	03/09/2021	10676	SCHUBERT, JUDITH	\$78.00
	40079647	03/09/2021	9250	SCOTT, MOLLY	\$78.00
	40079666	03/09/2021	10860	VINCENT, PETE	\$59.00
29	- Total				\$1,081.00
30	40079545	03/09/2021	1004477	BLACKNEY HAYES ARCHITECTS	\$10,621.05
	40079589	03/09/2021	1008996	GREENLEAF PROPANE LLC	\$16,897.30
	40079654	03/09/2021	1000572	TANNER FURNITURE	\$20,556.42
	40079676	03/09/2021	1008068	WILLIAMS SCOTSMAN, INC	\$3,746.00
30	- Total				\$51,820.77
50	80039188	03/09/2021	1002086	BEST BUDDIES PENNSYLVANIA	\$350.00
	80039189	03/09/2021	071840	MATLACK FLORIST	\$148.90
	80039190	03/09/2021	077565	NATL ART EDUCATION ASSN	\$130.00
50	- Total				\$628.90
51	80039191	03/09/2021	1007485	CMF VENDING	\$115.00
	80039192	03/09/2021	082475	PLANK ROAD PUBLISHING INC	\$406.00
	80039193	03/09/2021	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
51	- Total				\$565.00
80	50001117	03/09/2021	1001312	CLARK FOOD SERVICE EQUIPMENT	\$31,092.05
80	- Total				\$31,092.05
Overall - Total					\$1,080,895.23

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004489	03/09/2021	009530	AUTO TRUCK OUTFITTERS	\$1,644.95
	V1004490	03/09/2021	014300	BLICK ART MATERIALS	\$2,154.15
	V1004491	03/09/2021	021100	CAROLINA BIOLOGICAL	\$656.40
	V1004492	03/09/2021	026352	COLLINS SPORTS MEDICINE	\$258.61
	V1004493	03/09/2021	1005433	COLT PLUMBING	\$1,478.33
	V1004494	03/09/2021	030755	DGF PRODUCTS	\$28,329.36
	V1004495	03/09/2021	039650	EDVOTEK INC	\$625.00
	V1004496	03/09/2021	042300	FAULKNER PONTIAC BUICK	\$250.97
	V1004497	03/09/2021	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$357.83
	V1004498	03/09/2021	1002386	JOHNSON CONTROLS, INC.	\$944.10
	V1004499	03/09/2021	060970	JOHNSTONE SUPPLY INC	\$800.48
	V1004500	03/09/2021	061630	JUNIOR LIBRARY GUILD	\$183.85
	V1004501	03/09/2021	1005975	O'SHEA LUMBER	\$2,113.50
	V1004502	03/09/2021	077475	NAPA AUTO PARTS	\$1,378.34
	V1004503	03/09/2021	080980	PENN OFFICE PRODUCTS	\$205.86
	V1004504	03/09/2021	084465	REALLY GOOD STUFF	\$253.50
	V1004505	03/09/2021	1007124	REPUBLIC SERVICES, INC.	\$7,571.70
	V1004506	03/09/2021	002820	RIDDELL/ALL AMERICAN	\$70.00
	V1004507	03/09/2021	1000679	SHERWIN WILLIAMS	\$64.29
	V1004508	03/09/2021	090190	STAR PRINTING INC.	\$3,721.64
	V1004509	03/09/2021	092000	TAYLORS MUSIC STORE	\$3,504.40
	V1004510	03/09/2021	1001416	ULINE	\$650.70
	V1004511	03/09/2021	094345	UNRUH, TURNER, BURKE & FREES	\$18,409.00
	V1004512	03/09/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$114.62
V1004513	03/09/2021	1004004	WORKPLACE CENTRAL	\$34.35	
01 - Total					\$75,775.93
30	V1004511	03/09/2021	094345	UNRUH, TURNER, BURKE & FREES	\$6,608.17
	V1004513	03/09/2021	1004004	WORKPLACE CENTRAL	\$2,268.00
30 - Total					\$8,876.17
40	V1004509	03/09/2021	092000	TAYLORS MUSIC STORE	\$322.40
40 - Total					\$322.40
51	V5000391	03/09/2021	1004184	CUSTOMINK	\$233.10
	V5000392	03/09/2021	032900	DEMCO, INC.	\$83.84
51 - Total					\$316.94
Overall - Total					\$85,291.44

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079682	03/16/2021	1008449	3B SERVICES INC	\$354.33
	40079683	03/16/2021	1005135	AED SUPERSTORE	\$216.00
	40079684	03/16/2021	1003432	AHOLD FINANCIAL SERVICES	\$141.44
	40079685	03/16/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$1,202.60
	40079688	03/16/2021	1008943	AMAZON	\$5,828.35
	40079690	03/16/2021	007075	AQUA PA	\$14,858.94
	40079691	03/16/2021	010202	BAIRD & RUDOLPH TIRE COM. INC	\$25.00
	40079692	03/16/2021	010830	BARNES & NOBLE INC.	\$351.62
	40079693	03/16/2021	012700	BERKHEIMER ASSOC H A	\$3,517.78
	40079695	03/16/2021	091740	TAX REFUNDS	\$1,005.09
	40079696	03/16/2021	091740	TAX REFUNDS	\$2,816.73
	40079697	03/16/2021	1007891	BREAKOUT EDU INC	\$50.00
	40079698	03/16/2021	017340	BSN SPORTS LLC	\$9,368.54
	40079699	03/16/2021	1002456	CERAMIC SHOP, THE	\$195.00
	40079701	03/16/2021	023755	CHESTER COUNTY INT UNIT # 24	\$571,160.75
	40079703	03/16/2021	1007612	CLEAR GEAR	\$553.50
	40079705	03/16/2021	028880	CONWAY POWER EQUIPMENT INC	\$342.47
	40079706	03/16/2021	1008731	CROWN CASTLE	\$12,105.28
	40079707	03/16/2021	1008424	CRYSTAL SPRINGS	\$167.65
	40079708	03/16/2021	032540	DELL COMPUTER CORPORATION	\$7,200.00
	40079709	03/16/2021	1001584	DELTA-T GROUP, INC.	\$9,407.04
	40079710	03/16/2021	1005210	DIRECT ENERGY BUSINESS	\$526.30
	40079711	03/16/2021	1000407	E.M. KUTZ, INC.	\$2,129.30
	40079712	03/16/2021	1007783	EASTERN SALT COMPANY INC.	\$4,419.46
	40079713	03/16/2021	1007871	EBS HEALTHCARE INC.	\$2,090.78
	40079714	03/16/2021	037880	EDUCATION WEEK	\$79.00
	40079715	03/16/2021	1003612	FASTENAL COMPANY	\$6.78
	40079716	03/16/2021	042520	FERGUSON ENT., INC. #501	\$745.79
	40079717	03/16/2021	1007608	FICK EDUCATIONAL SERVICES, LLC	\$787.50
	40079718	03/16/2021	1008368	FLEXIP SOLUTIONS INC	\$4,842.50
	40079719	03/16/2021	1007576	GARNET VALLEY MENS LACROSSE	\$250.00
	40079720	03/16/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$11,589.69
	40079721	03/16/2021	050075	GREAT AMERICA FINANCIAL SERVICES	\$519.81
	40079723	03/16/2021	1009142	HAFER EQUIPMENT	\$6,000.00
	40079724	03/16/2021	055560	HOME DEPOT CREDIT SERVICES	\$7,157.73
	40079725	03/16/2021	1007808	IMPERIAL BAG & PAPER	\$833.76
	40079726	03/16/2021	1001035	INFOBASE LEARNING	\$1,008.16
	40079727	03/16/2021	1007905	ISOLVED HCM LLC	\$1,536.00
	40079728	03/16/2021	1008553	KAPCZYNSKI, STEPHEN & KRISTA	\$4,730.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079729	03/16/2021	062600	KEEN COMPRESSED GAS CO	\$85.00
	40079730	03/16/2021	1009073	KELLY SERVICES INC	\$36,080.43
	40079732	03/16/2021	065200	KRAPF JR & SON INC GEORGE	\$742,557.98
	40079733	03/16/2021	065710	LAKESHORE LEARNING MATERIALS	\$481.52
	40079734	03/16/2021	065790	LAMB MCERLANE PC	\$787.50
	40079735	03/16/2021	1008406	LITERACY RESOURCES LLC	\$4,924.18
	40079736	03/16/2021	1004209	LOWES COMMERCIAL SERVICES	\$665.79
	40079737	03/16/2021	1008385	M.E. TRADING	\$269.50
	40079738	03/16/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$2,588.79
	40079739	03/16/2021	073020	MCMaster-CARR SUPPLY CO	\$395.64
	40079740	03/16/2021	091740	TAX REFUNDS	\$1,912.79
	40079741	03/16/2021	1007554	MEDIA SUPPLY, INC.	\$556.60
	40079743	03/16/2021	077500	NASCO	\$159.16
	40079744	03/16/2021	079660	OCCUPATIONAL HEALTH CENTER	\$439.80
	40079745	03/16/2021	079580	OFFICE BASICS INC	\$1,245.00
	40079746	03/16/2021	079853	ON THE GO KIDS, INC	\$296,399.87
	40079747	03/16/2021	081098	PA DECA	\$420.00
	40079748	03/16/2021	081098	PA DECA	\$35.00
	40079749	03/16/2021	080190	PA DEPT OF LABOR & INDUSTRY-B	\$299.92
	40079750	03/16/2021	082150	PECO ENERGY COMPANY	\$154,545.17
	40079751	03/16/2021	091740	TAX REFUNDS	\$1,638.92
	40079752	03/16/2021	081610	PERFECTION LEARNING CORP	\$642.99
	40079753	03/16/2021	1003736	PETROLEUM TRADERS CORP.	\$30,772.87
	40079754	03/16/2021	081120	PHSSL	\$210.00
	40079755	03/16/2021	091740	TAX REFUNDS	\$400.10
	40079756	03/16/2021	1005844	RELIANCE STANDARD LIFE	\$23,980.30
	40079757	03/16/2021	086200	SARGENT WELCH SCIENTIFIC	\$142.61
	40079758	03/16/2021	1009041	SAVVAS LEARNING COMPANY	\$250.00
	40079760	03/16/2021	086775	SCHOOL NURSE SUPPLY	\$835.14
	40079762	03/16/2021	091740	TAX REFUNDS	\$722.68
	40079763	03/16/2021	086590	SDIC - SCHOOL DISTRICTS	\$31,888.04
	40079765	03/16/2021	087646	SHAR PRODUCTS CO.	\$413.33
	40079766	03/16/2021	087815	SHOP RITE OF W.C.	\$22.18
	40079767	03/16/2021	091740	TAX REFUNDS	\$1,260.81
	40079768	03/16/2021	1003412	SIEMENS FIRE SAFETY DIVISION	\$111.24
	40079770	03/16/2021	091740	TAX REFUNDS	\$1,211.11
	40079771	03/16/2021	091582	TALK, INC	\$40,575.00
	40079772	03/16/2021	092110	TEACHER'S DISCOVERY	\$426.51
	40079773	03/16/2021	1008422	TELESYSTEM	\$6,298.13

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079775	03/16/2021	1009070	TRADE GROUP INC	\$3,930.25
	40079776	03/16/2021	092750	TOAD HOLLOW ATHLETICS	\$2,764.05
	40079777	03/16/2021	1006535	TORRINGTON BRUSH WORKS	\$249.16
	40079778	03/16/2021	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$290.75
	40079779	03/16/2021	1006892	U. S. BANK EQUIPMENT FINANCE	\$2,162.45
	40079780	03/16/2021	1007699	US MEDICAL STAFFING, INC.	\$20,472.52
	40079782	03/16/2021	1008367	WEGMANS	\$46.79
	40079783	03/16/2021	097000	WEST GOSHEN TOWNSHIP	\$3,722.25
	40079785	03/16/2021	1007278	WILMINGTON TRUST	\$780.00
	40079786	03/16/2021	098060	WILSON LANGUAGE TRAINING CORP	\$2,331.13
01	- Total				\$2,113,521.62
22	40079688	03/16/2021	1008943	AMAZON	\$353.05
22	- Total				\$353.05
27	40079769	03/16/2021	1007453	STANTEC CONSULTING SERVICES, INC.	\$3,324.00
	40079784	03/16/2021	1008068	WILLIAMS SCOTSMAN, INC	\$3,581.08
27	- Total				\$6,905.08
29	40079694	03/16/2021	9528	BEY, SHARON	\$73.00
	40079702	03/16/2021	9804	CHYLACK, LARRY	\$73.00
	40079742	03/16/2021	9170	MENTZER, MIKE	\$73.00
29	- Total				\$219.00
30	40079700	03/16/2021	023580	CHESTER CO CONSERVATION DIST	\$375.00
	40079704	03/16/2021	025930	CLINGER, CORP., WILLIAM H.	\$2,390.42
	40079722	03/16/2021	1007152	GUY M. COOPER, INC.	\$81,258.25
	40079731	03/16/2021	1008531	KEYSTONE SPORTS CONSTRUCTION	\$55,401.25
	40079759	03/16/2021	1006778	SC STEVENSON CONSULTING INC	\$3,130.00
	40079761	03/16/2021	1007059	SCHOOL SAFETY SOLUTION, LLC	\$2,060.04
	40079764	03/16/2021	1007154	SHA-NIC, INC.	\$469,332.30
	40079774	03/16/2021	1008856	THE FARFIELD COMPANY	\$205,283.79
	40079781	03/16/2021	1007680	VISION MECHANICAL, INC.	\$11,977.22
30	- Total				\$831,208.27
40	40079724	03/16/2021	055560	HOME DEPOT CREDIT SERVICES	\$392.82
40	- Total				\$392.82
50	80039194	03/16/2021	1008943	AMAZON	\$465.20
	80039195	03/16/2021	1007666	AMER. ASSOC. OF TEACHERS OF SPANISH	\$320.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80039196	03/16/2021	1005119	FULL COMPASS SYSTEMS LTD	\$1,105.30
	80039197	03/16/2021	077190	MUSIC THEATRE INTERNATIONAL	\$2,987.50
	80039198	03/16/2021	081098	PA DECA	\$330.00
	80039199	03/16/2021	1007769	SCHAFFER SOUND PRODUCTIONS INC.	\$100.00
50	- Total				\$5,308.00
51	80039200	03/16/2021	017340	BSN SPORTS LLC	\$802.50
	80039201	03/16/2021	1007485	CMF VENDING	\$104.00
	80039202	03/16/2021	1008424	CRYSTAL SPRINGS	\$98.85
	80039203	03/16/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$89.85
51	- Total				\$1,095.20
80	50001118	03/16/2021	1005754	ARAMARK SERVICES INC.	\$285,565.18
80	- Total				\$285,565.18
Overall - Total					\$3,244,568.22

**West Chester Area School District
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004514	03/16/2021	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,135.00
	V1004515	03/16/2021	009530	AUTO TRUCK OUTFITTERS	\$575.95
	V1004516	03/16/2021	009490	AUTORENT OF WEST CHESTER, INC	\$361.92
	V1004517	03/16/2021	014300	BLICK ART MATERIALS	\$2,090.88
	V1004518	03/16/2021	021100	CAROLINA BIOLOGICAL	\$622.73
	V1004519	03/16/2021	032900	DEMCO , INC.	\$850.63
	V1004520	03/16/2021	032952	DENNEY ELECTRIC SUPPLY	\$1,012.72
	V1004521	03/16/2021	036928	EAGLE POWER TURF & TRACTOR	\$292.79
	V1004522	03/16/2021	043500	FLINN SCIENTIFIC	\$1,861.11
	V1004523	03/16/2021	1002225	LANAHAN PUBLISHERS, INC.	\$1,320.00
	V1004524	03/16/2021	075220	MUSIC & ARTS CENTERS	\$406.50
	V1004525	03/16/2021	077475	NAPA AUTO PARTS	\$252.89
	V1004526	03/16/2021	080980	PENN OFFICE PRODUCTS	\$885.43
	V1004527	03/16/2021	086700	SCHOOL HEALTH CORPORATION	\$4,606.12
	V1004528	03/16/2021	1000679	SHERWIN WILLIAMS	\$146.68
	V1004529	03/16/2021	092000	TAYLORS MUSIC STORE	\$2,237.91
	V1004530	03/16/2021	094620	VERNIER SOFTWARE & TECHNOLOGY LLC	\$315.56
	V1004531	03/16/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$5,256.63
	V1004532	03/16/2021	097010	WEST MUSIC CO.	\$83.70
01 - Total					\$24,315.15
Overall - Total					\$24,315.15

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079787	03/19/2021	1008745	ANTHONY PARTY RENTALS INC	\$5,750.00
	40079788	03/19/2021	1008531	KEYSTONE SPORTS CONSTRUCTION	\$49,065.56
01 - Total					\$54,815.56
Overall - Total					\$54,815.56

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079789	03/23/2021	1006947	A. G. MAURO COMPANY	\$2,160.00
	40079790	03/23/2021	1003432	AHOLD FINANCIAL SERVICES	\$274.26
	40079791	03/23/2021	1009150	AJ'S TRUCK AND TRAILER CENTER INC	\$8,443.60
	40079794	03/23/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$3,761.00
	40079796	03/23/2021	1008943	AMAZON	\$4,657.68
	40079797	03/23/2021	006460	AMERICAN VAN EQUIPMENT	\$2,714.34
	40079798	03/23/2021	007150	APPLE COMPUTER, INC	\$6,678.00
	40079799	03/23/2021	091740	TAX REFUNDS	\$311.53
	40079800	03/23/2021	007351	ARAMARK UNIFORM SERVICES	\$53.97
	40079801	03/23/2021	009710	B & H PHOTO	\$5,018.79
	40079802	03/23/2021	010202	BAIRD & RUDOLPH TIRE COM. INC	\$33.50
	40079804	03/23/2021	1007353	BARN AT SPRING BROOK FARM, THE	\$50.00
	40079805	03/23/2021	1006591	BAYADA HOME HEALTH CARE	\$775.00
	40079806	03/23/2021	1008511	BERKS DEAF AND HARD OF HEARING	\$13,060.00
	40079807	03/23/2021	015812	BRAD TAYLOR / SNAP-ON TOOLS	\$45.75
	40079808	03/23/2021	091740	TAX REFUNDS	\$341.61
	40079809	03/23/2021	1004955	BRADLEY, SANDRA	\$3,588.71
	40079810	03/23/2021	1008961	BRANDYWINE DIGITAL CORPORATION	\$288.00
	40079811	03/23/2021	016520	BROOKE & ASSOCIATES, ROBERT	\$1,057.98
	40079812	03/23/2021	017340	BSN SPORTS LLC	\$3,932.90
	40079813	03/23/2021	020465	CAMPHILL SPECIAL SCHOOLS, INC.	\$36,461.77
	40079814	03/23/2021	021581	CDW GOVERNMENT, INC	\$917.40
	40079815	03/23/2021	1009166	CELINA TENT INC	\$45,750.44
	40079817	03/23/2021	023755	CHESTER COUNTY INT UNIT # 24	\$483,611.52
	40079818	03/23/2021	1002830	COMMONWEALTH OF PA	\$34,053.61
	40079819	03/23/2021	10729	COSTELLO, PATRICK	\$102.00
	40079820	03/23/2021	9579	CUTRONA, MARK	\$51.00
	40079821	03/23/2021	1009033	DANIELS, MARY	\$200.63
	40079822	03/23/2021	032540	DELL COMPUTER CORPORATION	\$28,823.17
	40079823	03/23/2021	1001584	DELTA-T GROUP, INC.	\$19,906.78
	40079824	03/23/2021	1006157	DOWNINGTOWN EAST BOOSTER CLUB	\$100.00
	40079825	03/23/2021	1006204	DOWNINGTOWN WEST TRACK AND FIELD	\$250.00
	40079826	03/23/2021	036230	DRAMATIC PUBLISHING	\$628.87
	40079827	03/23/2021	1007783	EASTERN SALT COMPANY INC.	\$4,475.26
	40079828	03/23/2021	1003248	EASY WAY SAFETY SERVICES, INC.	\$204.00
	40079829	03/23/2021	037880	EDUCATION WEEK	\$237.00
	40079830	03/23/2021	042490	FEDERAL EXPRESS CORP	\$27.42
	40079831	03/23/2021	042520	FERGUSON ENT., INC. #501	\$256.85
	40079833	03/23/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$3,906.83

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079834	03/23/2021	050075	GREAT AMERICA FINANCIAL SERVICES	\$6,656.66
	40079836	03/23/2021	1007133	HEMPFIELD SCHOOL DISTRICT	\$248.00
	40079837	03/23/2021	1003588	HENDERSON TRACK AND FIELD	\$1,000.00
	40079838	03/23/2021	10157	HOOVEN, RICHARD	\$59.00
	40079839	03/23/2021	1007808	IMPERIAL BAG & PAPER	\$55.12
	40079840	03/23/2021	1008946	INTEGROUS	\$9,374.00
	40079841	03/23/2021	1009179	JOHN & JULIE COTTAGE	\$13,000.00
	40079842	03/23/2021	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40079843	03/23/2021	1009073	KELLY SERVICES INC	\$53,822.21
	40079844	03/23/2021	065200	KRAPF JR & SON INC GEORGE	\$2,993.75
	40079845	03/23/2021	084521	LEARNING ALLY	\$9,900.00
	40079846	03/23/2021	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$625.00
	40079847	03/23/2021	1000250	LINDAMOOD-BELL LEARNING PROCESSES	\$8,367.75
	40079848	03/23/2021	1005143	MAILROOM SYSTEMS, INC.	\$375.42
	40079849	03/23/2021	091740	TAX REFUNDS	\$380.18
	40079850	03/23/2021	1002849	PMEA	\$99.00
	40079851	03/23/2021	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40079852	03/23/2021	1003302	MILAGRE KIDS SCHOOL, INC., THE	\$7,100.00
	40079853	03/23/2021	077500	NASCO	\$820.85
	40079854	03/23/2021	10717	NELSON, CASEY	\$73.00
	40079855	03/23/2021	1008577	N-TECH SYSTEMS INC	\$115.88
	40079861	03/23/2021	079550	OFFICE DEPOT	\$14,116.51
	40079862	03/23/2021	1007235	OFFICE DEPOT T	\$805.60
	40079863	03/23/2021	080065	PA PRINCIPALS ASSOCIATION	\$595.00
	40079864	03/23/2021	1009191	PA TURNPIKE	\$10.90
	40079866	03/23/2021	080750	PAXTON/PATTERSON	\$382.50
	40079867	03/23/2021	1008062	PERSON DIRECTED CLINICAL SERVICES	\$650.00
	40079868	03/23/2021	1003736	PETROLEUM TRADERS CORP.	\$17,107.26
	40079869	03/23/2021	1003082	PROFORMA	\$270.80
	40079870	03/23/2021	9463	PRUITT, ALFRED	\$51.00
	40079872	03/23/2021	091740	TAX REFUNDS	\$4,757.92
	40079873	03/23/2021	084798	RENAISSANCE ACADEMY	\$4,061.31
	40079874	03/23/2021	1009163	SAF-GARD SAFETY SHOE CO.	\$279.90
	40079875	03/23/2021	086200	SARGENT WELCH SCIENTIFIC	\$98.49
	40079876	03/23/2021	1007017	SCHOOLSIN	\$13,100.65
	40079877	03/23/2021	087815	SHOP RITE OF W.C.	\$375.00
	40079879	03/23/2021	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$2,100.00
	40079880	03/23/2021	092750	TOAD HOLLOW ATHLETICS	\$1,559.30
	40079881	03/23/2021	1006535	TORRINGTON BRUSH WORKS	\$4.25

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079882	03/23/2021	093630	UNITED PARCEL SERVICE	\$14.04
	40079883	03/23/2021	093600	UNITED REFRIGERATION CO	\$266.27
	40079884	03/23/2021	1007699	US MEDICAL STAFFING, INC.	\$1,233.74
	40079885	03/23/2021	091740	TAX REFUNDS	\$1,038.97
	40079886	03/23/2021	094580	VARSITY SPIRIT FASHIONS	\$4,160.70
	40079887	03/23/2021	049790	W. W. GRAINGER, INC.	\$2,767.45
	40079888	03/23/2021	1008367	WEGMANS	\$100.00
	40079889	03/23/2021	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,576.55
	40079890	03/23/2021	1000058	TRUMARK FCU	\$1,280.51
	40079891	03/23/2021	1009121	WIGGINS AUTO TAGS INC	\$36.00
	40079892	03/23/2021	1008068	WILLIAMS SCOTSMAN, INC	\$1,468.00
	40079894	03/23/2021	1001056	WPS	\$195.80
	40079895	03/23/2021	1007587	YERGER, STEPHEN & KRISTEN	\$1,794.00
01	- Total				\$989,874.30
22	40079818	03/23/2021	1002830	COMMONWEALTH OF PA	\$100.00
22	- Total				\$100.00
29	40079792	03/23/2021	9227	ALANSKY, LEN	\$37.50
	40079793	03/23/2021	10407	ALLAN, WILLIAM	\$30.50
	40079803	03/23/2021	9705	BARKS, JOE	\$30.50
	40079818	03/23/2021	1002830	COMMONWEALTH OF PA	\$543.00
	40079832	03/23/2021	9213	FITZGERALD, DAVID	\$30.50
	40079835	03/23/2021	9728	GRUBAUGH, MYRON	\$37.50
	40079865	03/23/2021	9139	PATTERSON, RICHARD	\$75.00
	40079871	03/23/2021	9985	QUAY, JIM	\$30.50
	40079878	03/23/2021	10608	SKAMMER, TIM	\$75.00
29	- Total				\$890.00
30	40079893	03/23/2021	098915	WORTHINGTON DIRECT	\$16,125.00
30	- Total				\$16,125.00
40	40079818	03/23/2021	1002830	COMMONWEALTH OF PA	\$156.00
40	- Total				\$156.00
50	80039204	03/23/2021	1007666	AMER. ASSOC. OF TEACHERS OF SPANISH	\$380.00
	80039205	03/23/2021	1002830	COMMONWEALTH OF PA	\$530.00
	80039206	03/23/2021	079297	NASSP	\$3,153.50
	80039207	03/23/2021	1007324	PROGRAPH, INC	\$219.30

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	- Total				\$4,282.80
51	80039208	03/23/2021	1002830	COMMONWEALTH OF PA	\$2,398.00
	80039209	03/23/2021	1008465	R-N-J PLAQUES AND ENGRAVING LLC	\$218.88
51	- Total				\$2,616.88
80	50001119	03/23/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$47.59
	50001120	03/23/2021	1002830	COMMONWEALTH OF PA	\$6,631.98
80	- Total				\$6,679.57
Overall - Total					\$940,724.55

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004533	03/23/2021	009490	AUTORENT OF WEST CHESTER, INC	\$278.94
	V1004534	03/23/2021	014300	BLICK ART MATERIALS	\$163.04
	V1004535	03/23/2021	021100	CAROLINA BIOLOGICAL	\$215.85
	V1004536	03/23/2021	1003700	EPIC DEVELOPMENT SERVICES	\$278,473.53
	V1004537	03/23/2021	042300	FAULKNER PONTIAC BUICK	\$235.31
	V1004538	03/23/2021	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$92.02
	V1004539	03/23/2021	1007562	INNOCORP, LTD	\$5,264.20
	V1004540	03/23/2021	060970	JOHNSTONE SUPPLY INC	\$527.18
	V1004541	03/23/2021	061630	JUNIOR LIBRARY GUILD	\$64.15
	V1004542	03/23/2021	1004344	ROBERT E. LITTLE, INC.	\$92.36
	V1004543	03/23/2021	077475	NAPA AUTO PARTS	\$313.30
	V1004544	03/23/2021	085878	RUMSEY ELECTRIC COMPANY	\$89.22
	V1004545	03/23/2021	086700	SCHOOL HEALTH CORPORATION	\$111.45
	V1004546	03/23/2021	086710	SCHOOL SPECIALTY INC	\$11,043.32
	V1004547	03/23/2021	092000	TAYLORS MUSIC STORE	\$1,757.53
	V1004548	03/23/2021	1001416	ULINE	\$44,000.00
	V1004549	03/23/2021	094620	VERNIER SOFTWARE & TECHNOLOGY LLC	\$1,113.04
	V1004550	03/23/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$47.74
01	- Total				\$343,892.18
50	V5000393	03/23/2021	093337	TUTTLE MARKETING SVCS INC	\$168.00
	V5000394	03/23/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$2,083.33
50	- Total				\$2,251.33
Overall - Total					\$346,133.51

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079896	03/30/2021	093349	21ST CENTURY CYBER CHARTER	\$22,166.65
	40079897	03/30/2021	1008487	A TO Z BOOKS LLC	\$24.28
	40079898	03/30/2021	1007956	ADVENT	\$1,585.00
	40079899	03/30/2021	1005135	AED SUPERSTORE	\$256.75
	40079900	03/30/2021	1003432	AHOLD FINANCIAL SERVICES	\$82.52
	40079901	03/30/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$1,645.95
	40079902	03/30/2021	1007831	ALVAREZ, MARISOL	\$207.54
	40079903	03/30/2021	1008943	AMAZON	\$4,515.78
	40079904	03/30/2021	006460	AMERICAN VAN EQUIPMENT	\$319.60
	40079906	03/30/2021	007075	AQUA PA	\$1,309.47
	40079907	03/30/2021	007351	ARAMARK UNIFORM SERVICES	\$43.98
	40079908	03/30/2021	007420	ARBOR SCIENTIFIC CO	\$568.08
	40079909	03/30/2021	1000970	ARMSTRONG MEDICAL INDUSTRIES, INC.	\$533.35
	40079910	03/30/2021	008510	ASCD	\$89.00
	40079911	03/30/2021	010202	BAIRD & RUDOLPH TIRE COM. INC	\$362.00
	40079912	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$72.00
	40079913	03/30/2021	1006591	BAYADA HOME HEALTH CARE	\$575.00
	40079914	03/30/2021	011473	BEARINGS, BELTS & CHAIN, INC	\$207.68
	40079915	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$152.00
	40079916	03/30/2021	1008584	BERKONE INC	\$756.33
	40079918	03/30/2021	1004955	BRADLEY, SANDRA	\$238.67
	40079919	03/30/2021	017340	BSN SPORTS LLC	\$7,364.22
	40079920	03/30/2021	017290	BUCKS COUNTY IU #22	\$11,441.52
	40079921	03/30/2021	1007181	BUSINESSOLVER.COM, INC.	\$5,275.13
	40079922	03/30/2021	1007441	C & S OPERATIONS INC	\$1,040.00
	40079923	03/30/2021	1008443	CALICO PACKAGING LLC	\$8,735.50
	40079925	03/30/2021	10745	CASHMAN, JOHN	\$61.00
	40079926	03/30/2021	9870	CAVALIERE, ED	\$75.00
	40079927	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$64.00
	40079929	03/30/2021	1009166	CELINA TENT INC	\$22,875.22
	40079930	03/30/2021	023650	CHESTER COUNTY FAMILY ACADEMY	\$15,719.33
	40079931	03/30/2021	9988	CHRISTY, LISA	\$68.00
	40079934	03/30/2021	1009188	COATESVILLE TRACK	\$350.00
	40079935	03/30/2021	9271	COHEN, DAVID	\$30.50
	40079936	03/30/2021	1007287	CALECO	\$523.90
	40079937	03/30/2021	026710	COLLEGIUM CHARTER SCHOOL	\$365,243.56
	40079938	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$120.00
	40079939	03/30/2021	1002947	COMPUTER SPORTS MEDICINE INC.	\$250.00
	40079940	03/30/2021	1009033	DANIELS, MARY	\$380.49

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079941	03/30/2021	032540	DELL COMPUTER CORPORATION	\$959.90
	40079942	03/30/2021	033800	DEVEREUX FOUNDATION	\$5,662.00
	40079943	03/30/2021	1005210	DIRECT ENERGY BUSINESS	\$43,487.92
	40079944	03/30/2021	1008117	DISPLAYS2GO	\$93.94
	40079945	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$160.00
	40079946	03/30/2021	1006669	EAI EDUCATION	\$199.58
	40079947	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$168.00
	40079948	03/30/2021	1007871	EBS HEALTHCARE INC.	\$1,335.24
	40079950	03/30/2021	1008353	EI US LLC / LEARN WELL SERVICES	\$227.50
	40079951	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$208.00
	40079952	03/30/2021	1003612	FASTENAL COMPANY	\$609.93
	40079953	03/30/2021	042520	FERGUSON ENT., INC. #501	\$190.83
	40079954	03/30/2021	1008097	FINTIE LLC	\$6,000.00
	40079956	03/30/2021	10494	FOSTER, DEB	\$37.50
	40079957	03/30/2021	011425	FRED BEANS FORD OF WEST CHESTER	\$51.52
	40079959	03/30/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$7,534.43
	40079960	03/30/2021	1007297	GENERAL HIGHWAY PRODUCTS, INC.	\$664.00
	40079961	03/30/2021	1008000	GETZ FIRE EQUIPMENT CO	\$121.39
	40079962	03/30/2021	1008809	GREENHILL CORPORATE CENTER	\$1,944.00
	40079963	03/30/2021	9327	GROTHMANN, DAWN	\$37.50
	40079964	03/30/2021	10117	HAINES, BILL	\$75.00
	40079965	03/30/2021	10393	HARLAN, DAVID	\$75.00
	40079966	03/30/2021	9076	HORSEY, DIANE E	\$37.50
	40079967	03/30/2021	9945	HUANG, NATHAN	\$70.00
	40079968	03/30/2021	10421	HUNTER, RALPH	\$68.00
	40079969	03/30/2021	1007808	IMPERIAL BAG & PAPER	\$23,765.91
	40079972	03/30/2021	062600	KEEN COMPRESSED GAS CO	\$192.99
	40079973	03/30/2021	1009073	KELLY SERVICES INC	\$46,536.96
	40079974	03/30/2021	10593	KIRK, JOHN	\$61.00
	40079975	03/30/2021	10485	KIZIUK, LISA	\$68.00
	40079976	03/30/2021	065200	KRAPF JR & SON INC GEORGE	\$3,187.84
	40079978	03/30/2021	1009175	KUTCH, KATHLEEN	\$138.36
	40079979	03/30/2021	091740	TAX REFUNDS	\$1,500.46
	40079980	03/30/2021	9231	LAWTHERS, LARRY	\$75.00
	40079981	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$96.00
	40079982	03/30/2021	9743	MCANDREW, TOM	\$37.50
	40079983	03/30/2021	073020	MCMaster-CARR SUPPLY CO	\$47.83
	40079984	03/30/2021	9800	MCMONAGLE, JOE	\$61.00
	40079985	03/30/2021	9529	MEEHAN, MICHAEL	\$70.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40079986	03/30/2021	1007839	MEJIA, SAURY A.	\$139.84
	40079988	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$272.00
	40079990	03/30/2021	077500	NASCO	\$1,981.68
	40079991	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$32.00
	40079992	03/30/2021	079701	OLIVER FIRE PROTECTION AND SECURITY	\$2,191.96
	40079993	03/30/2021	081098	PA DECA	\$35.00
	40079994	03/30/2021	042350	PAPERCLIP COMMUNICATIONS	\$414.00
	40079995	03/30/2021	080590	PASCO	\$208.08
	40079996	03/30/2021	1007529	PASTNER JAFFE, MORGAN ROSE	\$216.18
	40079997	03/30/2021	080750	PAXTON/PATTERSON	\$116.25
	40079998	03/30/2021	080850	PEARSON EDUCATION	\$838.50
	40079999	03/30/2021	9659	PETRELLIS, BILL	\$58.00
	40080000	03/30/2021	1003736	PETROLEUM TRADERS CORP.	\$59,622.11
	40080001	03/30/2021	9158	PEZICK, RICH	\$30.50
	40080002	03/30/2021	082445	PIPE LINE PLASTICS, INC	\$29.52
	40080004	03/30/2021	1007371	PROWLER BAT COMPANY	\$75.00
	40080005	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$48.00
	40080006	03/30/2021	085173	RIFTON EQUIPMENT	\$90.00
	40080007	03/30/2021	1008721	RIVERSIDE INSIGHTS	\$469.88
	40080008	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$104.00
	40080009	03/30/2021	1009163	SAF-GARD SAFETY SHOE CO.	\$282.90
	40080010	03/30/2021	086650	SCHOLASTIC INC	\$167.72
	40080011	03/30/2021	1006781	SCHOOLMART	\$7,404.00
	40080012	03/30/2021	1007017	SCHOOLSIN	\$17,017.12
	40080013	03/30/2021	1009192	SERVITUTTI INC	\$170.00
	40080015	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$48.00
	40080016	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$176.00
	40080018	03/30/2021	10254	SPINGLER, JAMES	\$68.00
	40080019	03/30/2021	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$13,824.00
	40080021	03/30/2021	9408	TERRELL, TIM	\$75.00
	40080022	03/30/2021	1007460	THOMSON REUTERS-WEST PUBLISHING	\$289.83
	40080023	03/30/2021	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$5,280.75
	40080024	03/30/2021	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,668.48
	40080025	03/30/2021	9057	VANSANT, WILEY S	\$58.00
	40080027	03/30/2021	049790	W. W. GRAINGER, INC.	\$203.09
	40080028	03/30/2021	1008387	WALLGUARD.COM	\$2,060.71
	40080029	03/30/2021	028984	WATERLOGIC EAST LLC	\$42.00
	40080030	03/30/2021	097430	WESTTOWN TOWNSHIP	\$1,006.77
	40080032	03/30/2021	085830	R.S.V.P. - TAX CREDIT	\$232.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	- Total				\$738,233.40
22	40079905	03/30/2021	007150	APPLE COMPUTER, INC	\$191,646.95
	40079928	03/30/2021	021581	CDW GOVERNMENT, INC	\$1,363.00
	40079941	03/30/2021	032540	DELL COMPUTER CORPORATION	\$3,783.00
	40079987	03/30/2021	1009023	MOHAWK USA LLC	\$19,980.00
22	- Total				\$216,772.95
27	40079932	03/30/2021	1009184	CJW CONCRETE LLC	\$8,850.00
	40080017	03/30/2021	1004437	SNYDER HOFFMAN ASSOCIATES, INC.	\$440.00
27	- Total				\$9,290.00
29	40079917	03/30/2021	10111	BORTZ, DAVID	\$29.00
	40079924	03/30/2021	10134	CAMPBELL, MIKE	\$136.00
	40079949	03/30/2021	9727	EHNOT, JANE	\$136.00
	40079955	03/30/2021	10492	FORESTA, JEN	\$75.00
	40079970	03/30/2021	10597	ISWALT, TIM	\$29.00
	40079977	03/30/2021	9019	KURZINSKY, BOB	\$30.50
	40079980	03/30/2021	9231	LAWTHERS, LARRY	\$30.50
	40079989	03/30/2021	9290	MULL, ROBERT	\$37.50
	40080001	03/30/2021	9158	PEZICK, RICH	\$75.00
	40080003	03/30/2021	10211	PRICE, JOE	\$37.50
	40080014	03/30/2021	10608	SKAMMER, TIM	\$75.00
	40080020	03/30/2021	10070	TABBUT, EDWARD	\$34.00
	40080026	03/30/2021	10194	VERNA, JOE	\$34.00
29	- Total				\$759.00
30	40079933	03/30/2021	025930	CLINGER, CORP., WILLIAM H.	\$156,531.96
	40079958	03/30/2021	1008855	GARLAND DBS INC	\$34,982.82
	40079971	03/30/2021	1004476	KCBA ARCHITECTS	\$46,785.48
	40080031	03/30/2021	1008068	WILLIAMS SCOTSMAN, INC	\$3,746.00
30	- Total				\$242,046.26
50	80039210	03/30/2021	1008745	ANTHONY PARTY RENTALS INC	\$3,997.50
	80039211	03/30/2021	1007886	DJ GAETANO ENTERTAINMENT	\$200.00
	80039212	03/30/2021	081098	PA DECA	\$165.00
50	- Total				\$4,362.50
51	80039213	03/30/2021	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
51	- Total				\$44.00

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
Overall - Total					\$1,211,508.11

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004551	03/30/2021	1002819	BLUE DOG PRINTING AND DESIGN	\$735.00
	V1004552	03/30/2021	032900	DEMCO , INC.	\$69,902.99
	V1004553	03/30/2021	032952	DENNEY ELECTRIC SUPPLY	\$569.04
	V1004554	03/30/2021	030755	DGF PRODUCTS	\$28,175.86
	V1004555	03/30/2021	036928	EAGLE POWER TURF & TRACTOR	\$31.90
	V1004556	03/30/2021	042300	FAULKNER PONTIAC BUICK	\$636.66
	V1004557	03/30/2021	1003630	FUN AND FUNCTION	\$96.04
	V1004558	03/30/2021	049450	GOPHER SPORT	\$1,352.48
	V1004559	03/30/2021	061630	JUNIOR LIBRARY GUILD	\$1,581.80
	V1004560	03/30/2021	064810	KNOX EQUIPMENT RENTALS INC	\$1,094.50
	V1004561	03/30/2021	065400	KURTZ BROS	\$92.00
	V1004562	03/30/2021	1004344	ROBERT E. LITTLE, INC.	\$14.17
	V1004563	03/30/2021	075220	MUSIC & ARTS CENTERS	\$112.59
	V1004564	03/30/2021	077475	NAPA AUTO PARTS	\$1,173.34
	V1004565	03/30/2021	1007408	PROASYS INC.	\$4,550.00
	V1004566	03/30/2021	084465	REALLY GOOD STUFF	\$337.48
	V1004567	03/30/2021	085878	RUMSEY ELECTRIC COMPANY	\$111.24
	V1004568	03/30/2021	086700	SCHOOL HEALTH CORPORATION	\$66.25
	V1004569	03/30/2021	086710	SCHOOL SPECIALTY INC	\$3,201.26
	V1004570	03/30/2021	1000679	SHERWIN WILLIAMS	\$259.04
	V1004571	03/30/2021	092000	TAYLORS MUSIC STORE	\$1,731.24
	V1004572	03/30/2021	1001416	ULINE	\$13,222.67
	V1004573	03/30/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$93.54
01	- Total				\$129,141.09
30	V1004552	03/30/2021	032900	DEMCO , INC.	\$1,711.18
30	- Total				\$1,711.18
Overall - Total					\$130,852.27

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2021
50000221	005221	BEST BUDDIES	1,177.10
50000222	005222	BEST BUDDIES	364.27
50000223	005223	BEST BUDDIES	2,873.76
50000326	005326	BEST BUDDIES	1,642.49
50000327	005327	BEST BUDDIES	474.99
50000328	005328	BEST BUDDIES	1,806.46
50000221	006221	BLACK STUDENT UNION	9,673.14
50000222	006222	BLACK STUDENT UNION	1,867.75
50000223	006223	BLACK STUDENT UNION	1,443.15
50000223	007223	BRINGING HOPE HOME CLUB	189.00
50000327	008327	8 th GRADE DANCE	703.48
50000221	010221	CLASS OF 2021	7,920.56
50000222	010222	CLASS OF 2021	11,556.77
50000223	010223	CLASS OF 2021	10,017.87
50000221	011221	CLASS OF 2022	2,836.51
50000222	011222	CLASS OF 2022	1,700.96
50000223	011223	CLASS OF 2022	9,565.26
50000221	012221	CLASS OF 2023	731.64
50000222	012222	CLASS OF 2023	224.00
50000223	012223	CLASS OF 2023	3,459.76
50000221	013221	CLASS OF 2024	36.50
50000222	013222	CLASS OF 2024	1,000.00
50000223	013223	CLASS OF 2024	550.54
50000223	015223	CLASS OF 2020	8,018.54
50000221	016221	MOCK TRIAL TEAM	149.99
50000221	017221	MODEL U.N.	913.31
50000223	017223	MODEL U.N.	4,487.47
50000221	018221	DECA	3,486.17
50000222	018222	DECA	9,219.18
50000223	018223	DECA	19,295.17
50000223	019223	IDRYO (LITERARY MAGAZINE)	49.51
50000222	020222	INTERACT	2,606.74
50000221	021221	MULTICULTURAL CLUB	529.04
50000221	022221	F.B.L.A. HENDERSON	3,210.16
50000221	023221	VIDEO PRODUCTION CLUB	2.43
50000222	023222	WVIK CLUB	368.80
50000223	023223	PHOTOGRAPHY CLUB	3,477.75
50000221	025221	ARTNERSHIPS	337.73
50000221	028221	WARRIORS HELPING WARRIORS	70.26
50000222	025222	RELAY FOR LIFE	700.09
50000221	027221	GIRL UP	1,373.74
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	595.78
50000221	034221	NATIONAL HONOR SOCIETY	59.63
50000222	034222	NATIONAL HONOR SOCIETY	3,318.27
50000223	034223	NATIONAL HONOR SOCIETY	1,017.80
50000221	036221	NEWSPAPER	659.92
50000221	037221	SPEECH & DEBATE	214.22
50000221	038221	RED CROSS CLUB	93.79

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2021
50000222	038222	FASHION CLUB	525.14
50000223	038223	FASHION CLUB	409.76
50000221	039221	HELPING HANDS CLUB	132.53
50000222	039222	HANDS TO HEARTS	22.52
50000221	040221	S.A.D.D.	658.49
50000222	040222	S.A.D.D.	964.99
50000223	040223	S.A.D.D.	1,616.22
50000221	041221	SCIENCE OLYMPIAD	2,294.75
50000222	041222	SCIENCE OLYMPIAD	494.79
50000223	041223	SCIENCE OLYMPIAD	4,082.24
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,643.65
50000326	042326	SKI CLUB	7,638.27
50000221	043221	PHYSICS OLYMPIAD	534.15
50000326	045326	CROSS COUNTRY	70.55
50000326	044326	SCIENCE OLYMPIAD	1,559.24
50000327	045327	ART CLUB	21.87
50000221	046221	NATIONAL ART HONOR SOCIETY	590.61
50000222	046222	NATIONAL ART HONOR SOCIETY	1,278.39
50000222	049222	HOUSE OF HOPE	75.22
50000221	050221	STUDENT COUNCIL	671.55
50000222	050222	STUDENT COUNCIL	14,798.12
50000223	050223	STUDENT COUNCIL	6,905.75
50000326	050326	STUDENT COUNCIL	9,994.49
50000327	050327	STUDENT COUNCIL	4,573.06
50000328	050328	STUDENT COUNCIL	12,714.05
50000221	051221	GSA	177.55
50000223	051223	RUSTIN GSA	1,068.59
50000326	051326	GSA	316.06
50000222	052222	OPERATION SMILE	126.00
50000221	054221	HIGH SCHOOL YEARBOOK	970.39
50000222	054222	HIGH SCHOOL YEARBOOK	18,767.65
50000223	054223	HIGH SCHOOL YEARBOOK	4,702.70
50000327	054327	MIDDLE SCHOOL YEARBOOK	208.16
50000328	054328	MIDDLE SCHOOL YEARBOOK	3,572.77
50000221	058221	ANIME CLUB	23.67
50000223	060223	GERMAN CLUB	786.92
50000221	061221	MU ALPHA THETA HONOR SOCIETY	328.06
50000222	061222	MATH CLUB	65.83
50000221	062221	ACADEMIC TEAM - HENDERSON	3,411.62
50000223	062223	ACADEMIC TEAM - RUSTIN	145.32
50000223	064223	AMERICAN LATINO PROGRAM	211.14
50000221	070221	SCHOOL MUSICAL	18,094.61
50000222	070222	BROADWAY SHOW	14,018.11
50000223	070223	THEATER FUND	9,776.25
50000221	072221	CALLIOPE	784.08
50000326	073326	FOOTBALL ACTIVITY FUND	3,712.75

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2021
50000326	074326	CHEER CLUB	2,789.17
50000326	075326	WRESTLING ACTIVITY	48.67
50000326	076326	TRACK & FIELD ACTIVITY	779.98
50000221	077221	TRI-M MUSIC HONOR SOCIETY	1,001.06
50000221	078221	MUSIC DEPARTMENT FUND	2,897.90
50000222	078222	CHORAL FUND	974.68
50000223	078223	CHORAL FUND	5,718.86
50000222	086222	COMPUTER ACCOUNT	778.37
50000221	087221	ROBOTICS CLUB	2,228.54
50000221	090221	DRAMA CLUB	5,948.27
50000326	090326	DRAMA	19,667.54
50000327	090327	DRAMA	4,529.22
50000328	090328	DRAMA	22,490.69
50000221	093221	STUDENTS HELPING STUDENTS	809.96
50000222	093222	KARE - EAST	935.40
50000326	093326	PEIRCE PROUD KIDS	821.69
50000328	093328	FUGETT CARES	129.00
50000223	094223	MEGA CLUB	733.74
50000221	095221	FEMPOWERMENT CLUB	165.29
50000221	097221	KIDS 4 KIDS	128.34
50000222	098222	FORGN LANG HONOR SOCIETY	1,396.48
Total Fund 50 Projects			366,583.14
51000327	142327	SKI CLUB	1,303.40
51000330	164330	ACTIVITY FUND	6,123.33
51000432	164432	ACTIVITY FUND	956.85
51000437	164437	ACTIVITY FUND	13,622.06
51000438	164438	ACTIVITY FUND	3,761.41
51000440	164440	ACTIVITY FUND	3,371.99
51000444	164444	ACTIVITY FUND	17,435.09
51000445	164445	ACTIVITY FUND	1,359.45
51000447	164447	ACTIVITY FUND	11,297.06
51000448	164448	ACTIVITY FUND	7,896.66
51000451	164451	ACTIVITY FUND	8,943.94
51000452	164452	ACTIVITY FUND	10,088.81
51000453	164453	ACTIVITY FUND	5,404.65
51000931	164931	ACTIVITY FUND	469.29
51000955	164955	ACTIVITY FUND	620.97
51000451	179451	PHYSICAL EDUCATION	1,305.15
51000221	180221	CLEARING ACCOUNT	8,346.15
51000222	180222	CLEARING ACCOUNT	3,590.86
51000223	180223	CLEARING ACCOUNT	7,814.88
51000326	180326	CLEARING ACCOUNT	5,512.56
51000327	180327	CLEARING ACCOUNT	449.54
51000328	180328	CLEARING ACCOUNT	12,163.69
51000955	182955	COLLEGE SCHOLRSHP FD ADM	4,466.62
51000222	191222	SCHOOL SIGN EHS	3,875.14
51000452	193452	LIFE SKILLS SUPPORT	22.05

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2021
51000440	194440	FIELD TRIP ACCT	19,253.85
51000327	195327	FIELD TRIP STET 6	3,010.14
51000327	196327	FIELD TRIP STET 7	7,327.41
51000327	197327	FIELD TRIP STET 8	496.54
51000221	202221	IMPROVEMENT FUND	15,534.05
51000222	202222	IMPROVEMENT FUND	32,137.96
51000223	202223	IMPROVEMENT FUND	20,925.13
51000326	202326	IMPROVEMENT FUND	450.05
51000327	202327	IMPROVEMENT FUND	3,554.92
51000328	202328	IMPROVEMENT FUND	1,329.09
51000222	203222	HEART MONITOR/PE ACCT	4,500.86
51000223	203223	PE HEART MONITORS	3,978.33
51000222	209222	ENGLISH DEPT	4,858.82
51000222	210222	LIBRARY FUND	1,019.96
51000223	210223	LIBRARY FUND	311.68
51000326	210326	LIBRARY FUND	857.09
51000327	210327	LIBRARY FUND	948.60
51000328	210328	LIBRARY FUND	3,076.29
51000438	210438	LIBRARY FUND	390.72
51000440	210440	LIBRARY FUND	437.19
51000444	210444	LIBRARY FUND	5,701.80
51000445	210445	LIBRARY FUND	593.02
51000447	210447	LIBRARY FUND	597.41
51000448	210448	LIBRARY FUND	8,940.39
51000451	210451	LIBRARY FUND	90.23
51000452	210452	LIBRARY FUND	7,767.59
51000453	210453	LIBRARY FUND	4,309.50
51000221	211221	HEALTH FITNESS/HRM	2,291.54
51000326	214326	MUSIC FUND	10,476.64
51000327	214327	MUSIC FUND	496.83
51000328	214328	MUSIC FUND	911.62
51000448	214448	MUSIC FUND	91.38
51000222	216222	PAVE THE WAY	1,652.62
51000221	234221	STUDENT ASSISTANCE FUND	8,900.23
51000222	234222	STUDENT ASSISTANCE FUND	16,251.29
51000223	234223	STUDENT ASSISTANCE FUND	3,250.90
51000328	234328	STUDENT ASSISTANCE FUND	3,872.50
51000221	250221	BRUNO SCHOLARSHIP	9,581.15
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	8.94
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	13,901.58
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	119.29
51000221	252221	B REED HNDERSON SCHOLARSHIP	65,099.53
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	4,831.50
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	282.73
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,262.34
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,806.32
51000222	255222	RECYCLING SCHOLARSHIP	494.04

Student Activity Accounts

Budget Unit	Project	Project Title	March 31, 2021
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.96
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	8,638.67
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,083.32
51000221	261221	TRAPNELL SCHOLARSHIP	117,999.91
51000223	263223	CHARLES COGNATO SCHOLARSHIP	23,685.00
51000221	265221	TUKLOFF MEMORIAL TRUST	975.08
51000222	268222	WENKE SCHOLSP FUND	8,697.76
51000221	269221	THOMAS WEEKS SCHOLARSHIP	467.66
51000221	275221	KATHY CLARK FLAMM MEMORIAL SCHOLARSHIP	19,869.00
51000222	275222	ALICIA CONCHE SCHOLARSHIP	1,045.00
51000221	276221	CLASS OF 2020 SCHOLARSHIP	5,000.00
51000955	290955	UNDISTRIBUTED INCOME	(1,077.18)
Total Fund 51 Projects			633,572.37
Fund 50 / 51 - Combined Project Totals			1,000,155.51
Fund 50 / 51 - Combined Accounts Payable			693.50
Fund 50 / 51 - Due to / from other funds			2,569.52
Total Student Activity and Agency Funds			<u>1,003,418.53</u>
Fund 50 / 51 - Cash Account Balances as of March 31, 2021			Total Cash <u>1,003,418.53</u>
Total Student and Agency Activity Funds			<u>1,003,418.53</u>

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT
 MARCH 31, 2021

OPERATING CASH

CASH BALANCE FEBRUARY 28, 2021 \$ 30,969.80

RECEIPTS MARCH 1, 2021 - MARCH 31, 2021

DEPOSITS	-	
DEPOSITS ON ACCOUNT	788.25	
INTEREST	13.26	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	-	
ARAMARK REIMBURSEMENT		
TRANSFER FROM INVESTMENTS ACCOUNT	300,000.00	
TOTAL RECEIPTS		300,801.51

DISBURSEMENTS MARCH 1, 2021 - MARCH 31, 2021

BANK FEES	61.00	
POS SERVICE CHARGES	5.71	
EQUIPMENT PURCHASES	31,092.05	
ARAMARK PAYMENTS	285,565.18	
STUDENT REFUNDS	6,644.67	
ARAMARK MAINTENANCE SUPPLIES	-	
CUSTODIAL SERVICES	-	
OTHER	-	
TOTAL DISBURSEMENTS		323,368.61

CASH BALANCE MARCH 31, 2021 \$ 8,402.70

INVESTMENTS

INVESTMENT BALANCE FEBRUARY 28, 2021 \$ 407,510.50

RECEIPTS MARCH 1, 2021 - MARCH 31, 2021

TRANSFERS FROM CHECKING ACCOUNT		
STATE SUBSIDY	485,013.51	
INTEREST	7.42	
TOTAL ADDITIONS		485,020.93

DISBURSEMENTS MARCH 1, 2021 - MARCH 31, 2021

TRANSFER TO CHECKING ACCOUNT	300,000.00	
TOTAL DISBURSEMENTS		300,000.00

INVESTMENT BALANCE MARCH 31, 2021 \$ 592,531.43

PREPAID STUDENT ACCOUNTS

PREPAID STUDENT ACCOUNTS BALANCE FEBRUARY 28, 2021 \$ 268,025.24

ADD: RECEIVED ON ACCOUNT		
TOTAL ADDITIONS		-

DEDUCT: PREPAIDS USED		
TOTAL DEDUCTIONS		-

PREPAID STUDENT ACCOUNTS BALANCE MARCH 31, 2021 \$ 268,025.24

WEST CHESTER AREA SCHOOL DISTRICT
 APRIL 26, 2021
 STATEMENT OF DISBURSEMENTS SUMMARY
 FOR THE PERIOD MARCH 1, 2021 - MARCH 31, 2021

GENERAL FUND DISBURSEMENTS	30,509,707.02
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	30,509,707.02
INVESTMENTS	0.00
CAPITAL RESERVE FUND	315,448.82
CAPITAL PROJECTS FUND	1,586,071.94
SPECIAL REVENUE - Athletics	3,357.00
TRUST FUNDS	1,552.82
CAFETERIA	323,336.80
STUDENT ACTIVITY FUND DISBURSEMENTS	19,484.03
TRUST AND AGENCY FUND DISBURSEMENTS	<u>4,638.02</u>
TOTAL DISBURSEMENTS	<u>32,763,596.45</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

April 26, 2021 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

Approval of the March 31, 2021 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending March 31, 2021.

I so move.

2020-2021 General Fund Financial Analysis

The expenses and revenues as of March 2021 represent 9 months of financial activity for the District. As of March month-end we have collected \$1,739,000 more than our \$172.6 million current real estate tax budget. Any outstanding taxes not collected by December 31st were submitted to the County on January 15 for collection in accordance with PA tax collection law. Year-to-date we have collected \$1,475,813 in interim taxes which is more than our \$825,000 budget and well ahead of last years collections. We will continue to receive interim tax revenues throughout the remainder of the school year.

The second largest local revenue category is Earned Income Tax which is 13.3% ahead of last year's collections. We will continue to monitor EIT closely this year to provide an updated trend. We have received \$4.1 million in transfer taxes year to date, this amount is ahead of last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$197.9 million or 98.4% of budget. State revenues are on target with budget, year to date we have received \$8.9 million in combined Basic Education and Special Education subsidies which is on target with budget. Federal revenues are ahead of budget due to the Federal Cares Grants that were not included in the 20-21 District budget.

We have made some revisions to our expenses for the 2020-21 school year. The revisions include a \$273,068 reduction of salaries and benefits related to average teacher salary, a reduction in salaries related to aides in the amount of \$150,000, and a reduction in custodial salaries of \$250,000. We have reduced medical benefits by \$1,000,000 due to lower than anticipated claims. Our educational supplies projection has been reduced by \$1,091,773 as a result of school PPA and departmental building carryover forfeitures as well as a PPA adjustment due to lower than anticipated enrollment. We have reduced professional and technical services and other contracted aides by \$1,650,000, charter school tuitions by \$150,000, alternative education services by \$200,000, student transportation by \$1,000,000, and variable debt service expense for the 2020-21 year in the amount of \$250,000. We have increased our projections in the following categories to recognize the spending related to the CARES grant funding and includes: salaries and benefits \$275,990, prof and tech services \$101,799 and supplies \$1,331,360. In August we refinanced an existing GOB and recognized \$1.5 million in savings. This amount was transferred to the capital reserve fund.

And as you can see on the statement, we have budgeted \$269.8 million in expenses and \$248.5 million in revenues this year and we budgeted to use \$21.3 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$46.3 million at June 30th 2021, but we anticipate using \$23.8 million to reduce the millage impact for the 2021-22 school year. This concludes the financial report.

John T. Scully
School Board Treasurer

West Chester Area School District
 2020-21 General Fund Including Technology and Federal Programs
 Revenue for the Month Ending March 31, 2021

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	% OF BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	172,568,153.00	174,307,294.86	(1,739,141.86)	666,224.47	101.01%	101.03%
INTERIM R. E. TAXES	824,699.00	1,475,813.88	(651,114.88)	654,682.39	178.95%	69.23%
PUBLIC UTILITY R. T.	180,000.00	195,012.30	(15,012.30)	17,440.94	108.34%	88.79%
EARNED INCOME TAXES	19,590,251.00	15,773,606.63	3,816,644.37	1,141,580.37	80.52%	67.22%
REAL ESTATE TRANSFER	3,735,352.00	4,128,140.20	(392,788.20)	698,442.73	110.52%	78.04%
DELIQU TAX LEVIED	2,858,800.00	1,516,920.57	1,341,879.43	(479,037.14)	53.06%	69.82%
EARNINGS-INVESTMENTS	500,000.00	168,249.26	331,750.74	(1,786,250.19)	33.65%	195.45%
PARKING FEES	65,000.00	-	65,000.00	(60,725.00)	0.00%	101.21%
RENTALS	245,000.00	127,250.75	117,749.25	(77,345.45)	51.94%	56.83%
CONTRIBUTIONS	11,000.00	3,563.80	7,436.20	(3,861.20)	32.40%	67.50%
SUMMER SCHL TUITION	51,000.00	18,898.79	32,101.21	(16,638.50)	37.06%	79.97%
RCPTS OTHER LEA'S PA	53,000.00	77,513.65	(24,513.65)	(3,877.55)	146.25%	104.35%
OUTDOOR EDU. TUITION	14,510.00	-	14,510.00	(13,942.17)	0.00%	19.88%
MISCELLANEOUS REVENU	76,000.00	68,418.80	7,581.20	(12,976.60)	90.02%	107.10%
REF PRIOR YR EXPEN.	10,000.00	19,343.18	(9,343.18)	13,136.18	193.43%	24.83%
ACTIVITY FEE REVENUE	294,490.00	1,575.00	292,915.00	(320,565.50)	0.53%	84.67%
ADVERTISING REVENUE	-	-	-	(36.79)	0.00%	0.00%
LOCAL REVENUES	201,077,255.00	197,881,601.67	3,195,653.33	416,250.99	98.41%	96.61%
BASIC INSTR. SUBSIDY	8,421,880.00	4,851,568.00	3,570,312.00	(52.00)	57.61%	57.61%
TUITION ORPHANS	290,000.00	-	290,000.00	-	0.00%	0.00%
MIGRATORY CHILDREN	-	-	-	-	0.00%	0.00%
SPECIAL ED FUNDING	5,899,089.00	4,058,188.26	1,840,900.74	134,501.37	68.79%	63.26%
PRR/APS DIRECT PAYMENTS	-	-	-	-	0.00%	0.00%
TRANSPORTATION SUB.	2,321,816.00	2,110,228.00	211,588.00	75,637.92	90.89%	55.38%
RENT SUBSIDY	1,093,234.00	392,193.70	701,040.30	18,426.09	35.87%	33.66%
MEDICAL-DENTAL SVCS.	252,545.00	253,641.15	(1,096.15)	1,095.67	100.43%	100.90%
BASIC ED REIM SUPP	3,570,346.00	3,570,346.02	(0.02)	(27,906.80)	100.00%	100.00%
SCHOOL SAFETY AND SECURITY	-	45,000.00	(45,000.00)	(355,050.00)	0.00%	100.00%
READY TO LEARN BLOCK GRANT	399,095.00	399,095.00	-	-	100.00%	100.00%
OTHER STATE GRANTS	-	158,351.39	(158,351.39)	158,351.39	0.00%	0.00%
SOC SEC/MED SUBSIDY	3,924,722.00	1,642,410.96	2,282,311.04	29,504.32	41.85%	42.55%
RETIREMENT SUBSIDY	17,695,207.00	7,986,945.88	9,708,261.12	296,345.00	45.14%	45.30%
STATE REVENUES	43,867,934.00	25,467,968.36	18,399,965.64	330,852.96	58.06%	55.72%
IDEA 619 FUNDS	6,100.00	-	6,100.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,425,436.00	-	1,425,436.00	-	0.00%	0.00%
TITLE I	598,796.00	391,550.70	207,245.30	32,273.13	65.39%	51.00%
TITLE II	236,948.00	338,368.36	(101,420.36)	137,755.09	142.80%	77.08%
TITLE III LEP/IMMIGRAN	91,336.00	98,762.71	(7,426.71)	23,154.49	108.13%	69.39%
TITLE IV	52,725.00	32,473.54	20,251.46	10,900.88	61.59%	35.98%
OTHER FEDERAL GRANTS	-	1,398,925.76	(1,398,925.76)	1,398,925.76	0.00%	0.00%
CARES ACT	-	152,408.44	(152,408.44)	152,408.44	0.00%	0.00%
GOV'S EMERGENCY ED RELIEF	-	21,431.36	(21,431.36)	21,431.36	0.00%	0.00%
MA DIRECT SERVICES	970,000.00	1,045,909.05	(75,909.05)	54,245.52	107.83%	210.99%
MA ADMIN TIME STUDY	30,000.00	34,375.12	(4,375.12)	4,347.91	114.58%	100.09%
FEDERAL PROGRAMS	3,411,341.00	3,514,205.04	(102,864.04)	1,835,442.58	103.02%	56.58%
TOTAL REVENUES	248,356,530.00	226,863,775.07	21,492,754.93	2,582,546.53	91.35%	88.84%

DATE: 04/12/2021
 TIME: 13:40:06

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 9/21

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	9,237,294.00	1,011,301.26	.00	6,970,371.20	2,266,922.80	75.46
121	REG SALARIES PROF	72,910,522.00	10,026,645.84	.00	56,807,459.70	16,103,062.30	77.91
123	EXTRA ASSIGN PROF	1,164,796.43	83,979.29	.00	1,232,267.62	-67,471.19	105.79
124	SABBATICL LV PROF	300,000.00	76,616.85	.00	280,857.34	19,142.66	93.62
125	SUBJ CHRPRSN PROF	421,496.00	54,097.14	.00	313,174.05	108,321.95	74.30
127	RETIREMT SEV PROF	392,000.00	.00	.00	5,400.00	386,600.00	1.38
128	HOMEBD INSTR PROF	.00	280.00	.00	1,977.50	-1,977.50	.00
135	SUPPLEMTL CONTR PROF	2,167,000.00	339,308.00	.00	1,685,725.04	481,274.96	77.79
141	REG SALARIES TECHNCL	4,054,914.00	407,202.83	.00	2,700,522.45	1,354,391.55	66.60
143	EXTRA ASSIGN TECHNCL	2,000.00	.00	.00	5,933.73	-3,933.73	296.69
151	REG SALARIES OFFICE	2,911,088.00	312,964.19	.00	1,985,860.67	925,227.33	68.22
153	O/T SALARIES OFFICE	69,101.51	6,848.43	.00	52,841.60	16,259.91	76.47
154	SALARIES AIDES	503,231.00	55,259.70	.00	246,546.72	256,684.28	48.99
158	TECH AIDES	434,855.00	60,370.04	.00	324,719.32	110,135.68	74.67
161	REG SALARIES O & M	5,266,503.00	539,335.30	.00	3,331,972.89	1,934,530.11	63.27
162	TEMP SALARIES O & M	75,000.00	298.50	.00	298.50	74,701.50	.40
163	O/T SALARIES O & M	180,000.00	13,208.01	.00	67,254.31	112,745.69	37.36
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
168	TECH TRADE/CRAFTS	680,689.00	71,859.03	.00	435,151.17	245,537.83	63.93
171	NEW HIRES	.00	6,272.73	.00	10,454.55	-10,454.55	.00
173	EXPENSE REPORTS	.00	2,949.21	.00	2,949.21	-2,949.21	.00
191	REG SALARIES INSTRL AIDE	2,341,711.00	266,155.34	.00	1,284,180.94	1,057,530.06	54.84
193	O/T INSTRUCTIONAL AIDES	59,450.00	319.25	.00	43,531.81	15,918.19	73.22
211	MEDICAL INSURANCE	15,375,752.00	2,164,060.13	.00	12,664,242.18	2,711,509.82	82.37
212	DENTAL INSURANCE	1,339,097.00	154,679.95	.00	898,964.99	440,132.01	67.13
213	LIFE INSURANCE	194,862.00	13,367.08	.00	83,689.38	111,172.62	42.95
214	INC. PROT. INS.	241,185.00	18,517.28	.00	109,558.57	131,626.43	45.43
215	EYE CARE INS	198,559.00	25,053.32	.00	145,879.89	52,679.11	73.47
216	PRESCRIPTION INS	4,089,799.00	447,297.45	.00	2,566,627.19	1,523,171.81	62.76
220	SOCIAL SECURITY CONTR	7,849,447.00	962,362.51	.00	5,569,919.44	2,279,527.56	70.96
230	RETIREMENT CONTRIBS	35,390,415.00	4,565,796.91	.00	26,426,008.74	8,964,406.26	74.67
231	RETIREMENT CONTR - DC	.00	18,537.76	.00	82,628.64	-82,628.64	.00
240	TUITION REIMBURSE	600,000.00	16,716.79	.00	231,907.84	368,092.16	38.65
250	UNEMPLOYMENT COMP	374,472.00	.00	.00	96,153.86	278,318.14	25.68
260	WORKMEN'S COMPENS	915,305.00	31,888.04	.00	575,027.85	340,277.15	62.82
290	OTHER EMPLOYEE BEN	.00	3,960.00	.00	362,104.15	-362,104.15	.00
302	PURCH PROF AIDES	3,378,000.00	129,558.49	.00	499,491.61	2,878,508.39	14.79
303	PURCH PROF TSS CCIU	500,000.00	67,403.40	.00	95,111.56	404,888.44	19.02
304	PURCH PROF TSS CONTRACTE	1,621,000.00	278,473.53	.00	832,396.68	788,603.32	51.35
310	OFFICIAL/ADMIN SVCS	639,938.00	54,258.35	.00	434,738.03	205,199.97	67.93
315	PURCH PROF TEACHER SUBS	2,282,002.29	313,116.15	575.00	994,696.20	1,286,731.09	43.61
316	PURCH PROF AIDES SUBS	300,000.00	9,865.80	.00	18,368.87	281,631.13	6.12
317	PURCH PROF ADM SUPPRT SU	100,000.00	7,639.47	.00	96,245.30	3,754.70	96.25
320	PROF EDUCATIONAL SVCS	1,500.00	.00	.00	.00	1,500.00	.00
322	PROF ED SVCS IU'S	5,658,360.00	986,209.34	.00	2,961,020.79	2,697,339.21	52.33
323	PROF ED SVCS OTHER	2,448,259.00	306,868.31	.00	1,365,893.15	1,082,365.85	55.79

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
324	PROF ED SRVS EMPL TRAIN.	124,232.76	1,252.44	249.50	26,608.29	97,374.97	21.62
329	PROF. EDUC. SVCS- OTHER	442,415.00	48,153.05	.00	111,648.25	330,766.75	25.24
330	OTHER PROF SERVICES	2,408,650.00	193,891.57	31,339.88	1,212,795.70	1,164,514.42	51.65
340	TECHNICAL SERVICES	8,560.00	.00	546.99	.00	8,013.01	6.39
348	PROF SVCS - TECHN LGY	67,024.44	174.46	84.37	54,419.88	12,520.19	81.32
350	SECURITY/SAFETY SVCS	437,841.11	83,722.25	199.50	147,342.96	290,298.65	33.70
360	EMPLOYEE TRAINING AND DE	2,000.00	.00	.00	.00	2,000.00	.00
390	OTHER PURCH. SVCS	200,581.98	42,855.68	48.00	134,601.02	65,932.96	67.13
422	ELECTRICITY	1,729,000.00	120,319.94	.00	1,036,516.62	692,483.38	59.95
424	WATER/SEWAGE	621,710.00	29,246.73	545.13	289,567.70	331,597.17	46.66
430	REPAIRS & MAINT SVCS	967,433.33	53,647.61	250,350.59	397,959.90	319,122.84	67.01
432	REPAIRS & MAINT- SVC EQU	8,100.00	.00	5,662.44	1,428.81	1,008.75	87.55
438	REPAIRS & MAINT- TECH	169,796.29	.00	.00	66,541.40	103,254.89	39.19
441	RENTAL - LAND & BLDGS	281,800.00	4,880.00	1,793.00	119,210.58	160,796.42	42.94
442	EQUIPMENT RENTAL	200,350.95	17,729.07	61,011.26	119,239.20	20,100.49	89.97
444	RENTAL VEHICLES	3,500.00	.00	.00	.00	3,500.00	.00
449	OTHER RENTAL	4,594.57	1,414.38	.00	1,869.57	2,725.00	40.69
513	CONTRACTED CARRIERS	14,730,536.33	1,200,550.85	341,111.15	6,898,118.21	7,491,306.97	49.14
516	FROM THE I.U.	12,000.00	.00	.00	.00	12,000.00	.00
521	FIRE INSURANCE	193,500.00	.00	.00	175,606.00	17,894.00	90.75
522	AUTO LIABLT Y INS	51,000.00	.00	.00	47,323.00	3,677.00	92.79
523	GNRL PROP & LIAB INS	233,400.00	.00	.00	221,217.00	12,183.00	94.78
525	BONDING INSURANCE	7,762.00	.00	.00	3,641.00	4,121.00	46.91
529	OTHER INSURANCE	62,300.00	.00	.00	67,410.00	-5,110.00	108.20
530	TELEPHONE & POSTAGE	323,217.30	19,511.40	4,110.89	183,174.11	135,932.30	57.94
538	COMMUNICATIONS-TECH	134,100.00	13,718.75	42,312.47	171,598.89	-79,811.36	159.52
540	ADVERTISING	19,300.00	951.12	2,087.20	4,315.77	12,897.03	33.18
550	PRINTING AND BINDING	59,688.75	3,721.64	8,681.20	25,288.68	25,718.87	56.91
560	TUITION	900,000.00	.00	.00	.00	900,000.00	.00
561	TUIT TO LEA WITHIN	233,000.00	872.24	.00	62,779.89	170,220.11	26.94
562	TUITION - CHARTER SCHOOL	8,228,617.00	1,021,600.18	.00	6,205,474.74	2,023,142.26	75.41
563	TUIT TO PRIV SCHOOLS	1,118,900.00	47,675.00	.00	554,722.38	564,177.62	49.58
564	TUIT TO AREA VO-TECH	2,562,547.00	623,392.26	.00	2,391,669.08	170,877.92	93.33
567	TUITION TO APP PRIV. SCH	2,547,500.00	56,706.60	.00	1,100,068.80	1,447,431.20	43.18
568	TUITION PRRI, ALT ED,DTE	20,000.00	.00	.00	-7.55	20,007.55	-.04
569	TUITION OTHER	15,000.00	.00	.00	.00	15,000.00	.00
580	TRAVEL EXPENSES	159,359.95	2,728.09	185.96	16,366.58	142,807.41	10.39
581	TRAVEL-PROF. DEVELOPMENT	178,460.80	50.00	.00	4,090.55	174,370.25	2.29
594	I.U. PAYMNT BY W.H SP CL	2,900.00	.00	.00	.00	2,900.00	.00
595	I.U. PAYMNT BY W/H	126,867.00	.00	.00	130,193.51	-3,326.51	102.62
610	GENERAL SUPPLIES	3,731,629.65	653,389.83	759,837.81	2,663,282.31	308,509.53	91.73
618	SUPPLIES-TECHNOLOGY	2,000.00	.00	.00	2,000.00	.00	100.00
621	NATURAL GAS	711,549.00	113,181.91	.00	490,722.84	220,826.16	68.97
624	OIL	23,451.00	.00	2,058.06	21,392.94	.00	100.00
626	GASOLINE & DIESEL	63,000.00	7,888.74	14,298.71	40,701.29	8,000.00	87.30
627	DIESEL FUEL	12,000.00	381.18	4,832.74	5,601.84	1,565.42	86.95

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
635	FOOD MEALS & REFRESHMENT	67,420.38	1,058.70	60.00	11,705.91	55,654.47	17.45
640	BOOKS & PERIODICALS	794,575.69	39,635.74	64,798.21	611,436.06	118,341.42	85.11
648	BOOKS -TECHNOLOGY	2,650.00	.00	.00	.00	2,650.00	.00
650	SUPPLIES & FEES- TECH RE	1,983,015.74	92,675.49	185,690.49	1,999,904.40	-202,579.15	110.22
750	EQUIP - ORIG & ADDT'L	3,000.00	.00	4,335.00	3,071.25	-4,406.25	246.88
752	CAP EQUIP- ORIG. OR ADD	215,232.90	-15,696.81	80,121.41	32,825.00	102,286.49	52.48
756	CAP TECH HARDWARE ORIGIN	1,449.57	.00	.00	1,449.57	.00	100.00
758	EQUIPMENT-TECHNOLOGY	12,378.00	6,678.00	.00	7,372.07	5,005.93	59.56
760	EQUIPMENT - REPLACEMENT	68.93	.00	.00	.00	68.93	.00
761	NON CAP EQUIP- REPLACE	300.00	.00	.00	.00	300.00	.00
762	CAP EQUIP- REPLACE	283,145.31	16,787.53	91,551.69	488,966.08	-297,372.46	205.02
767	NON CAP TECH EQUIP-REPLA	.00	.00	.00	45,000.00	-45,000.00	.00
768	EQUIP REPLACE-TECHNOLOGY	3,250.00	339.98	.00	1,018.98	2,231.02	31.35
810	DUES AND FEES	201,419.11	14,848.28	21,442.01	94,151.61	85,825.49	57.39
811	MEMBERSHIPS	151,661.93	2,157.95	2,457.18	57,309.65	91,895.10	39.41
832	INT SERIAL BONDS	10,240,206.00	286,317.65	.00	5,590,941.44	4,649,264.56	54.60
840	CONTINGENCY	1,520,131.00	.00	.00	.00	1,520,131.00	.00
880	REFNDS OF PR YRS RCP	55,000.00	.00	.00	3,700.29	51,299.71	6.73
890	MISC EXPENDITURES	35,942.00	.00	.00	.00	35,942.00	.00
899	STUDENT ACTIVITY	100,000.00	.00	.00	92,506.71	7,493.29	92.51
912	SERIAL BNDS PRN PYMT	16,995,000.00	2,260,000.00	.00	5,135,000.00	11,860,000.00	30.21
932	CAP RESERVE FD TRANS	6,167,541.00	.00	.00	2,095,558.00	4,071,983.00	33.98
TOTAL REPORT		269,684,167.00	30,979,310.48	1,982,377.84	176,378,543.99	91,323,245.17	66.14

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	-6,259.53	.00	31,783.66	43,216.34	42.38
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	4,071,983.00	.00	.00	.00	4,071,983.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	.00	.00	.00	29,980.12	-29,980.12	.00
TOTAL REPORT		4,146,983.00	-6,259.53	.00	61,763.78	4,085,219.22	1.49

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	.00	.00	1,356.00	90.00	-1,446.00	.00
390	OTHER PURCH. SVCS	.00	13,997.16	78,408.68	60,281.59	-138,690.27	.00
529	OTHER INSURANCE	34,500.00	-100.00	.00	190,639.26	-156,139.26	552.58
757	NON CAP TECH EQUIP-ORIG	280,700.00	.00	.00	14,592.16	266,107.84	5.20
760	EQUIPMENT - REPLACEMENT	60,000.00	.00	6,791.46	11,488.46	41,720.08	30.47
766	CAP TECH HARDWARE REPLAC	725,000.00	64,705.04	252,570.24	152,408.64	320,021.12	55.86
767	NON CAP TECH EQUIP-REPLA	3,147,336.00	217,091.00	980,256.31	2,070,258.79	96,820.90	96.92
810	DUES AND FEES	10,000.00	3.50	.00	1,285.28	8,714.72	12.85
TOTAL REPORT		4,257,536.00	295,696.70	1,319,382.69	2,501,044.18	437,109.13	89.73

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	2,095,558.00	.00	.00	2,095,558.00	.00	100.00
TOTAL REPORT		2,095,558.00	.00	.00	2,095,558.00	.00	100.00

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	1,285.00	5,596.24	1,605.00	-7,201.24	.00
330	OTHER PROF SERVICES	.00	1,250.00	71,773.80	228,628.74	-300,402.54	.00
390	OTHER PURCH. SVCS	.00	8,235.62	758,625.47	53,328.86	-811,954.33	.00
430	REPAIRS & MAINT SVCS	.00	8,850.00	150.00	21,533.00	-21,683.00	.00
610	GENERAL SUPPLIES	.00	.00	2,739.58	687.06	-3,426.64	.00
750	EQUIP - ORIG & ADDT'L	.00	.00	323.96	.00	-323.96	.00
752	CAP EQUIP- ORIG. OR ADD	1,694,808.00	.00	.00	34,067.95	1,660,740.05	2.01
TOTAL REPORT		1,694,808.00	19,620.62	839,209.05	339,850.61	515,748.34	69.57

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	.00	.00	.00	131,500.00	.00
TOTAL REPORT		131,500.00	.00	.00	.00	131,500.00	.00

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
135	SUPPLEMTL CONTR PROF	.00	6,455.00	.00	19,275.00	-19,275.00	.00
220	SOCIAL SECURITY CONT	.00	477.86	.00	1,419.96	-1,419.96	.00
230	RETIREMENT CONTRIBS	.00	1,111.55	.00	4,321.64	-4,321.64	.00
231	RETIREMENT CONTR - DC	.00	4.84	.00	7.66	-7.66	.00
350	SECURITY/SAFETY SVCS	3,340.00	.00	.00	.00	3,340.00	.00
390	OTHER PURCH. SVCS	63,930.00	2,786.00	.00	8,489.50	55,440.50	13.28
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
580	TRAVEL EXPENSES	2,010.00	.00	.00	.00	2,010.00	.00
610	GENERAL SUPPLIES	35,690.00	-129.95	.00	8,200.03	27,489.97	22.98
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
810	DUES AND FEES	5,390.00	.00	.00	.00	5,390.00	.00
TOTAL REPORT		131,500.00	10,705.30	.00	41,713.79	89,786.21	31.72

**WEST CHESTER AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
Month Ending March 31, 2021**

Project	Description	Project Budget	Project to Date Expenses at Prior 6/30	Current Fiscal Year to Date Expenses	Total Expenses	Budget Balance
Current Projects						
C007	Westtown-Thornbury Renovations/Additions	10,389,690.18	10,378,836.28	0.00	10,378,836.28	10,853.90
C009	East Bradford Renovations/Additions	10,260,000.00	10,153,503.90	222.00	10,153,725.90	106,274.10
C033	Exton Renovations/Additions	18,100,000.00	17,642,681.27	176,572.71	17,819,253.98	280,746.02
C034	East Goshen Design and Construction	17,750,000.00	15,779,973.36	954,758.99	16,734,732.35	1,015,267.65
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	0.00	53,376.67	11,846,623.33
C036	Glen Acres Design and Construction	17,700,000.00	355,180.78	328,851.60	684,032.38	17,015,967.62
C038	Starkweather Design and Construction	10,400,000.00	477,546.31	0.00	477,546.31	9,922,453.69
C054	East Replace 2 Chillers and Add 1 Chiller	764,964.39	764,964.39	0.00	764,964.39	0.00
C057	New Elementary School Design and Construction	27,500,000.00	7,142,817.62	10,760,370.15	17,903,187.77	9,596,812.23
C059	Westtown-Thornbury Addition	2,500,000.00	57,734.27	210,694.77	268,429.04	2,231,570.96
C061	EHS Two Replacement Chillers	639,000.00	638,321.53	0.00	638,321.53	678.47
C063	HHS Softball Field Replacement	85,895.45	85,895.45	0.00	85,895.45	0.00
C064	EHS Fire Panel Replacement	110,000.00	60,220.00	8,845.00	69,065.00	40,935.00
C066	RHS Replacement Roof Sections	984,505.61	28,500.00	1,375,962.00	1,404,462.00	(419,956.39)
C067	RHS Replacement Chiller	300,000.00	271,900.00	0.00	271,900.00	28,100.00
C068	FMS Fire Panel Replacement	110,000.00	49,150.00	0.00	49,150.00	60,850.00
C999	2012-2023 Labor	4,915,221.54	3,466,531.50	315,553.94	3,782,085.44	1,133,136.10
	Total Current Projects	149,465,103.20	81,460,284.36	14,131,831.16	95,592,115.52	53,872,987.68

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES FUND
 MARCH 31, 2021

<u>REVENUE</u>	2020-21 CONTRACT BUDGET	ACTUAL MARCH 2021	YTD 2020-21
CAFETERIA SALES	2,725,673	11,004	21,175
GOVERNMENT REIMBURSEMENTS	769,873	432,580	1,458,961
TOTAL REVENUE	3,495,545	443,584	1,480,135
 <u>EXPENDITURES</u>			
COST OF FOOD	1,205,102	133,020	512,993
<i>COMMODITY USAGE</i>	<i>(101,150)</i>	26,096	85,018
LABOR	1,568,170	127,494	779,949
ADMINISTRATIVE EXPENSE	66,495	6,650	46,547
MANAGEMENT FEE	61,380	6,138	42,966
OTHER DIRECT EXPENSES	413,684	8,443	172,503
TOTAL EXPENDITURES	3,213,680	281,744	1,554,958
 PROFIT/LOSS	 281,865	 161,840	 (74,823)

WEST CHESTER AREA SCHOOL DISTRICT
March 2021

	452 EB	440 EG	438 EX	444 FH	445 GA	451 HILLS	437 MCH	448 PW	453 SS	447 WT	Total Elementary	328 F.M.	326 P.M.	327 S.M.	223 RUSTIN	222 EAST	221 HEND.	Total Secondary	OTHER	TOTAL		
Kindergarten	51	48	73	85	87	68	74	73	72	70	701										701	Kindergarten
Special Education - Kinder	10	7	13	11	8	8	10	6	15	14	102										102	Special Education - Kinder
Grade 1	48	69	97	73	101	81	87	76	84	86	802										802	Grade 1
Special Education - Grade 1	4	8	18	14	9	12	9	8	13	6	101										101	Special Education - Grade 1
Grade 2	56	61	70	103	79	89	115	60	93	85	811										811	Grade 2
Special Education - Grade 2	5	6	9	3	13	8	15	10	11	13	93										93	Special Education - Grade 2
Grade 3	63	69	81	91	85	75	83	77	72	83	779										779	Grade 3
Special Education - Grade 3	15	12	21	6	10	10	9	9	14	11	117										117	Special Education - Grade 3
Grade 4	56	62	76	78	62	88	104	69	82	75	752										752	Grade 4
Special Education - Grade 4	9	16	19	11	18	8	10	12	9	14	126										126	Special Education - Grade 4
Grade 5	46	65	57	81	68	85	78	67	88	65	700										700	Grade 5
Special Education - Grade 5	13	9	22	16	14	11	14	20	16	14	149										149	Special Education - Grade 5
Grade 6												263	314	227							804	Grade 6
Special Education - Grade 6												43	52	56							151	Special Education - Grade 6
Grade 7												242	298	242							782	Grade 7
Special Education - Grade 7												54	65	54							173	Special Education - Grade 7
Grade 8												233	336	233							802	Grade 8
Special Education - Grade 8												47	44	40							131	Special Education - Grade 8
Grade 9															254	262	292				808	Grade 9
Special Education - Grade 9															45	47	52				144	Special Education - Grade 9
Grade 10															260	267	304				831	Grade 10
Special Education - Grade 10															57	41	39				137	Special Education - Grade 10
Grade 11															272	255	314				841	Grade 11
Special Education - Grade 11															42	42	46				130	Special Education - Grade 11
Grade 12															294	283	277				854	Grade 12
Special Education - Grade 12															48	42	53				143	Special Education - Grade 12
Regular Education	320	374	454	511	482	486	541	422	491	464	4,545	738	948	702	1,080	1,067	1,187	5,722			10,267	Regular Education
Special Education	56	58	102	61	72	57	67	65	78	72	688	144	161	150	192	172	190	1,009			1,697	Special Education
In - District Total	376	432	556	572	554	543	608	487	569	536	5,233	882	1,109	852	1,272	1,239	1,377	6,731			11,964	In - District Total
Out of District Totals																						
Alternative Ed. Reg. Ed.																				4	4	Alternative Ed. Reg. Ed.
Alternative Ed. Special Ed.																				149	149	Alternative Ed. Special Ed.
Charter Schools																						
Achievement Cyber																				2	2	Achievement Cyber
Agora Cyber																				8	8	Agora Cyber
Avon Grove																				1	1	Avon Grove
Chester County Family Academy																				13	13	Chester County Family Academy
Chester Community Charter																				-	-	Chester Community Charter
Collegium																				243	243	Collegium
Commonwealth Connections - Cyber																				36	36	Commonwealth Connections - Cyber
Insight																				5	5	Insight
PA Distance																				-	-	PA Distance
Pa Leadership - Cyber																				122	122	Pa Leadership - Cyber
Pennsylvania Cyber																				5	5	Pennsylvania Cyber
Pa Virtual - Cyber																				9	9	Pa Virtual - Cyber
Reach Cyber																				7	7	Reach Cyber
Renaissance Academy																				3	3	Renaissance Academy
21st Century - Cyber																				16	16	21st Century - Cyber
Outside PA																				-	-	Outside PA
GRAND TOTAL	376	432	556	572	554	543	608	487	569	536	5,233	882	1,109	852	1,272	1,239	1,377	6,731	623	12,587		

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2021

7:00 pm

OTHER BUSINESS

ACTION ITEM

Approval of Resolution to Appoint Dr. Robert Sokolowski to the Office of the Superintendent for the West Chester Area School District for a five (5) year term beginning on August 14, 2021 and ending on August 13, 2026

Approval is Requested of Resolution to Appoint Dr. Robert Sokolowski to the Office of the Superintendent for the West Chester Area School District for a five (5) year term beginning on August 14, 2021 and ending on August 13, 2026

I so move.

**BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT**

RESOLUTION

APRIL 26, 2021

Background

The purpose of this resolution is to appoint Dr. Robert Sokolowski to the Office of the Superintendent for the West Chester Area School District and to approve the Superintendent's Contract.

Terms and Conditions

And Now this 26th day of April, 2021 it is resolved by the Board of School Directors of the West Chester Area School District as follows:

1. Dr. Robert Sokolowski is appointed to the Office of District Superintendent for a five-year term commencing August 14, 2021.
2. The Employment Agreement shall be finalized, approved, and executed at a subsequent meeting.
3. The Employment Agreement shall control the terms of the employment.

ATTEST:

BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT

By: _____

Linda Cherashore
Board Secretary

Chris McCune
President